

MEETING OF THE MINUTES
March 7, 2012

The meeting opened @ 7:00PM with the Pledge of Allegiance. The chairman asked for the roll to be called. There were five members present, therefore there was a quorum.

PRESENT	G. Merlone	ABSENT: K. Blake
	H. Madigosky	V. Epifano
	C. LaRovera	
	H. Boladz	
	S. Blume	

ALSO IN ATTENDANCE

Attorney John Androski
Rich Bshara
Peter Georgetti: UIC
Jay Jayanthan: UIC
Rita St. Jacques
Joseph Maffeo
Craig Motasky DEEP

Public Session: the Chairman asked three times if anyone from the public would like to speak. No one was present and the public session was closed.

MOTION to accept minutes from February 1, 2012 meeting made by C. LaRovera and seconded by H. Boladz. All members voted yes and the motion was carried.

Communications: Informational Only:

Atty. Androski: request to add Craig Motasky of the DEEP to the agenda.

Atty. Androski: request to add sewer backup at 40 Beechwood Dr. to agenda.

Mr. Craig Motasky of the DEEP addressed the Commission and pointed out that there is a need for a Class IV Certified Superintendent at the WTTP plant by August. None of the Class III people who were being considered for the position passed the test taken in January. They are eligible to take the test again in July. He advised the Commission that if they select a Class III candidate now and the candidate does not pass the test in July,

that person can still do the duties of the Class III position and can take the test again in January 2013. Currently Jason St. Jacques is the acting shift supervisor on record with the State and he will remain in that position until August. Jason will take the Class III test in July as he has all the necessary credits. Craig complimented the crew working at the WTTP now and said they are doing a great job. He said that he will continue to work with the Commission as much as he can until all open positions are filled.

Sewer Administrators Report: Attached

R. St. Jacques presented her Sewer Administrators Report. The lien notice for the Sewer Project bill (2010 List Year) should be mailed out the week of March 21, 2012. Rita prefers that the notices come out of the WPCA office so that the office can work with the rate payers before the accounts are referred to either the attorney's or marshal's office where collection fees will be added. Rita expressed the need to work cooperatively with the rate payers rather than burden them with additional collection fees. If after collection attempts in the WPCA office fail, the accounts will be referred to either the attorney's or marshal's office.

Attorney Androski expressed concern that the WPCA office is not following the collection procedures he filed with the State. Rita had not been given a copy of the procedures so Attorney Androski will forward her a copy. A discussion ensued concerning collection practices and was eventually tabled with further discussion to be held with Mayor DellaVolpe.

A Purchase Order for the purchase of Christmas Wreaths was enclosed. It appears that there was no documentation to approve the purchase.

MOTION was made by H. Boladz and seconded by H. Madigosky to pay the bill. All were in favor and the motion passed. However, G. Merlone will speak to the employee about the situation and inform the employee that if it happens in the future, the employee will be responsible for the bill.

There was a sewer backup on W. Roosevelt Dr. The homeowner called Roto Rooter thinking the problem was hers. After the Roto Rooter technician snaked her lines it was discovered that the problem was in the main line in the street. The homeowner spoke with a neighbor who happens to work for Ansonia Public works and was told to call the Ansonia Police who would send out public works employees. When the public works employees checked the main line it was discovered that the problem was in the main line and they cleared it. The home owner has asked to be reimbursed for the Roto Rooter bill and a small bill from the cleaners.

MOTION to pay home owner's expenses made by S Blume and seconded by H. Boladz. All were in favor and the motion passed.

The Authority will need to transfer \$25,000.00 from the Contingency Line Item to the Chemical Line Item to cover the cost of soda ash that is needed for the plant.

MOTION was made to approve the Transfer of the \$25,000 to the Chemical Line Item by C. LaRovera and seconded by H. Boladz. All were in favor and the motion passed.

It is time for the WPCA to begin the budget making process for the next fiscal year. R. Bshara has begun assembling data for the Line Items.

The Acting Personnel Director would like a current and updated copy of Attorney Androski's contract. The last one on file is from 2003.

A copy of a resume from Mr. Reynaldo Rodrigues was included in the file. Mr Rodrigues recently obtained his Class I Certification and is in the process of studying for his Class II Certificate.

WPCA Monthly Financial Documents were provided.

Motion was made to accept the report as filed by C. LaRovera and seconded by S. Blume. All were in favor and the motion passed.

UIC Report:

1. Castle Lane Subdivision: Still on hold as UIC has been unable to meet with the applicant's Engineer.
2. Sewer Backups: UIC was contacted by the Ansonia WPCA to investigate a sewer backup on Walker's Court. There are four houses on Walker's Court with a private driveway: apparently the backup occurred in the private driveway. UIC is currently investigating this issue.

MOTION to accept the report as written made by H. Madigosky and seconded by S. Blume. All were in favor and the motion passed.

MOTION to pay all bills if they are found to be true and correct and there is enough money to pay them made by S. Blume and seconded by H Boladz. All were in favor and the motion passed.

1. Attorney Androski – Services through 2/29/2012 \$1,324.50
2. Attorney Androski – Additional closing costs \$1,500.00

Androski update: A list of damaged items was received from Stacy Wild who had a sewer backup on January 14, 2012 at her residence at 40 Beechwood Dr. The list totaled \$8,700. The Commissioned asked Attorney Androski to try to negotiate with Ms. Wild.

MOTION made to accept Attorney Androski's report as filed made by H. Madigosky and seconded by C. LaRovera. All were in favor and the motion passed.

MOTION made by S. Blume to go into Executive Session and seconded by C. LaRovera at 8:55pm. All were in favor and the motion passed.

MOTION made by C LaRovera to go back to regular session and seconded by H. Boldadz at 9:24pm.. All were in favor and the motion passed.

MOTION made by S. Blume and seconded by H. Madigosky to adjourn. All were in favor and the motion passed. The meeting ended at 9:25pm.

Respectfully submitted,

Ellen Turschmann Secretary/Clerk