

MEETING OF THE MINUTES
MAY 2, 2012

The meeting opened @ 7:00PM with the Pledge of Allegiance. The chairman asked for the roll to be called. There were five members present, therefore there was a quorum.

| | | |
|---------|--------------|------------------|
| PRESENT | G. Merlone | ABSENT: K. Blake |
| | H. Madigosky | V. Epifano |
| | C. LaRovera | |
| | H. Boladz | |
| | S. Blume | |

ALSO IN ATTENDANCE

Attorney John Androski
Peter Georgetti: UIC
Jay Jayanthan: UIC
Rita St. Jacques
Mark Thomas
Tara Kolakowski

Public Session: the Chairman asked three times if anyone from the public would like to speak. No one was present and the public session was closed at 7:03PM.

MOTION to begin the meeting made by S. Blume and seconded by H. Boladz. All were in favor.

MOTION to accept minutes of previous meeting made by H. Boladz and seconded by C. LaRovera. All were in favor.

Sewer Administrator's report: R. St. Jacques presented the top 22 delinquent sewer use property owners who have not made payments in many years. Attorney Androski said that these properties should be foreclosed on. It was mentioned that many of these accounts had been with Attorney Androski for a long time.

Rita asked if by foreclosing we would become landlords and Attorney Androski said hopefully it won't come to that.

MOTION to foreclose on the top 22 delinquent sewer use accounts made by H. Madigosky and seconded by S. Blume. All were in favor.

R. St. Jacques proposed that reminder cards be enclosed with the 2011 List Year Special Sewer Use Capital Fee bills which will be mailed out by the end of May. The card would have a sticker on it reminding the property owner of the date of the second installment. This sticker could be peeled off and stuck to a calendar or refrigerator. Rita explained that many of the people who would normally have paid on time complained that they just forgot the second payment. The commissioners discussed the idea and agreed that it would be another way to remind the property owner of the second installment. MOTION to approve putting the reminder stickers in with the Special Sewer Use Capital Fee bill made by H. Boladz and seconded by S. Blume. All were in favor.

Financial reports: monthly expenditures from the Finance Department and bank balances on WPCA accounts. (See attached).

Member H. Boladz asked where the Overtime Wages Line Item was: Rita told him this page must have been omitted by accident from the Finance Department. She would be sure to get it and put it with the minutes.

The preliminary list for printing the Special Sewer Use Capital Use fee bills is almost prepared by QDS. Once this list is presented and verified the bills will be ready to go out. The target date for release is the last week of May.

R. Bshara has been in contact with the Regional Water Authority concerning the data we need to bill the 2011 List Year Sewer Usage Bills. Hopefully there won't be a problem when the bills are ready to be printed.

Information has been obtained regarding the purchase of a new copier. The existing copier is old and most of the features on it no longer work. In addition, it takes a long time to warm up and when a property owner pays his bill and asks for a copy of the check it takes such a long time the customer gets impatient. The new copier would cost about \$1,350.00.

MOTION to purchase new copier with a service contract made by S. Blume and seconded by H. Madigosky. All were in favor.

Rita mentioned that R. Bshara thinks more money will have to be transferred to the line item for Soda Ash. At this time there is no action to be taken. At the April monthly meeting R. Bshara had said that transfers had to be made to several line items. These transfers were:

| TRANSFER | FROM | TO |
|-------------|------------------|----------------|
| \$500 | Nitrogen Credits | Education |
| \$10,000.00 | Wages Part time | Legal |
| \$20,000.00 | Board Secretary | WPCA Chemicals |
| \$10,000.00 | Contingency | Repairs |

Total Transfers \$40,500.00
(See Attached Form from R. Bshara for backup).

Rita mentioned that an Organizational meeting is necessary and the Commission agreed to hold the meeting 15 minutes before the regularly scheduled meeting on June 6, 2012. MOTION to accept the Sewer Administrator's Report made by H. Madigosky and seconded by C. LaRovera. All were in favor.

UIC Report:

Sewer backup: April 17, 2012 at 17 May Street. Manhole was overflowing due to rags and grease. WPCA ran line and cleaned the pipe.

Ansonia-Derby Interconnect Project: Data was shared between the City of Derby WPCA and the City of Ansonia WPCA concerning flow.

MOTION to give UIC permission to contact the Derby engineer and Stella Murasin of the DEEP to set up a meeting made by H. Madigosky and seconded by S. Blume. All were in favor.

