



City of Ansonia

253 Main Street
Ansonia, CT 06401

September 16, 2022

TO: Recruitment Sources

FROM: John P. Marini
Corporation Counsel

SUBJECT: EMPLOYMENT OPPORTUNITIES

PLEASE POST

THE CITY OF ANSONIA
ANNOUNCES EMPLOYMENT OPPORTUNITIES

ANSONIA RESCUE MEDICAL SERVICE

EMT SUPERVISOR

\$21.78-\$23.80 PER HOUR IN ACCORDANCE WITH UNION CONTRACT

TO BE CONSIDERED, APPLICATIONS MUST BE FILLED BY

NOON, MONDAY, SEPTEMBER 26, 2022

APPLICATIONS AVAILABLE BY

CONTACTING:

Cristina Molina
City Hall
253 Main Street
Ansonia, CT 06401
cmolina@ansoniac.org

SPECIAL INSTRUCTIONS: To request an application and job description by mail, please send a self-addressed-stamped envelope.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, M/F/H/V

PLEASE REMOVE: MONDAY, SEPTEMBER 26, 2022

City of Ansonia

253 Main Street
Ansonia, Connecticut 06401

CLASSIFICATION: EMT Supervisor **DEPARTMENT:** A.R.M.S.

REPORTS TO: EMS Operations Supervisor

SALARY RANGE: \$21.78-\$23.80 per hour in accordance with union contract

SUMMARY: In accordance with state, sponsor hospital, and departmental rules, regulations, protocols, and standard operating procedures, be responsible for the operation of the ambulance crews, under the supervision of the EMS Operations Supervisor by supervising or performing operational duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Include the following: (additional duties may be assigned)

- Maintains, is qualified and performs as an EMT/Driver.
- Work on ambulance and lead crews in day to day operations.
- Lead and supervise staff in performing daily tasks/chores.
- Conduct themselves in a manner that is respectful, professional manner that is representative of high moral standing and character in all dealings with the public, the volunteers and other staff.
- Shall assist the Chief and Officers with tasks such as but not limited to: Interviewing, employee reviews, scheduling and training of paid staff.
- Assist with personnel record maintenance
- Assist the Operations Supervisor with assigned administrative tasks. Additional work time off the ambulance crew may be required.
- Assist the Operations Supervisor with the work schedule, including filling shifts and bids. Ensures adequate coverage.
- Assist in the purchase, inventory control, and security of all supplies and equipment carried by Ansonia Rescue & Medical Services.
- May be required to cover additional shifts with minimal notice that may include holidays, overnights, and/or weekends if necessary.
- Work schedule is set by the ARMS Chief.
- Perform any other tasks/duties as assigned.

USER-DEFINED:

Equal rank to that of the Officer in Charge and be in charge of EMS operations during work shift.

QUALIFICATIONS REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential duties and responsibilities.

- Valid and current state of Connecticut driver's license.
- Valid and current Emergency Medical Technician certification or higher.
- Must successfully complete annual required training as provided by the department such as but not limited to: annual protocol test, blood borne pathogen, HIPPA training, etc. within one month of employment.
- Working knowledge of the CT EMS system and regulations.
- High School Diploma required.
- Pass a thorough criminal background check, drug screen and medical (physical) screening.
- Past EMS Supervisory experience preferred and a working knowledge of local EMS system.
- Preferably in or near Ansonia.
- Computer literacy/competence in Microsoft Word, Excel, PowerPoint, Outlook (email) as well as web based scheduling, patient care reporting and EMS software packages.
- Ability to interpret a variety of instructions furnished written, oral, diagram or schedule form with minimal or no supervision.
- Ability to solve practical problems and deal with a variety of situations where only limited standardization exists.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is required to walk; use hands to finger, handle, or feel objects, tools or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 240 pounds as a two person crew. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in adverse weather conditions and potentially hazardous situations.

The noise level in the work environment is usually noisy.

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating guidelines and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively and present information to patients, hospital staff, the public and other employees.

An Affirmative Action, Equal Opportunity Employer M/F/V/D