

## **Board of Apportionment & Taxation City of Ansonia**

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday, May 18, 2008 at 7:00 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to make further alterations in the estimates, appropriations and tax rates and to make appropriations and lay taxes for all City purposes for the Fiscal Year July 1, 2009 through June 30, 2010. To consider requests for transfer of monies of all departments and/or new appropriations where funds are available to various departments. And any other business to come before said Board as it pertains to the finalizing of the Fiscal Year July 1, 2009 through June 30, 2010 budget.

### **Members Present**

Boran  
Commune  
Kennedy  
Kohut  
Norman  
Smerznak  
Strumello  
Veillette  
Williams  
Sturges

### **Members Absent**

Confinante  
Galston

Chairman Sturges called the meeting to order. The Board rose for the Pledge of Allegiance. The record shows 10 members present.

Mr. Commune made a motion to accept the call of the meeting. Mr. Norman seconded the motion. The motion was approved. (10 yes)

### **Final Budget Fiscal Year 2009-2010**

#### **101 School Building Commission \$0**

Mr. Norman made a motion to approve the final budget for School Building Commission for fiscal year 2009-2010 in the amount of \$0. Mr. Commune seconded the motion. The motion was approved. (10 yes)

#### **200 BOAT \$591,211**

Mr. Commune made a motion to approve the final budget for BOAT for fiscal year 2009-2010 in the amount of \$591,211. Mr. Norman seconded the motion. The motion was approved. (10 yes)

#### **201 City Government \$1,511,639**

Mr. Kennedy made a motion to approve the final budget for City Government for fiscal year

2009-2010 in the amount of \$1,511,639. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**202 Elections \$35,977**

Mr. Smerznak made a motion to approve the final budget for Elections for fiscal year 2009-2010 in the amount of \$35,977. Mr. Norman seconded the motion. The motion was approved. (10 yes)

**210 Flood Control \$39,419**

Mr. Williams made a motion to approve the final budget for Flood Control for fiscal year 2009-2010 in the amount of \$39,419. Mr. Norman seconded the motion. The motion was approved. (10 yes)

**211 City Engineer \$35,583**

Mr. Commune made a motion to approve the final budget for City Engineer for fiscal year 2009-2010 in the amount of \$35,583. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**212 Building Inspector \$106,418**

Mr. Norman made a motion to approve the final budget for the Building Inspector for fiscal year 2009-2010 in the amount of \$106,418. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**214 Nature Center \$169,807**

Mr. Kennedy made a motion to approve the final budget for fiscal year 2009-2010 for the Nature Center in the amount of \$169,807. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**215 Insurance and Debt Service \$9,323,788**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for Insurance and Debt Service in the amount of \$9,323,788. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**216 Mayor's Office \$201,257**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for the Mayor's Office in the amount of \$201,257. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**301 Police Department \$4,557,594**

Mr. Kennedy made a motion to approve the final budget for fiscal year 2009-2010 for the Police Department in the amount of \$4,557,594. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**302 Senior Center \$141,880**

Mr. Kohut made a motion to approve the final budget for fiscal year 2009-2010 for the Senior Center in the amount of \$141,880. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

**400 Fire Marshall \$70,364**

Mr. Williams made a motion to approve the final budget for fiscal year 2009-2010 for the Fire Marshall in the amount of \$70,364. Mr. Commune seconded the motion. The motion was approved. (9 yes, 1 no Mr. Norman)

**401 Fire Department \$230,850**

Mr. Williams made a motion to approve the final budget for fiscal year 2009-2010 for the Fire Department in the amount of \$230,850. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**402 Finance Department \$470,790**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for the Finance Department in the amount of \$470,790. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**405 Economic Development \$181,197**

Mr. Kennedy made a motion to approve the final budget for fiscal year 2009-2010 for the Economic Development in the amount of \$181,197. Mr. Commune seconded the motion. The motion was approved. (8 yes, 1 present Mr. Norman, 1 no Mr. Williams)

**420 Tax Department \$162,105**

Mr. Williams made a motion to approve the final budget for fiscal year 2009-2010 for the Tax Department in the amount of \$162,105. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**450 Assessors Office \$130,280**

Mr. Smerznak made a motion to approve the final budget for fiscal year 2009-2010 for the Assessor Office in the amount of \$130,280. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**502 Streets & Bridges \$2,559,611**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for Streets & Bridges in the amount of \$2,559,611. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

