



City of Ansonia

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Ansonia, Connecticut 06401

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Elizabeth Lynch
TOWN AND CITY CLERK
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ANSONIA RECREATION COMMISSION

June 3, 2014

Regular Meeting

Present: Al Smith, Chairman
Frank DeLibero
Anne Lynch
Steve Sobolisky
Paul Velardi

Absent: Michael Cratty
Jeff Devine

Others Present: Jeff Coppola, Recreation Director
Alison Rublemann, ANC Director
Doug Novak, Supt. PWD – arrived after PWD meeting

The Regular Meeting of the Ansonia Recreation Commission was called to order by Chairman Smith at 6:00p.m.

All present rose and Pledged Allegiance to the Flag.

The secretary called the roll.

There was a quorum present.

Director Reports

Football

Lou Criscuolo was present.

Mr. Criscuolo said there is no Football Report this month. He said the Spring football sessions will begin June 9, 2014. The Cheer sessions started June 3, 2014. He said there is nothing else that is going on in Football at this time. They are paying down the Blanchette's invoice which has a balance of \$2000.

Mr. Criscuolo said they are still exploring clinics for the summer.

Ms. Lynch said there was a discussion last month on the 2nd graders wearing pads. Last year the 2nd graders could not play in pads. Last month you were going to report back to the commission on the status of this.

Mr. Criscuolo said there are 13 kids signed up for the 79'er team – two(2) in 2nd grade (going into 3rd grade) and eleven(11) in 1st grade (going into 2nd grade). He said they are looking into it, they don't have enough registered for a team. He said he is also looking in previous minutes for info.

Ms. Lynch said you were looking in previous minutes for information that states you cannot have pads in 2nd grade. She asked Mr. Coppola if he found anything on this.

Mr. Coppola said it first came up when they changed to AYF league and they didn't want it. He said they discussed it at length and he can call Steve Kichar because he was involved in the process.

Ms. Lynch said that Steve Kichar said it last year that they couldn't play in pads in 2nd and 3rd grade.

Mr. Criscuolo said two years ago they had 79'ers and then it went to Flag Football with no contact. He said he doesn't know what happened.

Ms. Lynch asked Mr. Coppola to call Steve Kichar and ask him what happened and if there is a written rule on this.

Mr. DeLibero said can't the Commission do it? We are doing an exploration of what happened with regard to 2nd and 3rd graders in pads playing contact. Can't the Commission make a ruling on what they want?

Mr. Criscuolo said right now we are at 13 players and the parents are fully aware if we don't have enough players for the 79'ers we will not have the program.

Ms. Lynch said the parents must know what is happening with the program. She said there must be communication between the League and the parents as to the status of the program.

Mr. DeLibero said the commission will explore it.

Mr. Sobolisky said make a rule and vote and do it now. We can rule to change it or to continue the program as it is.

Mr. DeLibero said what is the number of kids needed to play.

Mr. Criscuolo said 18 is workable.

Mr. Coppola agreed that 18 is the minimum number of kids needed to play.

Mr. Criscuolo said it will be closely monitored. They sent out flyers and e-mails and a lot of kids switched from Flag Football to the 79'er's team. He said they have 7 kids in 2nd grade and 4 kids in 3rd grade signed up.

Mr. Coppola asked Mr. Criscuolo how he made out with securing the Prindle Avenue field for football.

Mr. Criscuolo said he left a message. He said he is looking for another field. Pine Lot would work for them right now because practice is not mandatory and it depends on the number participating. He said that he and Steve Sobolisky attended the Clinic at UNH. There was a total of 96 kids participating and 40 of them were from Ansonia.

Mr. Sobolisky asked Mr. Coppola if he could get the blocking sled out for the AYF program to use. He said it is buried in there and AHS has a new sled. They would like to use the old sled in August because it is lighter but it needs some repair.

Mr. Coppola said the black sled is not the new one and he will have the kids from the high school get it out for him.

Mr. Criscuolo said one of the welds on it needs to be fixed.

Mr. DeLibero made a motion to accept the Football and Cheer report. Mr. Sobolisky seconded. All in favor, so carried.

Soccer

Mr. Chris Sheehy was present.

Mr. Sheehy gave the commissioners a copy of his monthly report and financial report. He said Recreation Soccer ends on June 8th. They will not use Linett Park or Colony Park after that, their games are all done. The Travel Team has two to three weeks before it ends for the season. He

said he will be collecting equipment and uniforms this week. The plastic goals will be removed at the end of the season.

