

Board of Apportionment & Taxation  
City of Ansonia

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*Elizabeth S. Lynch*  
TOWN AND CITY CLERK  
ANSONIA, CONNECTICUT

The Board of Apportionment & Taxation held their regular meeting on Monday, February 24, 2014 in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for transfers of monies of all departments and/or new appropriations where funds are available to various departments. And any other business to come before said Board.

**Members Present**

Ms. Biasucci  
Ms. Blackwell  
Ms Geruntho  
Ms. Izzo  
Mr. Kennedy  
Ms Pinto  
Mr. Smerznak  
Mr. Veillette  
Ms. Waugh  
Mr. King

**Members Absent**

Mr. Boran  
Mr. Kohut

Chairmen King called the meeting to order. The Board rose for the Pledge of Allegiance. The record shows 10 members present.

Mr. Kennedy made a motion to accept the call of the meeting. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

The meeting was opened to the public anyone wishing to address the Board may do so at this time.

Aldermen Vaccaro addressed the Board regarding a request before them this evening to aid in funding the AHS Football Championship Banquet. The request is for \$3,000 the City has funded this in the past. This is the 19<sup>th</sup> year the AHS Football team has won a championship this year also being number one in the State.

Ms. Biasucci questioned whether this is done for any other sports program or club. The City is in a tough financial situation and although it may not be a pleasant decision this Board needs to cut back and this may be an item not to fund.

Ms. Waugh questioned how many students would be involved in the banquet. There are 47 on the Varsity Team, but the cheerleaders would also be included.

Mr. King felt the kids should be recognized and anything this Board could do, would be beneficial.

Chief Jared Heon from ARMS addressed the Board regarding two grants he has on the agenda this evening. Both are time sensitive and fully funded so if there are any question he would be happy to answer them.

No one else wished to address the Board the public session was closed at 7:10 p.m.

**Minutes January 27, 2014**

Mr. Kennedy made a motion to accept the minutes from the Organization Meeting and regular meeting of January 27, 2014 if found to be correct. The one correction noted was on the regular meeting minutes page -4- under new business "ARMS has purchased a ATV" should read "UTV". Ms. Waugh seconded the motion. The motion was approved. (10 yes)

**Communication #1 Recreation \$1,820.00**

Mr. Smerznak made a motion to approve the Revenue and Expense line items as follows:

2-001-0307-17-840-0006 Revenue Registration Basketball	\$1,820.00
1-001-0701-17-880-0001 Expense Basketball	1,820.00

Ms. Geruntho seconded the motion. The motion was approved. (10 yes)

**Communication #4 Recreation \$1,385.00**

Ms. Geruntho made a motion to approve the Revenue and Expense line items as follows:

2-001-0307-17-840-0006 Basketball Revenue	\$1,385.00
1-001-0701-17-880-0001 Basketball Expense	1,385.00

Fees received from an UConn basketball trip sponsored by the Recreation Department. Ms. Blackwell seconded the motion. The motion was approved. (10 yes)

**Communication #2 Ansonia Nature Center \$6,000 Grant**

Ms. Rubelmann the new Director at the Nature Center was not present to discuss this request and the Board had some questions regarding the portion check of \$1,500. There was not award letter attached to the request. Ms. Geruntho made a motion to table the question at this time. Ms. Waugh seconded the motion. The motion was approved. The request was tabled. (10 yes)

**Communication #3 Ansonia Nature Center \$9,000 Grant**

Although the Director was not in attendance the entire Grant receipt was received into the General Fund of the City for the purpose of interpretive signage for the new eco-friendly parking lot project.

Ms. Geruntho made a motion to approve the Revenue and Expense line items as follows:

2-001-0305-17-010-0203	Interpretive Signage Grant	\$9,000.00
1-001-0850-11-800-0203	Interpretive Signage Grant	9,000.00

Ms. Blackwell seconded the motion. The motion was approved. (10 yes)

**Communication #5 Mayor's Office AHS Football Banquet \$3,000**

It was noted that this request was tabled by the Board of Aldermen at their latest meeting. Ms. Biasucci noted that these types of requests need to come to the Board prior to the expenses being incurred. It was also noted that the request came to the Mayor's Office in the amount of \$6,000 the Mayor felt that the \$3,000 request was more appropriate. If BOAT approves this request it does not need to go before the Board of Aldermen. The entire cost of the banquet is approximately \$40,000.

Mr. Kennedy made a motion to approve the request for an additional appropriation in the amount of \$3,000 from BOAT Contingency into 1-001-0216-11-250-0001 Mayor's Miscellaneous. Ms. Geruntho seconded the motion. The motion was approved. (10 yes)

**Communication #6 Public Works transfers \$140,000**

Superintendent Douglas Novak presented the Board with a transfer request to cover the winter storm snow removal.

