

**CITY OF ANSONIA**  
**REQUEST FOR PROPOSAL FOR**  
**PLAYGROUND RENOVATION**  
**Nolan Field Playground 401 Wakelee Road Ansonia, CT**



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**REQUEST FOR PROPOSAL FOR**  
**Nolan Field Playground Renovation**  
**401 Wakelee Avenue, Ansonia, CT**

**DUE: March 17, 2023**

The CITY OF ANSONIA, Connecticut (hereinafter referred to as City), through the Office of the Economic Development, will accept sealed proposals to provide for the installation of playground equipment, reinstallation of existing playground equipment, refurbishment of existing play equipment, playground tie border, playground mulch surfacing, paved walkway special surfacing and paved access walk as shown or specified. The project location is noted above and existing equipment has been removed. The playground shall be installed as per equipment manufacturer instructions and by a certified/ qualified playground installer.

**NOTE: AN ON SITE WALK THRU OF THIS PROJECT IS SCHEDULED FOR:  
WEDNESDAY, MARCH 8, AT 10:00 AM**

**A. Background**

Playground improvements at the Nolan Field Playground include: new 'FIRE HOUSE' themed play structure with various play elements. The 'fire house' is to have 5 fire house logos represented on the play structure. The logos will be supplied by the City. Besides the new play structure, existing playground equipment on site shall be reinstalled and refurbished. This includes 2 swing sets and 3 spring riders. The playground area will be bordered by a 2 course, 6 X 6 PT timber tie border. The old border shall be removed. The playground area will have 9" depth of approved fiber mulch. A new asphalt walkway, colored red, will be installed to provide ADA playground access. The area of the playground is aprox. 7000 SF. The adjacent splash pad area is not in contract, by others.

Bids are being sought for the project described below.

A site plan is attached as a digital file. A hard copy can be made available for \$50.00 per copy at the Ansonia Office of Economic Development, Sheila O'Malley, Director.

**B. SCOPE OF SERVICE**

Scope of services is for work associated with the installation and refurbishment of the existing playground area with new and existing equipment and related site improvements.

Work to include:

1. Provide labor, materials, tools, equipment, and all else necessary, to furnish and install playground equipment and surfacing at Nolan Field Playground.
2. Awarded contractor must be certified installer for all manufacturer equipment and components. Installation of all new equipment, material and components shall include all required structural support and mounting necessary for complete and safe operation of the playground system.
3. Engineered specifications for all equipment and components must be submitted by Bidder for approval by Town.
4. Proposed price shall include all equipment, mobilization, surfacing, subbase, drainage, staging, installation, set-up and delivery of equipment, including disposal of all surplus items and material.

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5. Contractor to perform the following:
  - a. Call Before You Dig: <https://www.cbyd.com/>
  - b. Removal and proper disposal of all surplus playground equipment, surfacing, border edge and related material.
  - c. Surface preparation, grading, subbase, drainage as required
  - d. Installation of new surfacing and playground equipment.
  - e. Installation of timber tie border.
  - f. Installation of fiber surfacing.
  - g. Installation of asphalt walkway ( colored brick red).
  - h. Site clean-up, including repair and reseeded of any disturbed area.

### C. SPECIFICATIONS

Refer to site plan for layout and equipment descriptions.

Plan titled: Nolan Field Playground dated; 1.01.2023, by Tate & Associates, LLC  
Landscape Architect

1. General conditions of layout and investigation of the work area. Excavation is limited to the areas of new and replaced equipment. ( 3000 SF ) .An existing piped drainage line and water line are existing underground utilities that are to be located and protected.
2. Level and install 6 X 6 ( 2 course) PT timber tie border, ground contact approved # 1 grade. Ties to be anchored with spikes.
3. Furnish and install new play equipment - ‘ FIRE HOUSE ‘ theme, 5-12 year old design criteria. Include a min. 18 play events. Colors selected by City.
4. All playground work to meet or exceed state & local codes and be IPEMA certified to ASTM F1487 standards and meet CPSC playground safety standards.