Mr. Sheehy asked about the key to the building near the Pond at Abe Stone Park (Colony Park). He said he would like to store the goals in there.

Mr. Coppola said he will talk to Mr. Novak about the key to open the building.

Mr. Sheehy said he had a key to the Armory but it doesn't work. He only uses it at the start and end of the season and for registration. He doesn't abuse the privilege. He said he can call Mr. Coppola when he needs to get into the Armory for equipment if a key is not available.

Mr. Coppola said he will put Mr. Sheehy's name on the list. He said Mr. Sheehy will have to go to PWD and get the key and in the off season he will have to give the key back. You have to sign the key out and then sign the key back in when it is returned.

Mr. Sheehy said the U12 team is undefeated for the second season in a row. The final game for the title is June 7th. The U14 team is undefeated and they have taken the title in their Division. The travel teams will participate in the Conte Tournament on June 21 and June 22. They will hold registration on June 11th and June 18th for new and returning players.

Mr. Coppola and Mr. Sheehy will get together this week to go over the keys and return of equipment.

Mr. Sheehy said there are some people here this evening to speak on the dedication of the soccer field at the Ansonia Nature Center. The Board of Aldermen are in support of it. He said they are asking for a favorable vote.

Mr. Sobolisky made a motion to accept Mr. Sheehy's soccer report. Mr. Velardi seconded. All in favor, so carried.

Baseball & Softball

Mr. Robert DeFelice was present.

Mr. DeFelice said the season ends on June 14th and the All Star season begins on June 15th. There is a 9 & 10 year old team and an 11 and 12 year old team in All Stars. He said after the District All Star Tournaments there is the District Secondary Tournament with a 9 year old team and a 10 year old team participating.

Mr. DeFelice gave Mr. Coppola a copy of the All Star Fee Schedule. He said once the items are ordered he will submit an invoice. He said everything is running smoothly.

Mr. Coppola has the copy of the All Star Fee Schedule.

Ms. Lynch said the flags are on the agenda to be put up at the field this week. She said she saw Mayor Cassetti at the field and he said it will be done this week.

Mr. Sobolisky made a motion to accept Mr. DeFelice's report. Ms. Lynch seconded. All in favor, so carried.

Mr. Velardi asked if there was a written report from the Little League and Softball submitted to the commission.

The secretary said she did not receive anything. There is no baseball or softball report submitted this month.

Basketball

None

Public Session

Chairman Smith asked if there was anyone from the public who wished to address the commission.

Mr. Bart Flaherty
28 Pinecrest Ave.
Ansonia, CT 06401

Mr. Flaherty said he wanted to commend Ms. Rublemann and the Ansonia Nature Center on the work they did cleaning up the Riverwalk. They all worked very hard and they did a nice job.

Mr. Flaherty said at Linett Park off N. State Street there is a playground with a slide that is up too high from the ground and needs to have mulch or something put down so that a child will not get hurt as he slides down the slide.

Mr. Coppola said he will take care of it and call Mr. Rowley at PWD.

Mr. Flaherty said last month he asked for a fee schedule.

Mr. Coppola said he e-mailed a fee schedule to the secretary this afternoon.

Mr. Flaherty thanked him and thanked the commission for their time.

Jorden Guevara, representing
Juan Carlos Fiallos – Soccer
126 S. Cliff St.
Ansonia, CT 06401

Rec060314

Mr. Guevara said his season begins June 10th and there are five away games that will not interfere with the Ansonia Recreation program. He said he has five home games that will begin the end of June with two games per week and one game the first week of July. He said he has a Certificate of Insurance to cover the teams. He said he has to have a spot reserved for the team and he is asking the Commission for permission to use the field at the Nature Center. He said the Ansonia High School did not respond to his request to use their field.

Mr. Velardi asked the date Mr. Guevara asked the high school.

Mr. Guevara said he did not know. He tried to contract Coach Piccolo. He said they want to use the soccer field at the Nature Center on a Monday and Wednesday night for five home games.

Mr. Coppola said the Commission said to collaborate on this to use the High School field vs. the Nature Center field. The commission said you could use the Nature Center field as a last resort if you could not get the high school field. He asked when he would need to know about the use of the field.

Mr. Guevara said this week because they have to reserve their spot and schedule the home games.

Mr. Coppola said it should not take more than two days to get these answers. He will contact the high school.

