

**Board of Apportionment & Taxation  
City of Ansonia**

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*Janet Letourneau Waugh*

TOWN AND CITY CLERK  
ANSONIA, CONNECTICUT

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday, May 2, 2016 in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for new appropriations where funds are available to various departments. And any other business to come before said Board.

**Members Present**

Ms. Blackwell  
Mr. Cassetti  
Mr. Smerznak  
Mr. Veillette  
Mr. King

**Members Absent**

Mr. Duffus  
Mr. Lopez

The meeting was called to order by Mr. King the Board rose for the Pledge of Allegiance. The record shows five members present.

Mr. Smerznak made a motion to accept the call of the meeting. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Public Session**

The meeting was opened to the public anyone wishing to address the Board may do so at this time.

Lt. William from the Ansonia Police Department informed the Board of a late communication before them for Private Duty, their consideration would be appreciated.

Representatives from the Cultural Commission were in attendance to discuss a late communication for consideration.

Mr. Bshara request a late communication be considered for the LOCIP Grant.

No one else wished to speak the public session was closed.

Ms. Blackwell made a motion to amend the agenda to include the Late Communications before the Board. Mr. Smerznak seconded the motion. The motion was approved. (5 yes)

**Minutes April 4, 2016**

Mr. Cassetti made a motion to accept and place on file the minutes from the April 4<sup>th</sup> 2016 meeting if found to be correct. Mr. Veillette seconded the motion. The motion was approved. (5 yes)

**Communication #1 Town & City Clerk \$21,094**

Mr. Bshara is going through the budget prior to year end and requesting any accounts that need attention be addressed. The shortfall in the salary line item is due to the payout of the retired Town & City Clerk for benefits earned.

Mr. Smerznak made a motion to approve the request to transfer \$21,094 from Settlement Contingency 1-001-0200-11-811-0001 into Town & City Clerk 1-001-0802-11-110-0001. Mr. Veillette seconded the motion. The motion was approved. (5 yes)

**Communication #2 Fire Department \$2,500**

Mr. Hart was present to discuss the shortfall in the Fire Alarm Maintenance Systems. The funding would be used to complete the work necessary from May through June, a lot of work is being done on Westfield Avenue as well as general line movement due to pole replacement by the Utility Company.

Mr. Veillette made a motion to approve the request to transfer \$2,500 from BOAT Contingency 1-001-0200-11-812-0001 into Fire Alarm Maintenance Salaries 1-001-0401-12-111-0009. The motion was seconded by Mr. Smerznak. The motion was approved. (5 yes)

**Communication #3 Debt Services & Insurance \$100,000**

Mr. Bshara explained to the Board the City is self funded and over the last few years the City has seen a reduction in the cost to cover Workmen's Compensation. This was one of the line items cut at budget preparation time and the line item is running approximately \$60,000 per month.

The current balance in BOAT Contingency prior to this request is \$151,007.

Mr. Veillette made a motion to approve the request to transfer \$50,000 into Workmen's Compensation 1-001-0215-11-215-0001 from 1-001-0200-11-812-0001 BOAT Contingency. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

Mr. Veillette made a motion to approve the request to fund an additional \$50,000 into Workmen's Compensation 1-001-0215-11-215-0001 from Fund Balance as Income 2-001-0310-11-010-0014. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Communication #4 YSB \$22,038**

Mr. Bshara again advised the Board this is a review of the budget bring accounts into line and by increase the revenue and expense side of the budget for the YSB for the year the Grant would be adjusted.

Ms. Blackwell made a motion to approve the request to increase the revenue line item 2-001-0305-11-010-0014 Youth Service Bureau to \$22,038 and the expense line item 1-001-0850-11-800-0015 YSB 50/50 Expenditures \$22,038. Mr. Smerznak seconded the motion. The motion was approved. (5 yes)

**Communication #5 Town & City Clerk \$25,000**

Mr. Bshara explained that the change in the Department now has all the fees going into a revenue account and the payouts to the State coming from an expense line item.