**601 Library \$565,346**

Mr. Norman made a motion to approve the final budget for fiscal year 2009-2010 for the Library in the amount of \$565,346. Mr. Smerznak seconded the motion. The motion was approved. (9

yes, 1 no Mr. Williams)

**602 Building & Refuse \$3,080,419**

Mr. Kennedy made a motion to approve the final budget for fiscal year 2009-2010 for Building & Refuse in the amount of \$3,080,419. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**701 Recreation \$181,495**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for Recreation in the amount of \$181,495. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**702 Board of Education \$25,577,214**

Mr. Norman made a motion to approve the final budget for fiscal year 2009-2010 for the Board of Education in the amount of \$25,577,214. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**801 ARMS \$304,622**

Mr. Kennedy made a motion to approve the final budget for fiscal year 2009-2010 for ARMS in the amount of \$304,622. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**802 Town & City Clerk \$178,762**

Mr. Smerznak made a motion to approve the final budget for fiscal year 2009-2010 for Town & City Clerk in the amount of \$178,762. Mr. Norman seconded the motion. The motion was approved. (10 yes)

**850 Municipal Grants \$471,845**

Mr. Williams made a motion to approve the final budget for fiscal year 2009-2010 for Municipal Grants in the amount of \$471,845. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**851 Educational Grants \$3,959,771**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for Educational Grants in the amount of \$3,959,771. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**875 Capital Improvements \$99,000**

Mr. Commune made a motion to approve the final budget for fiscal year 2009-2010 for Capital Improvements in the amount of \$99,000. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**901 Municipal Planning \$21,500**

Mr. Norman made a motion to approve the final budget for fiscal year 2009-2010 for Municipal Planning in the amount of \$21,500. Mr. Kennedy seconded the motion. The motion was approved. (10 yes)

**Grand Total Final Budget Fiscal Year 2009-2010 \$ 54,955,744**

Mr. Norman made a motion to approve the Final Budget for fiscal year 2009-2010 for a grand total of \$54,955,744. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Total Expenditures Fiscal Year 2009-2010 \$54,955,744**

Mr. Norman made a motion that the Board of Apportionment & Taxation of the City of Ansonia make (the revised) appropriations for the fiscal year July 1, 2009 to June 30, 2010 inclusive. The total expenditures for the fiscal year \$54,955,744. Mr. Kennedy seconded the motion. The motion was approved. (10 yes)

**Total Income Fiscal Year 2009-2010 \$54,955,744**

Mr. Norman made a motion that the Board of Apportionment & Taxation of the City of Ansonia proposes to make the following revised estimated income, inclusive of property taxes, for the fiscal year commencing July 1, 2009 and ending June 30, 2010. The amount so estimated to include amounts already estimated by the Board for said fiscal year. The income for this fiscal year will be \$54,955,744. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Fund Balance from Surplus Fiscal Year 2009-2010 \$100,000**

Mr. Norman made a motion to set the fund balance from the surplus as income for fiscal year July 1, 2009 through June 30, 2010 in the amount of \$100,000. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Mill Rate fiscal year 2009-2010 25.25 Mils**

Mr. Norman made a motion that the Board of Apportionment & Taxation of the City of Ansonia hereby set a tax rate of 25.25 mills on the dollar. To be and the same is hereby assessed on the ratable estate of the Town & City of Ansonia, last completed being the Grand List of 2008. One half (½) or 12.625 mills due July 1, 2009 and one half (½) or 12.625 mills due January 1, 2010. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Regular Meeting Session**

The Board opted to continue with the regular session of the meeting without a recess. The meeting was opened to the public anyone wishing to address the Board may do so at this time. No one wished to address the Board. The public session was closed at 7:25 p.m.

**Minutes April 20, 2009**

Mr. Commune made a motion to accept the minutes from April 20, 2009 and place them on file if they were found to be correct. Mr. Norman seconded the motion. The motion was approved. (10

yes)

### **Minutes May 11, 2009**

Mr. Smerznak made a motion to accept and place on file the minutes from May 11, 2009 with the following correction: Page 7 Total Tentative Budget should read \$54,955,744 (rather than the \$55,685,357 as noted). Mr. Veillette seconded the motion. The motion was approved. (10 yes)

### **Correspondence**

Mr. Norman made a motion to accept all correspondence and take under new business if required. Mr. Commune seconded the motion. The motion was approved. (10 yes)

### **Chase Financial Presentation**

Mr. Commune made a motion to deviate from the agenda to allow representatives from Chase Financial to discuss the Fire Truck Leasing Issue. Mr. Kennedy seconded the motion. The motion was approved. (10 yes)