Chairman Smith asked how many teams are involved.

Ms. Lynch said there is one team and there are five home games.

Mr. Guevara said they will also need to use the field for practice but that would be in the afternoon and not interfere with Recreation soccer.

Mr. Coppola said he will start tomorrow working with Mr. Guevara and the Board of Education on the use of the AHS soccer field.

Mr. DeLibero said the commission voted last month to allow him to use the Nature Center if he could not use the High School field.

Tyrell Moore
23 N. Spring St.
Ansonia, CT 06401

Mr. Moore explained he has a petition and a facebook page on restoring the basketball hoops, benches and lights at Nolan Field basketball courts.

Mr. Moore said he is looking to have the Recreation Commission support this request. He said he is attending the Board of Aldermen meeting for support and would like support from Recreation Commission.

Mr. Coppola said the Grant Writer is looking for money to fix up and repair the fields in the City.

Mr. Moore said he wanted to share the information he has received from the people on fixing up the Nolan Field courts.

Mr. Velardi asked Mr. Moore if he was running fundraising for this project.

Mr. Moore said right now just a petition to bring to the City of Ansonia to make the changes happen. He said some stores are willing to contribute towards the project.

Chairman Smith asked if it was just for Nolan Field.

Mr. Moore said yes, Nolan Field Basketball Courts.

Ms. Lynch said the courts at Prendergast should also be renovated. She said she doesn't think they want to miss the whole summer basketball season.

Mr. Coppola said the courts will be cleaned up and fixed. He said there is bonding money that may be left over to fix them up and it maybe money that can be moved but it has to be done legally through Corporation Counsel.

Mr. Moore said he is looking to start Summer Basketball leagues up there and there will be a charge for the shirts and the team. It will be a way to get people active.

Chairman Smith asked Mr. Moore if he was going to be in charge of the Summer league.

Mr. Moore said he has spoken to Craig Behun on this and he hasn't said if he will run the league. He said hopefully more people will like his web page and support the project.

Mr. Velardi asked if there is a proposal to run a Men's Summer Basketball league.

Mr. Coppola said not at this time but any league has to go through the Recreation Commission for approval and use of the courts and/or fields. He said he will talk to them tomorrow on this.

Discussion on funding for this project continued.

Mr. Velardi made a motion to send a letter from the Recreation Commission to the Board of Aldermen in favor of the Grant Writer and Public Works Dept. pursuing funding for the restoration of the basketball hoops, benches and possibly lights at the Nolan Field Basketball courts. Ms. Lynch seconded. All in favor, so carried.

Harry Danley
N. Cliff St.
Ansonia, CT 06401

Mr. Danley said he was at the last meeting and he told the commission he would donate 2 flag poles and flags. He said he has donated 4 flag poles and flags and he has the concrete to set them. He said there was a little delay because of the Memorial Day holiday but they will be installed this week. He said if PWD can't do the concrete Rob from Custom Concrete offered to install the poles at no charge. He said one will go to Colony Little League, one to soccer field, one to Nolan Field Little League and one to the Nature Center Babe Ruth field.

The Recreation Commission thanked Mr. Danley for his generosity in donating the flags, poles and installation.

Mr. Danley said with regard to the fence at Colony Little League field, he spoke to Mayor Cassetti about it and advised him of what he is planning to do. He said he went out and had Orange Fence come and inspect the fence to get feedback on costs to repair and/or replace the fence. He said if he got volunteers to do the work and he purchased the material needed to repair the fence we could save money. Orange Fence said we could repair the fence. He said he has quotes for material from Home Depot. He gave the quotes he had to Mr. Coppola. He said one quote with material and remove fence was \$2169.44 and another quote was \$924 leaving the poles, new caps and new chain link (grade 9).

Mr. DeLibero asked Mr. Danley where the money was coming from to pay for this.

Mr. Danley said he would put the money up until the funding is in place just to get the project started. He said he would seek donations to raise the money to pay for the new fence. He would do this through the Mayor's Office with Corporation Counsel Marini. He said there are 30 spaces at Colony and at \$100 each it would cover the cost of the fence.

He said he will talk to Walsh Fence to see if they would send a volunteer from their company to come and help install the fence. It would only take one day for the job. He said he is aware there are safety issues with having volunteers and he would take out an insurance policy for general liability to cover it. He said the Mayor mentioned there may be a Union issue with volunteers. He said he told the Mayor he will get the material and the Mayor can have the union workers do the job.

