

**CITY OF ANSONIA**  
**REQUEST FOR PROPOSALS FOR**  
**REMOVAL AND REPLACEMENT OF EPOXY FLOOR**  
**EAGLE HOSE HOOK & LADDER COMPANY NO. 6**  
**1 MAIN STREET, ANSONIA, CONNECTICUT 06401**

**DUE: May 06, 2021 at 11:00 AM**

The CITY OF ANSONIA, Connecticut (hereinafter referred to as City), through the Office of the Economic Development, will accept sealed proposals to provide for the removal and replacement of epoxy floor at the Eagle Hose Hook & Ladder Company No. 6 located at 1 Main Street, Ansonia, CT in accordance with the attached scope of work.

**NOTE: A MANDATORY WALK-THROUGH WILL TAKE PLACE ON APRIL 29, 2021, AT 1:00 PM, AT THE EAGLE HOSE HOOK & LADDER COMPANY NO. 6, LOCATED AT 1 MAIN STREET, ANSONIA, CONNECTICUT.**

**A. Background**

The grade-level apparatus bay floor at Eagle Hose Hook and Ladder Company #6, 1 Main St, Ansonia, CT, was replaced with a new concrete slab circa 1990. The resinous floor coating installed at that time cracked soon after. Patches were installed, but the floor covering has continued to crack over the years. It has been determined that the cracks in the resinous floor coating as well as the underlying concrete slab are the most likely cause of continuing water damage in the basement space directly below the apparatus bay.

Proposals are being sought for removal and replacement of the resinous floor system to remedy the leaks into the basement.

**B. Scope of Services**

Scope of services is for all work associated with replacing the existing epoxy surface coating on the apparatus bay floor slab. Work includes:

1. Complete removal and disposal of the existing floor coating to bare concrete.
2. Preparation of the slab surface to receive a new resinous coating.
3. Application of new a resinous floor coating, including surface treatments (non-slip material, urethane top coats, etc.).
4. Provision of striping to match existing.

Total floor area affected is approximately two thousand five hundred (2,500) s.f. Resinous flooring product shall be POLYCRETE SLB Flintshot with Armor Top, by Dur-A-Flex, Inc, or equal. Alternate resinous systems shall meet or exceed the specifications provided.

**A. Instructions to Proposers**

**1. PREPARATION OF PROPOSALS**

Proposals shall be submitted by using the enclosed PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and three (3) EXACT COPIES. Bidders should submit proposals in a clear, concise and legible manner to permit proper evaluation of responsive proposals.

Proposals must contain the following materials:

- a. Bidders must submit a list the names and resumes of the staff that will be assigned to the project.
- b. Bidders must submit a list of the most recent jobs completed that are similar as to size and structure that is the subject of this project. The Consultant shall adequately demonstrate that they have provided similar services on a minimum of three (3) similarly sized projects in Connecticut over the past five (5) years. Project information shall include a detailed project description, scope of services, design and construction costs.
- c. Proposal must include a list of charges, hourly rate and expense schedule.
- d. Bidders must provide certificate of Insurances as described in the Bid specifications.
- e. Bidders must provide a list of references.
- f. If an alternate "or equal" resinous flooring product is proposed for application, Bidder shall include manufacturer and material data for proposed product. Data must be adequate and suitable for comparison with basis-of-bid product.
- g. Bidder shall provide estimated time duration to complete the work.

## **2. PROPOSAL SUBMISSION**

Proposals are to be submitted as follows: one (1) ORIGINAL and three (3) EXACT COPIES in a sealed envelope and addressed as follows:

PROPOSAL FOR  
EAGLE HOSE HOOK & LADDER COMPANY NO. 6  
REMOVAL AND REPLACEMENT OF EPOXY FLOOR  
1 MAIN STREET  
ANSONIA, CONNECTICUT 06401

Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

## **3. PROPOSAL TIME**

- a) Proposals shall be received at the office of the Town and City Clerk, Ansonia City Hall, 253 Main Street, Ansonia, CT, 06401, prior to the advertised hour of opening, at which time all Proposals will be publicly opened and read aloud. Any proposal received after the due date and time noted above shall not be accepted or opened.
- b) The City shall review the Proposal submitted and may request interviews of one or more of the Firms submitting Qualifications.
- c) Telegraphic or faxed Proposal will not be considered.
- d) A bidder may withdraw a proposal at any time prior to the above scheduled date and time.

## **4. CITY OPTIONS**

- a) The CITY OF ANSONIA reserves the right to reject any and all proposals and does not bind itself to accept the lowest or any proposal. The City reserves the right to ask for new proposals in whole or in part, or to reject any or all proposals, or any part thereof, and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the City.
- b) If a proposal does not meet or better the required specifications, requirements, and scope of work requested on all points that must be outlined in a letter attached to the proposal otherwise it will be presumed that the proposal as proposed is in accordance with the required specifications.

## **5. TAXES**

All purchases made by the City, and associated with the award of this requirement shall be tax exempt. A City Tax Exemption Certificate shall be furnished upon request.

## **6. MANDATORY SITE VISIT**

A mandatory visit has been scheduled. Thereafter, all inquiries regarding this request shall be answered up to 12:30 PM on April xx, 2021 after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the City deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries or requests for onsite visits and general inquiries may be directed to Sheila O'Malley ([somalley@ansoniac.org](mailto:somalley@ansoniac.org)).

## **7. SELECTION AND AWARD**

After Proposals are received, the City reserves the right to communicate with any or all of the bidders to clarify the provisions of their proposal. The City further reserves the right to conduct interviews to some, all of, or none of the bidders, and to request additional information from any bidder at any time after Proposals are opened.

