



**STATE OF CONNECTICUT**  
**DEPARTMENT OF REVENUE SERVICES**  
450 COLUMBUS BOULEVARD, SUITE 1 • HARTFORD, CT 06103-1837

March 2023

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Office of the Mayor  
City Hall  
253 Main Street  
Ansonia, CT 06401

The **Connecticut Neighborhood Assistance Act (NAA) Tax Credit Program** is designed to provide funding for municipal and tax-exempt organizations by providing a corporation business tax credit for businesses which make cash contributions to these entities.

Enclosed is the 2023 Neighborhood Assistance Act Program Proposal application for distribution to interested organizations in your municipality. The application must be completed in full, approved locally, and submitted to the Department of Revenue Services (DRS) no later than **July 1, 2023**. Note this deadline is set by statute.

A fillable **Form NAA-01, 2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal**, is available on the DRS website at [portal.ct.gov/DRS](http://portal.ct.gov/DRS). Using the fillable Form NAA-01 enables you and your community organization to input information directly onto the form via computer.

Prior to your submission to DRS, your municipality must hold a public hearing on all programs, and the governing body of your municipality must vote to approve these programs. Copies of the public hearing notice and minutes of the meeting approving the programs must be submitted electronically with your applications. Contact DRS by email at [NAAProgram@ct.gov](mailto:NAAProgram@ct.gov) to receive instructions on how to process your submission through our MOVEit Secure File Transfer System. NAA submissions will not be accepted on paper.

Please designate a liaison to handle all Neighborhood Assistance Act matters. You must enter the name, address, email address, telephone number, and fax number of your liaison in Part IV of the application. **DRS will directly notify your liaison by email of the programs that have been approved.** You must notify your participating organizations accordingly as DRS will not contact them directly.

Lastly, be reminded that any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date. All audits received by the municipality should be forwarded to DRS, again through our MOVEit system.

E-mail any questions to [NAAProgram@ct.gov](mailto:NAAProgram@ct.gov) or call 860-297-5687, Monday through Friday, 8:30 a.m. to 4:30 p.m. for more information.

Mark D. Boughton  
Commissioner, Department of Revenue Services

NAA-CVR (Rev. 02/23)

Enclosures