



WATER POLLUTION CONTROL AUTHORITY

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MINUTES OF THE WPCA SPECIAL MEETING (REVISED)

APRIL 24, 2014

The meeting opened at 7:02PM with the Pledge of Allegiance. The chairman asked for the roll to be called. There were five members present, therefore there was a quorum.

PRESENT

N. Parente

M. Dalessio

C. Durante

A. Geruntho

K. Plavnicky

C. Stowe (late)

ABSENT

A. Limauro

ALSO IN ATTENDANCE

Rita St. Jacques WPCA

Brian Capozzi WPCA

The purpose of this meeting was to discuss/establish the bill collection policy for the WPCA. A lengthy discussion was held and information was disseminated but the collection policy is still in the draft stage.

The Secretary passed out another copy of the collection policy intending it to be used as a mock up for additional policy changes. The first part of the collection policy details the collection steps which are mandated by either the State Statutes or the Connecticut Tax Collectors Association and cover up through the lien being placed on the property. The next step would be to determine what happens on a going forward basis i.e., when the account gets referred out of



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the WPCA office for collection and steps to be taken after the account is referred out of the office.

Member C. Durante asked about the sequence of collections and Mrs. St. Jacques went through the collection steps.

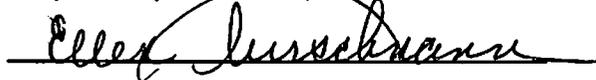
Member C. Stowe asked several times if properties are liened when delinquent and Mrs. St Jacques explained that all delinquent properties are liened.

There was no public session scheduled on the agenda nor was there a motion to deviate from the agenda so as a courtesy Chairman Parente allowed John Izzo of 12 Shortell Dr. to present a package he had put together concerning bill collections. A copy of the package is attached to the initial minutes of the meeting on file in the City Clerk's office.

Chairman Parente questioned Mrs. St. Jacques about property at 126 Ford St and asked why the property had not been sent to the Marshal for collection? Mrs. St. Jacques explained that she had been in contact with the property owner several times and the owner had promised payment. A partial payment was received. The property has changed hands and Mrs. St. Jacques has been in touch with the new owner multiple times and, again, payment has been promised. A check was supposed to have been processed last week but so far no check has been received. Rita is going to call the property owner one more time and if no payment is received with 2 weeks, the account will be referred to the Marshal. There were extenuating circumstances concerning this property with the previous administration and the WPCA was not able to effectively collect the bills owed. The property is liened and Rita has been aggressively trying to collect the money owed since the previous WPCA attorney advised the WPCA office that the property has gone into bankruptcy.

MOTION to adjourn made by C. Durante and seconded by M. Dalessio. All were in favor and the motion passed. The meeting was adjourned at 8:20PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Ellen Turschmann", written over a horizontal line.

Ellen Turschmann

WPCA Secretary