The following criteria will be used in evaluating the submitted proposals:

- 1) Due consideration of the proposer's pricing for this project
- 2) Experience with work on projects of similar use, size and scope
- 3) Organizational and team structure
- 4) Past performance data, including, but not limited to, adherence to project schedules and project budgets and the number of change orders for projects
- 5) The approach to the work required for the contract
- 6) Documented contract oversight capabilities
- 7) Litigation History
- 8) Current workload
- 9) Reference Responses

Upon completion of the review of the RFPs, the City will issue notification of award in writing.

## **8. PRICING**

- a) Bidders are requested to provide a lump sum price for the required work and including all direct expenses (special consultants, testing, reproductions, etc.) that are required to complete the work.
- b) All prices quoted are to be firm for a period of at least ninety (90) days following bid opening.

## **9. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or services to be provided, in whole or in part, and any other interest in conjunction with City procurement shall not be permitted without the express written consent of the CITY.

## **10. HOLD HARMLESS CLAUSE**

Bidder agrees to indemnify, hold harmless and defend the City from and against any and all liability for loss, damage or expense which the City may suffer or for which the City may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the City, whether or not due in whole or in part of any act, omission or negligence of the City or any of his representatives or employees.

## **11. WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the City in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

**12. INSURANCE**

The successful bidder shall provide the City with proof by way of Certificates of Insurance before work commences. The City shall be named as an additional insured with Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- \* Worker’s Compensation;
- \* Commercial General Liability
  - Property Damage Liability \$2,000,000/occ.
  - Personal Injury Liability \$2,000,000/occ. \$4,000,000 agg.
- \* Comprehensive Automobile Liability
  - Bodily Injury & Property Damage CSL \$1,000,000

Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) day’s prior notice of such change or cancellation shall be made to the owner. Such notice shall be made by registered mail; postage prepaid, to the CITY OF ANSONIA, City Hall, 253 Main Street, Ansonia, CT 06401.

In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and the contractor shall not commence work again until it has obtained replacement insurance and has delivered a Certificate of Insurance to the City of Ansonia.

**13. CONFLICT OF INTEREST**

No purchase shall be made from nor shall services be secured from any officer or employee of the City, or from any partnership or corporation in which such City officer or City employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known and is approved in writing by the City of Ansonia.

**14. REFERENCES**

Bidders must provide three (3) commercial references.

**15. SPECIFICATIONS DISCREPANCIES**

a) Should any Bidder find discrepancies in the Scope of Work, or be in doubt as to the exact meaning, notify the City at once. The City may then, at their option, issue Addenda clarifying same. The City shall not be responsible for oral instructions or misinterpretations of Scope It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the CITY OF ANSONIA website <http://www.cityofansoniam.com/>. Bidders also contact Sheila O’Malley for inquiries regarding addenda.

b) The City reserves the right to issue Addenda at any time prior to the Bid Opening. All such Addenda become, upon issuance, a part of the Specification.

c) The City reserves the right to require any or all Bidders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a bid shall not constitute or imply the City's acceptance of the suitability of a Bidder or the bid, nor shall possession of Drawings or Specifications constitute an invitation to bid. The competency and responsibility of Bidders as well as the number of working days required for completion will be considered in making an award.

**CITY OF ANSONIA, CONNECTICUT**

**PROPOSAL FORM**

To: CITY OF ANSONIA  
253 Main Street  
Ansonia, CT 06401

Project: **REMOVAL AND REPLACEMENT OF EPOXY FLOOR  
EAGLE HOSE HOOK & LADDER COMPANY NO. 6  
1 MAIN STREET, ANSONIA, CONNECTICUT**

Date: \_\_\_\_\_

Submitted by:

(Full name) \_\_\_\_\_

(Full address) \_\_\_\_\_

Contact Name and Phone Number \_\_\_\_\_

To Whom it may Concern,

Pursuant to, and in compliance with the Request for Proposals for the **REMOVAL AND REPLACEMENT OF EPOXY FLOOR AT EAGLE HOSE HOOK & LADDER COMPANY NO. 6, 1 MAIN STREET, ANSONIA** dated as noted hereinafter, the Instructions to Proposers, the form of Contract, including the conditions hereto, I (we) propose to furnish all labor and materials, as required for the project named above. To the extent of the Proposal submitted herein, I (we) shall furnish all necessary tools, labor and materials, in the manner and at the time prescribed in accordance with the provisions of the contract. The submitted proposal conforms to the Request for Proposal together with all addenda issued and in conformity with requirements of the City of Ansonia for and in consideration of the price(s) stated herein.

Receipt of the following Addendum to the drawings and specifications is hereby acknowledged:

Addendum No(s). \_\_\_\_\_ Date(s) \_\_\_\_\_

The Total Project Price is a lump sum price and includes all work indicated in the Scope of Work and any associated direct expenses. I (we) understand, that I (we) must complete the Proposal Form by filling out all blanks listing the Total Price both in figures and words.

Total Project Price (in words): \_\_\_\_\_

Total Project Price (in figures) \$ \_\_\_\_\_

The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;

All State of Connecticut taxes are excluded from the Proposal Sum.

PROPOSAL FORM SIGNATURE(S)

\_\_\_\_\_  
(Print the full name of your Proprietorship, Partnership, or Corporation)

Was hereunto affixed in the presence of:

\_\_\_\_\_  
(Authorized signing officer) (Signature)

\_\_\_\_\_  
(Authorized signing officer) (Printed Name & Title)

(Seal)

END OF PROPOSAL FORM

**REFERENCES**

List references for similar services provided for at least three (3) clients in the past five (5) years (attach any other client references if desired).

PLEASE NOTE THAT IT IS THE CITY'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.

CLIENT 1:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 2:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 3:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 4:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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CLIENT 5:  
Organization Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Service Dates: \_\_\_\_\_ Project(s): \_\_\_\_\_

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