**Manufacturer: Play equipment ‘FIRE TRUCK/ HOUSE theme ‘ by Burke or Landscape Structures (or City approved equal meeting all specifications)**

Include CT State Discount, FOB Ansonia, CT

Provide ADA accessibility conformance.

( 5 ) City of Ansonia fire house logos to be displayed on the play equipment.

12” x 12”. Fire house logo badges .jpg file supplied by the City.

5. Remove and dispose of plastic existing border edge, sand box, and excess equipment.
6. Provide 4” depth of screened topsoil on disturbed areas. Fine rake and seed with tri-rye blend. Mulch with weed free straw. Sod is optional.
7. Furnish and install 9” depth of approved IPEMA fiber surfacing over filter fabric. Provide uniform depth raked layer. Existing playground mulch can be used as base.
8. Furnish and install walkway as per plans. Provide 4” depth processed aggregate base. Compacted to 95% dry density. Install bituminous concrete surface course at 3” depth compacted. Pitch walk to drain. Walkway colored: ‘Brick Red’ . Add color additive to hot mix asphalt as per manufacturer instructions. Walkway to comply with ADA requirements.
9. Note: Splash Pad Area not in contract.

Guideline quantity takeoffs: Bidder to verify quantities to meet performance specifications.

Timber tie border = 705 LF

Playground area ( bordered ) = 6995 SF .

Asphalt walkway area = 625 SF

## **A. Instructions to Proposers**

### **1. PREPARATION OF PROPOSALS**

Proposals shall be submitted by using the enclosed PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and three (3) EXACT COPIES. Bidders should submit proposals in a clear, concise and legible manner to permit proper evaluation of responsive proposals. Proposals must contain the following materials:

- a. Bidders must submit a list the names and resumes of the staff that will be assigned to the project.
- b. Bidders must submit a list of the most recent jobs completed that are similar as to size and structure that is the subject of this project. The Consultant shall adequately demonstrate that they have provided similar services on a minimum of three (3) similarly sized projects in Connecticut over the past five (5) years. Project information shall include a detailed project description, scope of services, design and construction costs.
- c. Proposal must include a list of charges, hourly rate and expense schedule.
- d. Bidders must provide certificate of Insurances as described in the Bid specifications.
- e. Bidders must provide a list of references.
- f. If an alternate "or equal" product is proposed for application, Bidder shall include manufacturer and material data for proposed product. Data must be adequate and suitable for comparison with basis-of-bid product.
- g. Bidder shall provide estimated time duration to complete the work.

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## **2. PROPOSAL SUBMISSION**

Proposals are to be submitted as follows: one (1) ORIGINAL and three (3) EXACT COPIES in a sealed envelope and addressed as follows:

PROPOSAL FOR  
NOLAN FIELD PLAYGROUND  
SPLASH PAD INSTALLATION  
ANSONIA, CONNECTICUT 06401

Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

## **3. PROPOSAL TIME**

- a) Proposals shall be received at the office of the Town and City Clerk, Ansonia City Hall, 253 Main Street, Ansonia, CT, 06401, prior to the advertised hour of opening, at which time all Proposals will be publicly opened and read aloud. Any proposal received after the due date and time noted above shall not be accepted or opened.
- b) The City shall review the Proposal submitted and may request interviews of one or more of the Firms submitting Qualifications.
- c) Telegraphic or faxed Proposal will not be considered.
- d) A bidder may withdraw a proposal at any time prior to the above scheduled date and time.

## **4. CITY OPTIONS**

- a) The CITY OF ANSONIA reserves the right to reject any and all proposals and does not bind itself to accept the lowest or any proposal. The City reserves the right to ask for new proposals in whole or in part, or to reject any or all proposals, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the City.
- b) If a proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the proposal otherwise it will be presumed that the proposal as proposed is in accordance with the required specifications.