Mr. DeLibero asked Mr. Danley what he is asking for from the Recreation Commission.

Mr. Danley said he is here this evening because at the last meeting he told the Commission he would get prices on repair of the fence and replacement of the fence and report back to them. He said he is respecting the Board and he is here to tell the Board what is going on with the fence. He said he is willing to wait for the money and work with Corporation Counsel Marini with the process of getting donations for the fence. He said there has been a fence around the Little League field at Colony Park for 50 years.

Mr. Coppola said there are two more important Boards that Mr. Danley must go to first for this project – the Board of Public Works and the Board of Aldermen.

Mr. Danley said he will get the insurance to cover everything.

Mr. Coppola said it has to be done through Public Works Dept. even though he has insurance. If someone gets hurt three months from now, who is liable if the fence is not installed properly.

Mr. Danley said he spoke to PWD today to get Walsh's person there to help.

Mr. Sobolisky said he is all for it if it is free.

Mr. Danley said this is where the Mayor, Mr. Novak and Corp. Counsel Marini will get involved.

Mr. DeLibero said there is nothing for Recreation to get involved with.

Mr. Danley said you asked me for information and I brought you the information you asked for. He thanked the Commission for their time.

Chairman Smith said Recreation doesn't have the authority to give you permission to do what you want to do.

Mr. Danley said he knows that. He said he wanted to come back to Recreation to let the commission know what the costs are.

Chairman Smith said Recreation doesn't have the authority to approve anything. We are looking at your quotes and the City could use the extra money and we as a Board want the fence at Colony Park fixed.

Ms. Lynch said Mr. Coppola will have to talk about this at the Mayor's meeting.

Mr. Coppola said yes, he will discuss the liability with volunteers and qualified people doing the work and then if someone gets hurt – who is liable. He said he will bring up the union issue also.

Discussion continued on volunteers doing the work and the liability.

Mr. Danley said someone here is saying "I'm getting volunteers and donations". There has been volunteer work on City fields and buildings for years. The Little League people had volunteers doing work on their stand and they went out and got donations. Every program has had volunteers and donations. It has been done in Ansonia before.

Mr. DeLibero made a motion to table this issue of the fence at Colony Park until next month when we find out what the Mayor and Public Works is going to do. Mr. Sobolisky seconded. All in favor, so carried.

Chairman Smith said we don't have the authority to do this.

Mr. DeLibero said we don't have to get involved in this unless we are getting money or giving money to the project.

Chairman Smith said he walked the fence at Colony Park and he thinks the fence could be repaired at less money. There are one or two spots that need to be worked on.

Mr. Coppola said PWD had professionals go up there and they say the entire fence has to be replaced or repaired.

Mr. DeLibero made a motion to deviate from the public session to allow Ms. Rublemann to give her report as she has another meeting to attend. Mr. Velardi seconded. All in favor, so carried.

Reports: Alison Rublemann, Ansonia Nature Center Director

Ms. Rublemann is present this evening.

Ms. Rublemann said the Calendar of Events is in the packet. She said The Mud Madness Day should be a lot of fun. She said Greg Parker, President of the New Haven Astronomical Society would like to have a private viewing on June 20th from 9:00 p.m. to 11:00 p.m. at the Nature Center. There would not be a Staff person on duty at that time. He will go out with the people and do the viewing.

She said she realizes that he will have to provide a Certificate of Insurance. She will notify Chief Hale, Ansonia Police Dept. that someone will be at the Nature Center after it closes and that there will not be a Nature Center Staff person there. She said she will do all this if the Commission says it is OK to let him have the private viewing without Staff there.

There was discussion on the above and the liability if there is no staff person. Ms. Rublemann said that the New Haven Astronomical Society does a lot for the Nature Center and she feels Mr. Parker is a reliable person and he will be OK. They will have 10 people on the private viewing.

Ms. Lynch made a motion to accept Ms. Rublemann's report. Mr. DeLibero seconded. All in favor, so carried.

Mr. DeLibero made a motion to go back into Public Session. Ms. Lynch seconded. All in favor, so carried.

Public Session

Stephen Kish and Evelyn Kish were present.

Mr. Kish said last month the Board of Aldermen approved a motion to have the Ansonia Nature Center Soccer Field re-named for the founder of the Ansonia Soccer program – Mary Cavanaugh. He said Mary passed away and it would be a tribute to name the field in her honor. He asked if he would have to get donations for the sign on the field.