Sewer As-Built Plans: UIC received a call from Carmen Pitney of the DPW requesting as-built information for 80 Beaver Street. Unfortunately, neither UIC nor the City has accurate as-built information for this area. Carmen indicated that the records were owned by the engineering firm of Clark and Pearson, but have since been sold to Lewis Associates from Monroe. P. Georgetti of UIC spoke with Tracy of Lewis Associates to see if there is a possibility of purchasing the Ansonia information from the Lewis firm. UIC will follow up.

R. St. Jacques said that she remembers there being backups before and the former home owner claimed that he was on a septic system. Rita thinks that a dye test was performed and the house was hooked up to the sewer.

MOTION made to have UIC call Ashawatha Narayana, former owner of UIC, to check on whether dye tests had been made at 80 Beaver Street to determine if the house was connected to the sewer made by S. Blume and seconded by C. LaRovera. All were in favor.

Anaerobic Digester project is progressing. UIC is part of the team and is working on permits and designs. Gray water is produced as a result of the process and the digester company wants to send this gray water from their process to the Waste Water Treatment Plant. UIC will stay on the issue and expects to have some design work by the end of May.

M. Thomas has some concerns about the gray water possibly having the ability to cause flash points within the digester. At this time the sludge inventory has gone down but with the gray water the alkalinity and sludge inventory may go up. The amount of Soda Ash would have to be increased to adjust the alkalinity and prevent a possible problem. In addition Mark said that there are 4 incinerators in the State capable of taking the sludge. Matabassett has already said that they will not take it. If there should ever be a problem with the remaining 3 incinerators, the sludge would have to be trucked out of state. Mark will continue to investigate.

H. Madigosky has spoken with Mr. Chaplik of the Regional Water Company and said there is little chance that the wells which provide fresh water to the WWTP will be brought up for use again. The surface water is blended in various places and this is done so that if there is a failure somewhere the water company would still be able to provide water to its customers. This means that Soda Ash will still be needed to be added to lower the alkalinity in the water.

MOTION to accept the report as written made by S. Blume and seconded by C. LaRovera. All were in favor.

Receive and pay all bills:

MOTION to pay all bills if they are found to be true and correct and there is enough money to pay them made by H. Madigosky and seconded by C. LaRovera. All were in favor and the motion passed.

1. Attorney Androski – Services through - 4-30-2012 \$1,650.00
2. Attorney Androski – Additional closing costs \$1,500.00

Androski Update:

Attorney Androski had figures for what is due to the State at the closing in July for the Waste Water Treatment Plant. (See attachment for complete details).

MOTION to pay the State \$2,205,429.68 at the closing on July 1, 2012 and to split the Reserve Fund of \$1,077,333.90 into five payments so that the WPCA pays \$215,466.78 a year. The monthly payment to the State will be \$179,555.65 beginning in August 2012.

MOTION to accept Attorney Androski's report made by C. LaRovera and seconded by H. Boladz. All were in favor.

For approximately 2 years there was a part time superintendent at the Waste Water Treatment Plant and Mr. John Tomasella was asked to perform the duties of the acting shift supervisor when necessary. He was told by acting Mayor Blume that he would be compensated for the time that he was acting shift supervisor, however, when John asked for the money he was denied. He then filed a grievance with his union and a meeting was held between John, his union rep and Mayor DellaVolpe. At the meeting John and Mayor DellaVolpe agreed to a sum of \$6,600 to compensate him for the time. He is now appearing before the Commission so that they can agree to the settlement.

MOTION to pay John Tomasella \$6,600 to cover the time he was acting shift supervisor made by C. LaRovera and seconded by S. Blume. The Chairman asked for a roll call

vote:

- C. LaRovera-Yes
- S. Blume -Yes
- G. Merlone -Yes
- H. Madigosky – Abstained
- H. Boladz - Abstained

There was a majority and the vote carried.

MOTION to go into Executive Session at 8:35PM made by C. LaRovera and seconded by H. Boladz. All were in favor. Persons attending were Gary Merlone, S. Blume, H. Boladz, H. Madigosky, C. LaRovera, Attorney Androsky and Mark Thomas.

MOTION to come out of Executive Session at 9:30PM made by S. Blume and seconded by H. Madigosky. All were in favor.

MOTION to adjourn made by C. LaRovera and seconded by H. Madigosky. All were in favor. The meeting adjourned at 9:35PM.

Respectfully submitted:

Ellen Turschmann
WPCA Secretary