## **5. TAXES**

All purchases made by the City, and associated with the award of this requirement shall be tax exempt. A City Tax Exemption Certificate shall be furnished upon request.

## **6. RECOMMENDED SITE VISIT**

A recommended site visit has been scheduled. Thereafter, all inquiries regarding this request shall be answered up to 12:30 PM on Wed. July 13<sup>th</sup>. after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the City deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries or requests for onsite visits and general inquiries may be directed to Sheila O'Malley ([somalley@ansoniac.org](mailto:somalley@ansoniac.org)).

## **7. SELECTION AND AWARD**

After Proposals are received, the City reserves the right to communicate with any or all of the bidders to clarify the provisions of their proposal. The City further reserves the right to conduct interviews to some, all of, or none of the bidders, and to request additional information from any bidder at any time after Proposals are opened.

The following criteria will be used in evaluating the submitted proposals:

- 1) Due consideration of the proposer's pricing for this project
- 2) Experience with work on projects of similar use, size and scope
- 3) Organizational and team structure
- 4) Past performance data, including, but not limited to, adherence to project schedules and project budgets and the number of change orders for projects
- 5) The approach to the work required for the contract
- 6) Documented contract oversight capabilities
- 7) Litigation History
- 8) Current workload
- 9) Reference Responses

Upon completion of the review of the RFPs, the City will issue notification of award in writing.

## **8. PRICING**

- a) Bidders are requested to provide a lump sum price for the required work and including all direct expenses (special consultants, testing, reproductions, etc.) that are required to complete the work.
- b) All prices quoted are to be firm for a period of at least ninety (90) days following bid opening.

## **9. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or services to be provided, in whole or in part, and any other interest in conjunction with City procurement shall not be permitted without the express written consent of the CITY.

## **10. HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the City from and against any and all liability for loss, damage or expense which the City may suffer or for which the City may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the City, whether or not due in whole or in part of any act, omission or negligence of the City or any of his representatives or employees.

## **11. WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the City in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

## 12. INSURANCE

The successful bidder shall provide the City with proof by way of Certificates of Insurance before work commences. The City shall be named as an additional insured with Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- \* Worker's Compensation;
- \* Commercial General Liability
  - Property Damage Liability \$2,000,000/occ.
  - Personal Injury Liability \$2,000,000/occ. \$4,000,000 agg.
- \* Comprehensive Automobile Liability
  - Bodily Injury & Property Damage CSL \$1,000,000

Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) day's prior notice of such change or cancellation shall be made to the owner. Such notice shall be made by registered mail; postage prepaid, to the CITY OF ANSONIA, City Hall, 253 Main Street, Ansonia, CT 06401.

In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and the contractor shall not commence work again until it has obtained replacement insurance and has delivered a Certificate of Insurance to the City of Ansonia.

## 13. CONFLICT OF INTEREST

No purchase shall be made from nor shall services be secured from any officer or employee of the City, or from any partnership or corporation in which such City officer or City employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known and is approved in writing by the City of Ansonia.

## 14. REFERENCES

Bidders must provide three (3) commercial references.

## 15. SPECIFICATIONS DISCREPANCIES

a) Should any Bidder find discrepancies in the Scope of Work, or be in doubt as to the exact meaning, notify the City at once. The City may then, at their option, issue Addenda clarifying same. The City shall not be responsible for oral instructions or misinterpretations of Scope It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the CITY OF ANSONIA website <http://www.cityofansoniam.com/>. Bidders also contact Sheila O'Malley for inquiries regarding addenda.

b.) The City reserves the right to issue Addenda at any time prior to the Bid Opening. All such Addenda become, upon issuance, a part of the Specification. The City reserves the right to require any or all Bidders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a bid shall not constitute or imply the City's acceptance of the suitability of a Bidder or the bid, nor shall possession of Drawings or Specifications constitute an invitation to bid. The competency and responsibility of Bidders as well as the number of working days required for completion will be considered in making an award.