There was discussion on the funding for the sign and Mr. Kish said there are a lot of people supporting this. He said the location of the sign will be as you first come up to the field.

Mr. DeLibero made a motion to support the naming of the Soccer Field at the Ansonia Nature Center in honor of Mary Cavanaugh. Ms. Lynch seconded. All in favor, so carried.

Evelyn Kish asked if it is the Recreation Commission's position to provide some type of funding for the sign and they could seek donations to fill in the cost.

Mr. Coppola said he will talk to them in the Mayor's meeting tomorrow and see if any funds are left over in the line items if they could be used for the sign.

Evelyn Kish asked if she should get quotes for the sign.

Mr. Novak was present and he said the City uses Signs Unlimited. He suggested that Mr. Kish come down to his office and he will give him ideas for the sign.

Mr. DeLibero said the commission hasn't decided on the cost or where the funds would come from.

Mr. Coppola said next year's budget. We can give a letter to BOAT and ask for additional funds in a line item.

Mr. Velardi said would these funds be in addition to our line items.

Mr. Coppola said yes, you are asking for extra money and you need a letter from the Mayor and Recreation as to why you need the funds.

Mr. DeLibero made a motion to grant permission to install a sign at the ANC Soccer field in honor of Mary Cavanaugh. Ms. Lynch seconded. All in favor, so carried.

Douglas Novak
Supt. of Public Works Dept.

Mr. Novak said he asked Mr. Coppola if he could come to the meeting this evening. He said he wants to work out the "bugs" we're having and he wants a good line of communication between Recreation and Public Works. He said that he and Jeff have a good repore and they resolve issues to the best of their ability. He said his concern is what happened here with Harry Danley. He said if Recreation needs anything from Public Works they contact me or Sean Rowley if it concerns parks. We make the decisions – Sean or I will be there.

Mr. Novak said the fence issue – he commends Mr. Danley for what he want to do but there are issues. There is liability before and after if the work is done by volunteers. He worked for the State of CT and he will not frown on Volunteers. They have to be knowledgeable and have the tools and the insurance. This releases the PWD from doing that job. He said he wants to make sure that we are all on the same page.

Chairman Smith said that is not a problem for Recreation. We don't do anything without contacting Public Works Dept. first to do the work. Recreation knows that Public Works takes care of the fields, Recreation schedules the fields.

Mr. Novak said the whole issue with the fence skirted PWD. We gave our opinion on what should be done out there. He said call me any time to discuss anything in question. He said he wants to make it better for the taxpayer and his staff. Mr. Coppola presented the quotes from the contractors. The fence could not be repaired and has to be replaced. Again it is up to you to decide how you want to do it.

Mr. DeLibero said volunteers can replace the whole fence or they can take it down.

Mr. Novak said take it down. He said that Sean said take it down also.

Mr. DeLibero said you can take it down because the little kids play there. If the numbers become so numerous and we need the fields we can put up another fence. The Little League tries to get as many games as we can at Nolan Field to benefit from the Concession Stand. The Girls Softball play at Nelligan Field where there is a Concession Stand.

Mr. Novak said he is trying to save the City of Ansonia money and the best way to do it is to take it down. He said he will roll it up and save the chain link to use for repair of other fences.

Mr. DeLibero said we are trying to do what is best right now – make a decision one way or another way.

Chairman Smith said anything that pertains to Recreation fields are done by Public Works Dept. There is no other way we can do it. He said no matter what we do it has to go to PWD. We have been doing it that way for the umpteen years.

Ms. Lynch said Little League is playing more games at Nolan because of the Concession Stand and Colony Park Little League field is a decent field to play ball. She said that her son had a 4:00 p.m. game on Saturday afternoon and her family had to wait all day for that game instead of them scheduling the game at Colony Park in the morning at 9:00 or 10:00 a.m. She said her family waited around all day for 4:00 for Nolan Field – why can't we play at Colony and schedule a few games at Colony for the Minor League.

Mr. DeLibero said the Coach Pitch and Instructional programs should be held at Colony to free up the field at Nolan for games.

Mr. Coppola said the Coach Pitch and Instructional programs use Nolan Field also.

A discussion followed on the use of Nolan Field vs the use of Colony Park for the Coach Pitch and Instructional programs leaving Nolan Field available for Little League games to be played.

