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CIVIL ENGINEERING  
SEPTIC DESIGN

CONSTRUCTION INSPECTION  
SITE DEVELOPMENT

## PRE-PROSAL CONFERENCE MEETING NOTICE

### Ansonia High School Storage Garage

Meeting Date: 3/24/20

Time: 9:30 am

Pursuant to the definition of “essential businesses,” associated with Governor Lamont’s Executive Order 7H, this project is able to proceed at this time, and the Pre-Bid Meeting will be held as scheduled.

In accordance with the CDC Guidelines, the following procedures have been implement in response to the covid 19 pandemic.

- The meeting will be held outside, in the parking lot adjacent to the project site.
- Attendees are asked to observe social distancing practices, including 6’ separation from other attendees
- The meeting will be limited to a maximum of 10 people, including myself and the owners representative. The meeting will be repeated as often as necessary, in groups of 10, until all attendees have participated. We ask firms to minimize the number of attendees as much as possible.
- Upon arrival, attendees are asked to register (business cards please) for the meeting while remaining in their cars. Attendees will be grouped on a first come first serve basis. Please do not attend if you don’t feel well and/or have a temperature.
- It is suggested that you submit any questions, via email, prior to the meeting.
- A Report of Meeting will be posted, that includes all questions raised during each of the individual meetings.
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We thank you for your interest in this project and your anticipated cooperation during this difficult time.

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## PRE-PROPOSAL CONFERENCE AGENDA

### Ansonia High School Storage Garage

Meeting Date: 3/24/20

Time: 9:30 am

In Attendance:

Donald W. Smith Jr., P.E.  
Robert Evans

Consulting Engineer  
Director of Facilities

203-888-4904  
203-736-5060, ext. 2610

The purpose of this conference is to review and clarify/amend the Bidding Documents and afford Contractors the opportunity to review the project sites and ask questions about the project.

The Project Engineer reviewed the Contract Documents and clarified them as follows:

- 1) The Proposal date is Thursday April 2, 2017 2:00 p.m. at Ansonia Board of Education 52 Grove Street Ansonia. RFI's will be received until 5:00 on March 30, 2020.
- 2) Notice of award is anticipated to be issued on or about April 15, 2020.
- 3) All work shall be substantially complete by December 1, 2020. If the work is not completed by this date, liquidated damages will be assessed by the Owner at the rate of five hundred dollars (\$ 500.00) per calendar day thereafter. Delays caused through no fault of the Contractor shall not be assessed a liquidated damage.
- 4) Prevailing Wage rates will not apply.
- 5) **All** contractors and **all** subcontractors, even sole proprietors, must have Workers Compensation insurance
- 6) A Bid Bond, Performance Bond and a Labor and Material Bond are required.
- 7) The work includes: building design & construction, tree clearing, earthwork, storm drainage, U/G utilities, paving and landscaping
- 8) There has been no addendum issued at this point in time.
- 9) It is anticipated that the Site will be occupied during the course of the work.

10) Questions:

END OF PRE-PROPOSAL CONFERENCE

Please notify the Consulting Engineer of any apparent errors or omissions in this report within five (5) days of receipt.

cc: All Attendees/Potential Bidders