**CITY OF ANSONIA, CONNECTICUT**

**PROPOSAL FORM**

To: CITY OF ANSONIA  
253 Main Street  
Ansonia, CT 06401

Project: **PLAYGROUND RENOVATION + PAVING  
NOLAN FIELD PLAYGROUND  
401 WAKELEE AVENUE  
ANSONIA, CONNECTICUT**

Date: \_\_\_\_\_

Submitted by:

(Full name) \_\_\_\_\_

(Full address) \_\_\_\_\_

Contact Name and Phone Number \_\_\_\_\_

To Whom it may Concern,

Pursuant to, and in compliance with the Request for Proposals for the **PLAYGROUND RENOVATION NOLAN FIELD COMPLEX 401 WAKELEE AVENUE ANSONIA** dated: 2.20.23 as noted hereinafter, the Instructions to Proposers, the form of Contract, including the conditions hereto, I (we) propose to furnish all labor and materials, as required for the project named above. To the extent of the Proposal submitted herein, I (we) shall furnish all necessary tools, labor and materials, in the manner and at the time prescribed in accordance with the provisions of the contract. The submitted proposal conforms to the Request for Proposal together with all addenda issued and in conformity with requirements of the City of Ansonia for and in consideration of the price(s) stated herein.

Receipt of the following Addendum to the drawings and specifications is hereby acknowledged:

Addendum No(s). \_\_\_\_\_ Date(s) \_\_\_\_\_

The Total Project Price is a lump sum price and includes all work indicated in the Scope of Work and any associated direct expenses. I (we) understand, that I (we) must complete the Proposal Form by filling out all blanks listing the Total Price both in figures and words.

- a. New 'Fire house' play equipment + extras\$ \_\_\_\_\_
- b. Playground ex. equipment renovation \$ \_\_\_\_\_
- c. Playground timber tie edge \$ \_\_\_\_\_
- d. Playground mulch \$ \_\_\_\_\_
- e. Asphalt paving : color green \$ \_\_\_\_\_

SUBTOTAL \$ \_\_\_\_\_

Total Project Price (in words) \_\_\_\_\_

Total Project Price (in figures) \$ \_\_\_\_\_

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;

All State of Connecticut taxes are excluded from the Proposal Sum.

PROPOSAL FORM SIGNATURE(S)

\_\_\_\_\_  
(Print the full name of your Proprietorship, Partnership, or Corporation)

Was hereunto affixed in the presence of:

\_\_\_\_\_  
(Authorized signing officer) (Signature)

\_\_\_\_\_  
(Authorized signing officer) (Printed Name & Title)

(Seal)

END OF PROPOSAL FORM

Provide labor, materials, tools, equipment, and all else necessary, to furnish and install playground equipment and surfacing at Franklin Elementary School. Awarded contractor must be certified installer for all manufacturer equipment and components. Installation of all new equipment, material and components shall include all required structural support and mounting necessary for complete and safe operation of the playground system. Engineered specifications for all equipment and components must be submitted by Bidder for approval by Town. Proposed price shall include all equipment, mobilization, surfacing, subbase, drainage, staging, installation, set-up and delivery of equipment, including disposal of all surplus items and material. Contractor to perform the following:

- Call Before You Dig: <https://www.cbyd.com/>
- Removal and proper disposal of all surplus playground equipment, surfacing, and related material.
- Surface preparation, grading, subbase, drainage.
- Installation of new surfacing and playground equipment.
- Site clean-up, including repair and reseeding of any disturbed area.

SPECIFICATIONS Manufacturer: GameTime (or Owner approved equal meeting all specifications)

**REFERENCES**

List references for similar services provided for at least three (3) clients in the past five (5) years (attach any other client references if desired).

PLEASE NOTE THAT IT IS THE CITY'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.

CLIENT 1:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 2:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 3:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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