

**Board of Apportionment & Taxation  
City of Ansonia**

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*Elizabeth Lynch*  
TOWN AND CITY CLERK  
ANSONIA, CONNECTICUT

*The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday, August 3, 2015 at 7:00 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for new appropriations where funds are available to various departments. And any other business to come before said Board.*

**Members Present**

*Ms. Blackwell  
Mr. Cassetti  
Mr. Lopez (New Member)  
Mr. Smerznak  
Mr. Veillette  
Mr. King*

**Members Absent**

*Mr. Izzo*

*The meeting was called to order by Chairman King. The Board rose for the Pledge of Allegiance. The record shows six members present.*

*Mayor Cassetti introduced the newest member to the Board Mr. Wilson Lopez.*

*Mr. Smerznak made a motion to accept the call of the meeting. Ms. Blackwell seconded the motion. The motion was approved. (6 yes)*

**Public Session**

*The meeting was opened to the public; no one wished to speak the public session was closed.*

**Minutes July 6, 2015**

*Ms. Blackwell made a motion to accept and place on file the minutes from the July 6, 2015 meeting. Mr. Cassetti seconded the motion. The motion was approved. (6 yes)*

**Communication #1 Locip Town Clerk Funds \$8,475**

*Mr. Veillette made a motion to establish an income and expense line item as follows:*

*1-001-0802-11-461-0002 SB410 LOCIP Expense Town Clerk \$8,475*

2-001-0310-11-010-0023 SB410 LOCIP Revenue \$8,475

*The funds are to be used to purchase a portion of the Dupont Storage System. Mr. Smerznak seconded the motion. The motion was approved. (6 yes)*

**Other Business**

*Mr. Nimons, the Comptroller was present to address any questions the Board may have.*

*Ms. Blackwell wanted clarification on transferring from salary line items, she thought it was a practice that the City did not allow.*

*Mr. Nimons advised that is not true, however it will only be done at the end of the fiscal year to clean up accounts for the audit.*

*Mr. Veillette questions if new appropriations come before both BOAT and the Board of Aldermen for approval.*

*Mr. Nimons advised that is correct, however if BOAT denies the request it can be approved at the Board of Aldermen Meeting.*

*Mr. Veillette requested that if there are large items coming before this Board it would be helpful to insure they are notified prior to the evening of the meeting. The Board would like the ability review the request before having to act on it.*

*The Board requested a letter be sent to all Department Head advising that any requests for new appropriations must be in the Town Clerks Office the Wednesday prior to the Board of Apportionment & Taxation meeting, this will insure it arrives in the members packets for review.*

*Mr. Nimons is working on reining in the departments and how funding is being expended.*

*Mr. King noted that BOAT has done a responsible job on the budget for the past two years and it is frustrating that the departments can move funding around as they see fit.*

*Mr. Nimons advised the Board that the Capital Improvement Plan will be proposed in the near future. The plan will be to have a joint meeting with*

*the Board of Aldermen, Board of Apportionment, City Attorney and Bonding Counsel to get everyone's questions answered.*

*Ms. Blackwell noted that it seemed this year to have several salary line items with large shortfalls.*

*The explanation for that was some personnel retired, others were due to a staff member with a lower pay scale filling in for a supervisor therefore there is a pay differential.*

*Mr. Veillette questioned the new positions created with the new administration, this Board was told the salary approved was for two years, and a year later all those positions received an increase.*

*Mr. Nimons advised that statement that those salaries would remain the same for two years was incorrect, the Mayor misspoke.*

*With no other business to come before the Board Mr. Smerznak made a motion to adjourn the meeting. Ms. Blackwell seconded the motion. The motion was approved.*

*The meeting was adjourned at 7:45 p.m.*

*Respectfully submitted,*

*Donna Duclos  
Secretary Board of Apportionment & Taxation*

*Attn: Letter to Department Heads*

***Board of Apportionment & Taxation  
City of Ansonia  
253 Main Street  
Ansonia, CT 06401***

*August 4, 2015*

*To: All Department Heads*

*From: Board of Apportionment & Taxation*

*Please be advised that the Board of Apportionment & Taxation meeting is now held on the first Monday of each month. It is our request that all correspondence for new monies be filed in the Town Clerks' Office no later than the Wednesday prior to our meeting. That will insure all members receive the request and have ample time to consider it before the meeting. As always, the Board is aware emergency situations arise and those will be considered on a case by case basis. Thank you in advance for your cooperation regarding this request.*