

**Board of Apportionment & Taxation
City of Ansonia**

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The Board of Apportionment & Taxation of the City of Ansonia held a regular meeting on Tuesday, February 11, 2014 at Ansonia City Hall. The purpose of the meeting was to approve the corrected minutes of September 3, 2013 Special Meeting of the Board of Apportionment and Taxation with Board Resolution attached. Also to review and accept the tentative budget for the Uniform Fiscal Year 2014-2015 as presented by the Board of Aldermen.

Members Present

Ms. Biasucci
Ms. Blackwell
Ms. Geruntho
Mr. Kohut
Ms. Pinto
Mr. Smerznak
Mr. Veillette
Ms. Waugh
Mr. King

Members Absent

Mr. Boran
Mr. Kennedy

Mr. Bshara read the roll in the absence of the secretary. The Board rose for the Pledge of Allegiance. The record shows 9 members present.

The Board will receive their own copies of the Board of Aldermen budget over the next week. Only three copies were pre-printed in the event changes were made this evening.

The corrected minutes of September 3, 2013 are presented to the Board with the Bond Resolution attached. The minutes state exactly what needs to be done with the bonding of the money. There is a sale/refinancing of the BANDS tomorrow February 12, 2014. Also going ahead with the \$3,000,000 nontaxable allocation on the BANDS from the referendum in November. This needs to be approved and in place prior to the sale of the BANDS. The Board would need the wording corrected in the minutes for the approval of the sale of the BANDS.

Ms. Geruntho made a motion to approve the corrected minutes of September 3, 2013 as presented. Ms. Blackwell seconded the motion. The motion was approved. (9 yes)

The Board of Apportionment & Taxation needs to accept the Fiscal Year 2014-2015 Budget as presented by the Board of Aldermen. Chairman King realizes everyone just received the Budget this evening. This is only the acceptance by this Board at this time.

Ms. Geruntho made a motion to accept the Board of Aldermen Budget for Fiscal Year 2014-2015 as present. Ms. Blackwell seconded the motion. The motion was approved. (9 yes)

Mr. Veillette requested that the workshop for the budget session be set up. Mr. King invited input from the Board members on what worked for them as far as dates and times. Mr. Veillette advised that typically two to four departments are covered per meeting leaving the bigger department toward the end of the process. We need to invite the Department Heads to the workshop to discuss concerns. This Board only has until the middle of April until the budget needs to be ready to present to the taxpayers. The entire Board need not be in attendance at each workshop but between four to six members is good. Mr. King suggested using last year's schedule as a guideline and even see in advance who may be in attendance for each workshop. Once a week workshops may not be enough time to complete the task. It is the understanding that the Administration would like to see the completed budget proposal sooner than the early May deadline. There is a bigger learning curve for this Board this year with the new members; many questions will need to be answered at the workshops. Consider timing the workshops 6:00 pm to 8:00 / 8:30 pm. Notification will be made to Department Heads for the workshops next week.

Mr. Veillette advised that in the past the Grant Writer would supply the Board with what Grants are pending, what is being applied for. If we can get that from the current Grant Writer it would make our job much easier for budgeting.

Mr. Bshara entertained the offer to review of what the expectations are of this Board, the processes of the budget, how it works. How the revenue ties with the budget, how the mil rate is calculated.

With no other business to come before the Board Mr. Veillette made a motion to adjourn the meeting. Ms. Blackwell seconded the motion. The motion was approved. The meeting was adjourned.

Respectfully submitted,

Donna Duclos
Secretary Board of Apportionment & Taxation