

AMENDED

**Board of Apportionment & Taxation
City of Ansonia**

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday June 1, 2015 at 7:00 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for new appropriations where funds are available to various departments. And any other business to come before said Board.

Members Present

*Ms. Blackwell
Mr. Cassetti
Mr. Delibero
Mr. Izzo
Mr. Veillette
Mr. King*

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The meeting was called to order by Chairman King. The Board rose for the Pledge of Allegiance. The record shows all seven members present.

Mr. Veillette made a motion to accept the call of the meeting. Ms. Blackwell seconded the motion. The motion was approved. (7 yes)

Public Session

The meeting was opened to a public session; anyone wishing to address the Board may do so at this time. No one wished to speak the public session was closed at 7:03 p.m.

Minutes May 4, 2015

Mr. Delibero made a motion to accept the minutes from the meeting of May 4, 2015 and place them on file. Ms. Blackwell seconded the motion. The motion was approved. (7 yes)

Communication #1 School Building Commission \$200.00

Mr. Bshara advised the Board that the School Building Commission has been reestablished to look into some studies at the schools for extra classroom space. Therefore funding for the minutes from the secretary would be needed until the end of this fiscal year.

Mr. Smerznak made a motion to approve the request to allocate \$200 from BOAT Contingency 1-001-0200-11-812-0001 into School Building Commission Secretary 1-001-0101-19-130-0001. Mr. Delibero seconded the motion. The motion was approved. (7 yes)

Communication #2 School Building Commission \$6,000 (FY 15-16)

Mr. Bshara explained that the School Building Commission is looking into an Engineering Study to see the feasibility of possible permanent building additions in lieu of portable classrooms. It was noted that this request is for the new fiscal year beginning July 1st, 2015.

Mr. Smerznak made a motion to approve the allocation of funding from BOAT Contingency 1-001-0200-11-812-0001 in the amount of \$6,000 for Fiscal Year 2015-2016 into:

1-001-0101-19-130-0001 School Building Commission Secretary \$1,000

1-001-0101-19-330-0000 School Building Commission Consultant \$5,000

Ms. Blackwell seconded the motion. The motion was approved. (6 yes, 1 no Mr. Veillette)

Mr. Veillette felt this decision to request additional funding prior to the new fiscal year beginning was poor planning and BOAT Contingency will be short by \$6,000 before the start of the fiscal year.

Mr. Izzo did advise the Board that the Engineering Cost are estimates at this time and the goal of the Commission (wish he sits on) is to determine if it may be more cost effective to build onto the buildings rather than lease portable classrooms.

Communication #3 Wakelee Avenue Grant \$350,000

Grant Writer Ms. O'Malley advised the Board that the City is in receipt of a \$3,500,000 Federal Highway and State Fund Grant with the requirement of 10% matching from the City for design and engineering costs. The project will run from Division Street to Nolan Field with a projected three month design phase and shovels in the ground approximately September 2015.

Ms. Blackwell believed it was a great thing, but where is the funding going to come from. Mr. King advised that the Reverse Fund could be used for such a project.

Mr. Izzo made a motion to approve the allocating from the Undesignated Fund Balance to the Fund Balance as income in the amount of \$350,000.

And to budget the funding as follows:

1-850-2015-11-800-0212 Wakelee Avenue Reconstruction –DOT \$350,000

2-001-0305-17-010-0212 Wakelee Avenue Reconstruction-DOT \$350,000

Mr. Delibero seconded the motion. The motion was approved. (7 yes)

Communication #4 Payroll Shortfall City Wide \$111,470

Mr. Bshara advised that Board that several of the larger shortfalls were due to personnel retiring, some of the other shortfalls were due to overtime paid out. The Board was concerned with these shortfalls and will continue to monitor the salary line items.

