

**Board of Apportionment & Taxation  
City of Ansonia**

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The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday March 7, 2016 in the Aldermanic Chambers of Ansonia City Hall.

**Members Present**

Ms. Blackwell  
Mr. Cassetti  
Mr. Duffus  
Mr. Lopez  
Mr. Smerznak  
Mr. Veillette  
Mr. King

The Board rose for the Pledge of Allegiance. The record shows all members present.

The meeting was opened to the public anyone wishing to speak may do so at this time. No one wished to speak the public session was closed at 7:05 p.m.

**Minutes**

Mr. Smerznak made a motion to approve the minutes as presented and place them on file. Ms. Blackwell seconded the motion. The motion was approved. (7 yes)

The minutes were for the following meetings:

February 1, 2016  
February 8, 2016  
February 10, 2016  
February 17, 2016  
February 22, 2016  
February 24, 2016  
February 29, 2016

**Communication # 1 Animal Fund**

Mr. Smerznak made a motion to approve the request in increase revenue line item 2-001-03047-11-010-0009 Animal Fund Revenue \$365 and 1-001-031-12-614-0007 Animal Fund Expense \$365.00. The motion was seconded by Mr. Cassetti. The motion was approved. (7 yes)

**Communication #2 Contract Settlement Distribution \$184,300**

Ms. Blackwell made a motion to approve the transfer from Settlement Contingency into various City Salary accounts to cover contractual increases as follows:

Description	Line Item	Transfer In	Transfer Out
Personnel Admin. Assistant	1-001-0201-11-111-0003	2,050.00	
Anti-Blight Clerk	1-001-0212-11-111-0007	3,050.00	
Nature Center Director	1-001-0214-17-110-0001	3,400.00	

Description	Line Item	Transfer In	Transfer Out
Asst Nature Ctr Director	1-001-0214-17-110-0002	2,200.00	
Dispatcher	1-001-0301-12-110-0004	16,400.00	
Animal Control Officer	1-001-0301-12-110-0005	6,800.00	
Executive Admin Asst	1-001-0301-12-110-0006	1,650.00	
Accounting Technician	1-001-0301-12-110-0007	1,700.00	
PD Records Adm	1-001-0301-12-110-0010	3,650.00	
Senior Center Director	1-001-0302-17-110-0001	6,500.00	
Admin Aide Sr Center	1-001-0302-17-110-0002	3,050.00	
Custodian	1-001-0302-17-110-0003	2,750.00	
Asst Comptroller	1-001-0402-11-110-0002	2,750.00	
Accountant	1-001-0402-11-110-0003	1,800.00	
Accountant	1-001-0402-11-110-0006	2,600.00	
Accounting Technician	1-001-0402-11-110-0007	17,200.00	
Tax Collector	1-001-0420-11-110-0001	2,950.00	
Asst Tax Collector	1-001-0420-11-110-0002	1,500.00	
Assessor	1-001-0450-11-110-0001	2,850.00	
Assessor's Assistant	1-001-0450-11-110-0002	1,050.00	
Library Director	1-001-0601-17-110-0001	2,150.00	
Children's Librarian	1-001-0601-17-110-0003	1,150.00	
Cataloger	1-001-0601-17-110-0004	1,650.00	
Library Clerk	1-001-0601-17-110-0007	5,500.00	
Janitor	1-001-0601-17-110-0008	2,750.00	
PT Library Aide	1-001-0601-17-111-0001	5,850.00	
Recreation Director	1-001-0701-17-110-0001	3,850.00	
Asst Town & City Clerk	1-001-0802-11-110-0002	1,850.00	
City Records Administrator	1-001-0802-11-110-0003	1,650.00	
Sick Time Buy Back	1-001-0215-11-211-0005	40,000.00	
Wages Public Works	1-001-0555-13-110-0001	32,000.00	
Settlement Contingency	1-001-0200-11-811-0001		184,300.00

Mr. Smerznak seconded the motion. The motion was approved. (7 yes) After this transfer the settlement contingency will have a balance of \$40,000.

**Informational Items**

- #1-I Land Use Office \$1,500 to cover large permit fees
- #1-J Mayor's Office \$2,500 to increase Diversity Training
- #1-K Ansonia Nature \$199 to increase Office Expense
- #1-L Public Works \$63,180 increases to recycling, transfers to Haul-away
- #1-M Public Works \$3,500 Meal Allowance as per contract
- #1-N ARMS \$3,000 Software purchase

With no other business to come before the Board Mr. Smerznak made a motion to adjourn the meeting. Ms. Blackwell seconded the motion. The motion was approved. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Donna Duclos  
Secretary Board of Apportionment & Taxation