



City of Ansonia SAFETY COMMITTEE

Call to Order ~ After the pledge of allegiance, the meeting was called to order on September 13, 2016 at 10:05 a.m. in Aldermanic Chambers at Ansonia City Hall, 253 Main Street.

Roll Call ~ Roll call of committee members was taken. Chairman Kevin Cegelka, Rich Bshara, Dawn Warner, Deb Zotti, Edith Morales, Jenn Lester (for MaryAnn Capone), Darlene Zawisza, John Tomasella, Andy Cota, Mike Warhola (for Jared Heon), Mike Eheman, Dawn Labaire, Scott Trembley. Absent: Mayor Cassetti, Sheila O'Malley, Carol Merlone, Eileen Ehman, Fran Perrotti, Jeff Coppola, James Gaskins, John Marini, Kevin Hale, Tom Brockett and Wayne Williams. Richard Dzieken arrived at 10:10, excused was Robert Evans. Also in attendance was Sherry Bowles, a new client service analyst from PMA.

Public Session ~ Chairman Cegelka asked three times if anyone from the public wished to speak. Hearing no one, the public session was closed with a motion by Mike Eheman, seconded by Rich Bshara.

Approval of Minutes ~ There were no previous meeting minutes as the last meeting was a "Lunch and Learn", however, a letter was sent from Deb Zotti to officially document the "meeting".

Old Business ~ Deb Zotti noted that the dates for the OSHA30 training have been scheduled for October 5th, 12th, 19th, 26th and November 1st and 9th. All participants must attend each and every session in able to be eligible to receive the OSHA30 certification/card upon completion of the training. Ernie St. Onge will be conducting the classes. Ernie is requesting the required lunch/break times required for respected unions. There will be approximately 11 attending from Public Works and the session is open to other departments to send employees, for a maximum of 30 participants. If there is space, The Town of Seymour has shown interest in having some of their employees attend. If interested, department heads will forward their names and addresses to either Kevin Cegelka or Darlene Zawisza. A few of the topics are Managing Safety/Health, Slip, Trips and Falls, Electrical Safety, Chemicals, Material Handling, just to name a few.

New Business ~ Deb Zotti discussed the online reporting for OSHA starting in 2017. No further information is available at this time regarding the roll out. Deb and Dawn Warner discussed current reporting procedures and who is responsible. Currently, each "building", has a representative that reports. Also discussed was the importance of very specific details regarding incidents that occur. ie: exact location; front steps at City Hall, 253 Main Street, Ansonia, CT, etc. Filing online, you can also attach documents such as police report, pics, etc. and indicate "have addition information" that can be discussed with the adjuster. An email confirmation will be sent (if requested), with an immediate case number and all details entered online for the employer records.

Incident trending ~ Debra Zotti reviewed the medical and lost time claims by the various department thus far.

Next Meeting ~ The next safety meeting was set for December 13, 2016, 10:00 a.m. in Aldermanic Chambers.

Adjournment ~ A motion to adjourn was made by Mike Eheman, seconded by John Tomasella at 10:11.

Respectfully submitted,

Darlene L. Zawisza

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CITY AND CITY CLERK
ANSONIA, CONNECTICUT
Darlene Zawisza

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To ensure ADA Compliance Requirements, Call (203) 736-5900 at least 48 hours prior to the meeting.