Mr. Kennedy made a motion to remove from the table the communication #9 from April regarding the shortage on the Fire Truck Lease Payment. Mr. Norman seconded the motion. The motion was approved. (10 yes)

Representatives from Chase Financial explained that two options were available for the \$109,191.92 which represented the unused escrow:

- Apply to the Lease Schedule as a credit toward future payments
- Apply to principal

Although the City wished to have the funds applied to the principal balance their wishes were never received by Chase Financial therefore the funds were used to pay August 2007 payment and a partial of February 2008. Chase will now offer the City two options:

- Follow the new revised schedule which extends the lease until February 2016 with bi-annual payments of \$70,765.24 or
- Pay the balance due and continue with the original schedule \$78,941.68 with completion on February 2015

The Board thanked Chase Financial for their time; they will discuss their options and get back with them on how they wish to proceed.

Mr. Norman made a motion to place communication #9 from April back on the table. Mr. Kohut seconded the motion. The motion was approved. (10 yes)

### **Communication # 1 Mayor's Office \$1,200**

Mr. Strumello made a motion to approve the request to transfer \$1,200 from 0216-11-570-0001 Harvest Festival into 0216-11-250-0001 Miscellaneous Expense. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Communication #2 City Government \$200**

Mr. Norman inquired what steps are in place to prevent accounts from expending beyond their budget. Mr. Miller advised if an account is to go negative with a purchase order the purchase order will be stopped, however this is not true for payroll line items.

All commission secretaries are paid as established by the Personnel Director.

Mr. Kennedy made a motion to approve the request to transfer \$200 from 0201-11-611-0002 Cultural Commission Expense into 0201-11-130-0015 Cultural Commission Secretary. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Communication #3 Elections \$1,050**

Mr. Boran made a motion to approve the request to transfer \$1,050 from 0202-11-580-0001 Mail Canvassing into 0202-11-110-0002 Deputy Registrars. Mr. Strumello seconded the motion. The motion was approved. (8 yes, 2 no Mr. Norman, Mr. Williams)

**Communication #4 \$295 Cat and Dog Facility**

Mr. Williams made a motion to approve the transfer of \$45 from 0200-17-880-0003 Other Operating Expenses into 0850-11-800-0143 Cat Facility. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

Mr. Williams made a motion to approve the transfer of \$250 from 0200-17-880-0003 Other Operating Expenses into 0201-11-860-0001 Dog Fund. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

**Communication #5 Building Department \$200**

The Board felt uncomfortable adjusting salary line items and opted to request a letter be sent to the Board of Alderman requesting their recommendations on how they would like to proceed with this request.

Mr. Williams made a motion to table the request to transfer \$200 and send a letter to the Board of Aldermen regarding this request. Mr. Strumello seconded the motion. The motion was approved. (10 yes)

**Communication #6 Nature Center PACK Grant \$8,640**

Mr. Commune made a motion to establish the revenue and expense line items for the Ansonia Nature Center PACK Grant in the amount of \$8,640 as follows:

Revenue 2-001-0305-17-010-0144

Expense 1-001-0850-11-800-0144

Mr. Strumello seconded the motion. The motion was approved. (10 yes)

**Communication #7 Transfer \$3,438.12**

Mr. Strumello made a motion to approve the request to transfer \$3,438.12 from 0200-17-880-0003 Other Department Expense into 0401-12-440-0007 Repair to Apparatus. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**Communication #8 Transfer \$125**

Mr. Williams made a motion to approve the request to transfer \$125 from 0200-17-880-0003 Other Department Expenses into 0201-11-860-0001 Dog Fund. Mr. Commune seconded the motion. The motion was approved. (10 yes)

**Communication #9 Historical Commission \$200 Additional Appropriation**

The Board discussed the option of cutting out a meeting to remain within the budget of \$1,200. Mr. Carroll believed that could be done for the coming fiscal year.

The Board discussed the ability to have Department Heads and Commissions sign off on their budgets to insure they are aware of what has been approved by the City Board of Apportionment and Taxation.

Mr. Boran made a motion to approve an additional appropriation in the amount of \$200 from BOAT Contingency into 0201-11-130-0007 Historical Commission Secretary. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

**Communication #10 Treasurer's Report March 2009**

Mr. Norman made a motion to accept and place on file the corrected Treasurer's Report of Income from March 2009. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**Communication #11 Treasurer's Report April 2009**

Mr. Norman made a motion to accept and place on file the Treasurer's Report of Income from April 2009. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**Communication #12 Nature Center \$975**

It was brought to the Board's attention that the Director's Salary was calculated incorrectly at the beginning of 08-09-budget year therefore the account has a shortage.