Ms. Lynch discussed the condition of the tennis courts and playground at Colony Park and that they should be cleaned up.

Mr. Novak said he will look into that and get them cleaned up.

Mr. Danley said he presented to the Recreation Commission to put up a new fence at Colony Park. There is no reason why it should not happen. He said he will get donations to put up a new fence. He said he disagrees with the company that went out and said the entire fence should be replaced. Orange Fence disagreed and said only one pole has to be replaced the rest are OK. He said pull down the chain link and replace the caps. He said up until last year the Little League field has been used for Little League games. There is nothing wrong with having a second field for back up. There are kids that are capable to hit the ball over the fence.

There was discussion on replacing the fence at Colony Park, who is using the field and why remove something that has a purpose.

Mr. Coppola said Orange fence never said the entire fence and it is still a Little League Baseball field and it can still be used as a Little League field.

Mr. Danley said it has been used as a Little League Field for 50 years.

Mr. Coppola said baseball is still going to be played there.

Mr. Sobolisky said the fence is a resource for the field and once it is removed it will never go up again. Once it is gone it is gone. This is an improvement for the City Park. Mr. Danley is willing to get donations and go to Corporation Counsel to replace it.

Discussion.

Ms. Lynch made a motion to close the public session. Mr. DeLibero seconded. All in favor, so carried.

Reports: Jeffrey Coppola, Recreation Director

Mr. Coppola is present this evening.

Mr. Coppola said his report was included in the packet. He is requesting that the letter that was sent to everyone last year on the use of Nolan Field football field be sent again this year as the PWD will be re-seeding and repairing the field again. He said the only game to be allowed is the

AHS Blue White game and one scrimmage and that the AHS Varsity, Jr. Varsity and Freshmen teams are notified they are not to use the field. AYF is not allowed to use the field.

Mr. Velardi made a motion to send the same letter to those listed (Supt.School C.Merlone; Pres. BoEd.W.Nimons; J.Chrzanowski AYF Dir.;AHS Athletic Dir.; D.Novak,Supt.PWD; S.Rowley, PWD) but updated to include the Jr. Varsity and Freshmen teams. Mr. Sobolisky seconded. All in favor, so carried.

Mr. Sobolisky made a motion to accept Mr. Coppola's report. Mr. Velardi seconded. All in favor, so carried.

Committee Reports

There are no committee reports this month.

Approval of Minutes

Mr. DeLibero made a motion to accept as written the minutes of the Regular Meeting held on May 6, 2014 meeting. Ms. Lynch seconded. All in favor, so carried.

Approval of Bills

Mr. Coppola presented the following bills:

1. Ansonia Little League & Softball Registration fee for All-Star Teams: \$600.00

Mr. DeLibero made a motion to pay the bills listed above if found to be correct. Ms. Lynch seconded. All in favor, so carried.

Correspondence

1. Policies & Procedures from previous Recreation Commissions:
 - a. Proposal from Paul Velardi
 - b. All Directors letter – signed by A. Cieplak
 - c. All Directors Letter
 - d. All Directors Letter
 - e. Coaches Guidelines to All Coaches – Rev 9/7/94
 - f. Coaches Code of Conduct – Rev 9/7/94
 - g. Director Guidelines – to All Directors Rev 9/7/94
 - h. Recreation Commission Sept 16, 2008 Policy Outline
 - i. Recreation Commission Policy & Procedures

Ms. Flaherty said she researched past Recreation Policy and Procedures and made copies which were sent out to the Commission members. She said they are informational for the members to use in setting up new policies and procedures. She suggested that once the commission has had time to review them and make changes, etc. a workshop meeting can be set up to go over everything to finalize what the Commission wants. She thanked Mr. Velardi for starting this process.

Mr. Velardi agreed and thanked Ms. Flaherty for getting everything together and sending it out. He suggested the members go over everything and make changes, etc. and after that is done, the commission can have a discussion and then set up a workshop. He said he would like to have the final document recorded and become a governing document. His intent is to create a Policy Oversight document.

Any other business to come before the commission

None

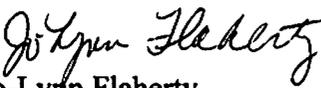
Executive Session

None

Adjourn

Mr. DeLibero made a motion to adjourn the meeting at 8:15 p.m. Ms. Lynch seconded. All in favor, so carried.

Respectfully submitted,


Jo-Lynn Flaherty
Secretary