Mr. Smerznak made a motion to approve the request to increase the revenue line item Town Clerk Revenue 2-001-0308-11-010-0256 \$25,000 and the expense line item Town Clerk Expense 1-001-0802-11-591-0256 \$25,000. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Communication #6 Library Grant #219**

Mr. Smerznak made a motion to approve the request to increase the revenue line item 2-001-0305-17-010-0219 Library Grant FY15-16 \$536.00 and the expense line item 1-001-0850-11-800-0219 Library Grant FY15-16 \$536.00. Mr. Cassetti seconded the motion. The motion was approved. (5 yes)

**Communication #7 Animal Shelter \$500**

Mr. Veillette made a motion to approve the request to increase the revenue line item 2-001-0305-17-010-0143 Cat Pound/Animal Shelter Renovation \$500 and the expense line item 1-001-0850-11-800-0143 Cat Pound/Animal Shelter Renovation \$500. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Communication #8 Animal Fund \$523**

Mr. Smerznak made a motion to approve the request to increase the revenue line item 2-001-03047-11-010-0009 Animal Fund Revenue \$523 and the expense line item 1-001-0301-12-614-0007 Animal Fund Revenue \$523. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Communication #9 ARMS Grant \$1,000**

Chief Heon addressed the Board on a \$1,000 grant received from the Valley Community Foundation he would like to place the funding in his Equipment line item.

Ms. Blackwell made a motion to approve the request to increase the expense line item 1-001-0850-11-800-0218 ARMS Valley Community Foundation \$1,000 and the revenue line item 2-001-305-17-010-0218 ARMS Valley Community Foundation \$1,000. The motion was seconded by Mr. Smerznak. The motion was approved. (5 yes)

**Communication #10 ARMS \$60,000**

Chief Heon advised the Board that the request for additional funding was not in any means due to new hires or overtime. The original budget was cut leading to this shortfall.

Mr. Smerznak made a motion to approve the request for a transfer from BOAT Contingency 1-001-0200-11-812-0001 \$60,000 into 1-001-0801-12-111-0013 Wages

\$60,000. Ms. Blackwell seconded the motion. The motion was approved. (5 yes)

**Late Communications**

**#1 Police Department Private Duty \$120,000**

Mr. Cassetti made a motion to approve the increase in the following line item both revenue and expense:

|   |           |
|---|-----------|
| 1-001-0301-12-140-0001 Private Duty Expense | \$100,000 |
| 1-001-0301-12-223-0001 MERF                 | 16,010    |
| 1-001-0215-11-231-0001 Social Security      | 3,990     |
| 2-001-0308-12-010-0001 Private Duty Fees    | 120,000   |

Mr. Smerznak seconded the motion. The motion was approved. (5 yes)

**#2 LOCIP Grant \$156,981**

Again Mr. Bshara is reviewing account and being them into line for the year end.

Ms. Blackwell made a motion to approve the request to increase the revenue line item 2-001-0304-13-010-0013 LOCIP Revenue \$156,981 and the expense line item 1-001-0850-13-15-0001 LOCIP Expense. Mr. Cassetti seconded the motion. The motion was approved. (5 yes)

**#3 Cultural Commission \$11,300**

Members from the Cultural Commission were present to request the funding to be used for events such as the Memorial Day Parade, the Bike Festival, Rock the Valley as well as some Summer Concerts.

Ms. Blackwell made a motion to approve the request for a transfer of \$11,300 from BOAT Contingency 1-001-0200-11-812-0001 into 1-001-0201-11-611-0002 Cultural Commission \$11,300. Mr. Cassetti seconded the motion. The motion was approved. (5 yes)

The Board reviewed all the transfers for information purposes, there were no questions.

Mr. Veillette questioned if the City had heard anything regarding the funding request to the State for the portable classrooms. As of now the City hasn't heard either way if the found would be approved.

With no other business to come before the Board Mr. Veillette made a motion to adjourn the meeting. Mr. Smerznak seconded the motion. The motion was approved. (5 yes)  
The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna Duclos  
Secretary Board of Apportionment & Taxation