Mr. Kennedy made a motion to approve the request to transfer \$975 from 0214-111-0001 Rangers into 0214-17-110-0001 Director. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**Communication #13 Doyle Senior Center \$516.40**

Ms. Caporale explained to the Board that whenever the Secretary needs to fill in for the Director a 10% premium is paid. That is the reason for the shortfall in the Secretary's line item.

Mr. Boran made a motion to approve the request to transfer \$516.40 from 0302-17-860-0001 Transportation into 0302-17-110-0002 Secretary Salary. Mr. Kennedy seconded the motion. The motion was approved. (9 yes, 1 abstain Mr. Williams)

**Communication #14 ARMS \$25,000**

Mr. Nihill addressed the Board in the absence of Mr. Fainer. Mr. Nihill informed the Board that next years' projected income will be greater with the billing company charging only 5% rather than the current 10% fee.

The request for \$25,000 for the ambulance crew payroll was a questionable amount with the number of pay periods remaining in the fiscal year. The Board requested that ARMS work with an additional \$17,000.

Mr. Veillette made a motion to approve an additional appropriation in the amount of \$17,000 from BOAT Contingency into 0801-12-111-0010 Ambulance Crew. Mr. Norman seconded the motion. The motion was approved. (10 yes)

**Communication #15 ARMS Collection Report**

Mr. Norman made a motion to accept and place on file the ARMS Collection Report. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

**Communication #16 Finance \$2,500**

Mr. Williams made a motion to approve the request to transfer \$2,500 from 402-11-440-0003 Computer Service into 0402-11-110-0006 Finance Secretary/Bookkeeper. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

**Communication #17 Streets & Bridges \$67,527.00**

Mr. Norman made a motion to approve the request to transfer \$3,000 from 502-13-440-0001 Trimming Trees into 502-13-440-0002 Park maintenance. Mr. Williams seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the request to transfer \$2,350 from 502-13-440-0001 Trimming Trees into 502-13-616-0004 Nolan Stripes. Mr. Williams seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the request to transfer \$3,235 from 502-13-110-0002 Street Wages into 502-13-120-0001 Street Overtime. Mr. Williams seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the transfer of \$18,942.00 from Street Wages 0502-13-110-0002 into BOAT Contingency. Mr. Williams seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the request to transfer \$40,000 from Street Wages 0502-13-110-0002 into Gas and Motor Oil 0502-13-451-0001. Mr. Williams seconded the motion. The motion was approved. (10 yes)

**Communication #18 Building & Refuse \$18,942**

Mr. Norman made a motion to approve an additional appropriation from BOAT Contingency in the amount of \$18,942 into:

0602-13-110-0003 Custodian Wages	\$ 4,100
0602-13-110-0004 Maintenance Wages	5,052
0602-13-110-0005 Transfer Station Wages	8,870
0602-13-120-0001 Bld Refuse Overtime	920

Mr. Williams seconded the motion. The motion was approved. (10 yes)

**Communication #19 Building & Refuse \$15,000**

The additional request for funding is to cover not only refurbishment to the Armory for also the heating fuel, electricity and water.

Mr. Norman made a motion to approve an additional appropriation in the amount of \$15,000 from BOAT Contingency into 0602-13-410-0005 Armory Expenses. Mr. Kennedy seconded the motion. The motion was approved. (10 yes)

**Communication #20 Ansonia Nature Center \$2,200**

Mr. Norman made a motion to approve the request for the transfer of \$2,200 from 0214-111-0001 Rangers into 0214-17-111-0002 Custodian \$1,200 and 0214-17-850-0001 Programs \$1,000. Mr. Boran seconded the motion. The motion was approved. (7 yes, 2 no Mr. Norman, Mr. Veillette, 1 Abstain Mr. Williams)

**Communication #21 Building & Refuse \$1,000**

Mr. Strumello made a motion to approve the request to transfer \$1,000 from 0602-13-436-0001 Police Station Repairs into 0602-13-436-0005 Firehouse Repairs. Mr. Kennedy seconded the motion. The motion was approved. (10 yes)

**Communication #22 Library Grant**

Mr. Norman made a motion to approve the revenue and expense line items for the Gates Grant for the Library in the amount of \$9,750 2-001-0305-17-010-0145  
1-001-850-11-800-0145

Mr. Boran seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the request to transfer \$2,658 from 0601-17-590-0011 New Equipment into 001-850-11-800-0145. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

Mr. Norman made a motion to approve the request to transfer \$592 from an annual Yudkin endowment paid by the Community Foundation for Greater New Haven (contingent on being approved by the Library Board of Directors) into 001-850-11-800-0145. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

The Board is requesting that the Library and Grant Writers work together to obtain the \$5,200 from the 2010 match.