Ms. Blackwell made a motion to approve the request to transfer \$111,470 as follows:

<i>Line Item #</i>	<i>Trans. In</i>	<i>Trans. Out</i>
<i>1-001-0201-11-111-0003 Personnel Admin</i>	<i>20</i>	
<i>1-001-0201-11-111-0004 Computer Tech</i>	<i>1,100</i>	
<i>1-001-0216-11-110-0001 Mayor Salary</i>	<i>150</i>	
<i>1-001-0302-17-110-0001 Senior Ctr</i>	<i>3,000</i>	
<i>1-001-0302-17-110-0002 Secretary</i>	<i>1,300</i>	
<i>1-001-0302-17-110-0003 Janitor</i>	<i>10</i>	
<i>1-001-0402-11-110-0001 Comptroller</i>	<i>1,000</i>	
<i>1-001-0402-11-110-0002 Asst Comptroller</i>	<i>20</i>	
<i>1-001-0402-11-110-0005 Payroll Acct</i>	<i>37,000</i>	
<i>1-001-0402-11-110-0007 Fin Utility Clerk</i>	<i>2,300</i>	
<i>1-001-0405-18-110-0001 Ex Director</i>	<i>500</i>	
<i>1-001-0405-18-110-0003 Econ Dev Spec</i>	<i>15,000</i>	
<i>1-001-0450-11-110-0001 Assessor</i>	<i>16,500</i>	
<i>1-001-0450-11-110-0002 Assessor Asst</i>	<i>2,700</i>	
<i>1-001-0601-17-110-0001 Director</i>	<i>10,000</i>	
<i>1-001-0601-17-110-0002 Asst Director</i>	<i>15</i>	
<i>1-001-0601-17-110-0004 Cataloguer</i>	<i>10</i>	
<i>1-001-0601-17-110-0006 Lib Tech I</i>	<i>10</i>	
<i>1-001-0601-17-110-0007 Lib Clerk II</i>	<i>15</i>	
<i>1-001-0701-17-110-0001 Director</i>	<i>800</i>	
<i>1-001-0802-11-110-0003 City Rec Adm</i>	<i>10</i>	
<i>1-001-0601-17-110-0008 Custodian II</i>	<i>10</i>	
<i>1-001-0801-12-111-0010 Ambulance Crew</i>	<i>20,000</i>	
<i>1-001-0200-11-811-0001 Settlement Contingency</i>		<i>48,320</i>

1-001-0215-11-211-0003 Sick/Vac Time Accrual 63,150
Mr. Smerznak seconded the motion. The motion was approved. (7 yes)

Transfers for Review

The Board at this time reviews any City transfers that came before the Mayor and Comptroller for the month.

- *ARMS \$9,900 Purchase of 2011 Ford Crown Vic
Although a fly car is State Mandated the Board had a larger issue with the funding coming from the EMT Supervisor Acct.*
- *ARMS \$3,435 Knox Security Lock, the Board felt this should have run through the Public Works Department, also the discussion that departments should acquire three quotes for purchases over \$2,500 was noted.*
- *ARMS \$7,500*
- *Public Works \$3,500 No explanation attached.*
- *Fire Marshall \$150*
- *Building Department \$1,000*
- *Insurance & Debt Service \$170,000 (Mr. Bshara noted that they are working on trying to set up a reserve account from both Sick and Vacation Time, it will be a slow start to the reserve but the goal is to have funding in place for future needs)*
- *Public Works \$5,000 Red Wing Pond House Nature Center*
- *Insurance & Debt Service \$3,000 (covers life insurance costs)*
- *Public Works \$90,000 the Board was very concern with the transfers out of Overtime \$50,000 and Haul-away at \$40,000*
- *Public Works \$4,000 Noted as new money for the sale of L90 Loader, the Board felt this should have come before them for approve.*

With no other business to come before the Board Ms. Blackwell made a motion to adjourn the meeting. Mr. Smerznak seconded the motion. The motion was approved. (7 yes)

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

*Donna Duclos
Secretary Board of Apportionment & Taxation*