**Communication #23 Valley Community Foundation \$350**

Mr. Commune made a motion to approve the request to transfer \$350 from 0200-17-880-0003 Other Department Expenses into 0216-11-250-0001 Miscellaneous. Mr. Kohut seconded the motion. The motion was approved. (10 yes)

**Communication #24 Finance Department \$7,826**

Mr. Veillette made a motion to approve the request to transfer \$7,826 for the Finance Department from BOAT Contingency into

0201-11-110-0001	Personnel Dir	\$ 72.00
0214-17-110-0001	Director Salary	\$ 210.00
0216-11-110-0001	Mayor	\$ 290.00
0216-11-110-0002	Government Liaison	\$ 220.00
0301-12-110-0001	Chief Salary	\$ 370.00
0301-12-110-0002	Lt. Salary	\$ 610.00
0301-12-110-0005	K-9 Control	\$ 145.00
0301-12-110-0006	Admin Aide	\$ 160.00
0301-12-110-0007	Utility Clerk	\$ 160.00
0302-17-110-0001	Director Salary	\$ 190.00
0302-17-110-0003	Janitor Salary	\$ 105.00
0302-17-110-0002	Secretary Salary	\$ 123.00
0400-12-110-0001	Fire Marshall	\$ 235.00
0401-12-111-0009	Fire Alarm Maint	\$ 90.00
0402-11-110-0001	Comptroller	\$ 290.00
0402-11-110-0002	Asst Comptroller	\$ 320.00
0402-11-110-0003	Accountant	\$ 205.00
0402-11-110-0005	P/R Accountant	\$ 205.00
0402-11-110-0006	Fin/Sec/Book	\$ 60.00
0402-11-110-0007	Fin Utility Clerk A/P	\$ 120.00
0402-11-111-0001	City Treasurer	\$ 115.00
0405-18-110-0001	Executive Dir	\$ 440.00
0405-18-110-0002	Personnel Admin	\$ 160.00
0405-18-110-0003	Econ Dev Spec	\$ 132.00
0420-11-110-0001	Tax Coll Salary	\$ 155.00
0420-11-110-0002	Asst. Tax Coll	\$ 155.00
0420-11-110-0003	Jr. Book	\$ 110.00
0450-11-110-0001	Assessor Sal	\$ 270.00

0450-11-110-0002	Assessor Asst Sal	\$ 165.00
0601-17-110-0001	Library Dir	242.00
0601-17-110-0002	Asst. Libr Dir	\$ 225.00
0601-17-110-0004	Cataloguer	\$ 160.00
0601-17-110-0006	Lib. Technician I	\$ 160.00
0601-17-110-0007	Lib Clerk II	\$ 295.00
0701-17-110-0001	Rec. Director	\$ 145.00
0801-12-111-0011	Supvr/Bookkeeper	\$ 210.00
0802-11-110-0001	Town Clerk	\$ 105.00
0802-11-110-0002	Asst. Town Clerk	\$ 100.00
0802-11-110-0003	City Records admin	\$ 152.00
0802-11-110-0004	City Records admin	\$ 150.00

Mr. Kohut seconded the motion. The motion was approved. (10 yes)

**Communication #25 D'Amico Associates \$1,560**

Mr. Norman made a motion to authorize the Comptroller to send this request to the Corporation Council for his opinion. No action was taken by the Board. Mr. Kohut seconded the motion. The motion was approved. (10 yes)

**Communication #26 Late Communication Ansonia Community Action**

Mr. Norman made a motion to accept the late communication for Ansonia Community Action. Mr. Commune seconded the motion. The motion was approved. (10 yes)

The meeting was opened to the public anyone wishing to address the late communication may do so at this time. No one wished to speak the public session was closed.

Mr. Norman made a motion to establish the revenue and expense line items in the amount of \$6,588 : 2-001-0305-11-010-0014  
1-001-0850-11-800-0015

contingency on the accuracy of the YSB Grant.

Mr. Commune seconded the motion. The motion was approved. (10 yes)

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Mr. Commune seconded the motion. The motion was approved. (10 yes)

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Donna Duclos  
Secretary Board of Apportionment & Taxation