Ms. Blackwell made a motion to approve the request to transfer \$140,000 for Public Works as follows:

Line Item #	Trans. In	Trans. Out
1-001-0555-13-422-0001 Recycle Program		\$ 65,000.00
1-001-0555-13-120-0001 Overtime	\$ 65,000.00	
1-001-0555-13-423-0001 Haul Away Refuse		75,000.00
1-001-0555-13-436-0003 Parks/Street Maint	30,000.00	
1-001-0555-13-430-0002 Equipment Repair	10,000.00	
1-001-0555-13-616-0004 General Supplies	5,000.00	
1-001-0555-13-860-0001 Contractual Services	30,000.00	

Ms. Waugh seconded the motion. The motion was approved. (10 yes)

Ms. Geruntho made a motion to deviate from the agenda to discuss the ARMS requests. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

Ms Geruntho made a motion to accept late communications 1 & 2 from ARMS for consideration. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

The meeting was opened to the public for anyone wishing to discuss/comment on late communications from ARMS. No one wished to speak the public session was closed.

**Late Communication #1 ARMS \$1,000 AHS Donation, \$500 VCF Donation**

The Board did wish to discuss the purchasing of the UTV Vehicle by ARMS. Mr. Heon explained that when this Board denied the request to fund the vehicle the ARMS committee got together to make the purchase happen. Based on the Audit the UTV was

purchased with payments from several different line items. The Board expressed that this is not the norm for purchasing. BOAT does not expect department heads to come to them to purchase item that fall under the line items, however if a purchase is requested and funds need to be transferred the approval of BOAT is necessary.

Mr. Bshara explained that the City has a de-centralized PO System, department heads cut their own Purchase Orders. Ms. Waugh summed up this situation with the next time Mr. Heon needs to come to this Board and communicate.

Mr. Bshara suggested having Mr. Jaskilka in the near future work on a procedural overview of purchase orders and their budgets for the department heads.

Mr. Smerznak made a motion to approve the increase of revenue and expense as follows:

2-001-0310-11-010-0021 Donation Revenue	\$1,000.00
1-001-0801-12-461-0007 ARMS General Equipment	1,000.00

Ms. Blackwell seconded the motion. The motion was approved. (10 yes)

Ms. Waugh made a motion to approve the increase of revenue and expense as follows:

2-001-0310-11-010-0021 Donation Revenue	\$500.00
1-001-0801-12-241-0003 ARMS Training	500.00

Ms. Pinto seconded the motion. The motion was approved. (10 yes)

**Late Communication #2 ARMS \$1,200 CERT Training, \$1,500 CERT Equip**

Mr. Heon explained to the Board that both grants are reimbursable and currently they have nine registered to participate in the class.

Ms. Waugh made a motion to approve the increase of revenue and expense as follows:

1-001-0850-11-800-1150 CERT Training Class	\$1,200.00
2-001-0305-17-010-1150 CERT Training Class	1,200.00

Ms. Geruntho seconded the motion. The motion was approved. (10 yes)

Ms. Waugh made a motion to approve the increase of revenue and expense as follows:

1-001-0850-11-800-1151 CERT Equip & Gear	\$1,500.00
2-001-0305-17-010-1151 CERT Equip & Gear	1,500.00

Ms. Blackwell seconded the motion. The motion was approved. (10 yes)

**Old Business**

Mr. Smerznak made a motion to remove off the table communication # 6 from January 27, 2014 the BOE AHS Boiler Repair. Ms. Blackwell seconded the motion. The motion was approved. (10 yes)

Board of Education Facility Manger Robert Evans advised that Board that the City's Insurance Company has been notified of the Boiler issue they came out but a claim can not be filed until the boiler can be inspected at the time of repair. Seven contractors came out to look that the system however only three bid the job. The bids range from \$37,950.00, 44,000.00, and 55,225.00. The lowest bidder is the contractor who did the work at the Police Station and the City is happy with the job done there.

BOAT Contingency Balance \$64,099.00

Mr. Veillette made a motion to approve an additional appropriation from BOAT Contingency in the amount of \$37,950.00 into 1-001-875-19-461-0029 BOE Boiler Repairs. Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

It appears the work on the boiler will not begin until early April.

**Communication #7 Budget Adjustments**

Mr. Bshara explained to the Board that the City's Budget is set prior to the State's therefore the City is never sure exactly what Grant monies they will be receiving. The request before them this evening is to adjust 2013-2014 budget to reflect the actual State of Connecticut approved budget. The net overall increase to revenue is \$7,522.00.

Ms. Geruntho made a motion to approve the following increases and decrease to revenue and expense for the 2013-2014 budget as approved by the State of Connecticut:

Line Item #	Revenue Appro Add	Revenue Appro Subtract
2-001-0304-11-010-0010 Pilot	12,740.00	
2-001-0304-11-010-0014 Mashantucket	28,898.00	
2-001-0304-13-010-0012 Town Road Aid		658.00
2-001-0304-13-010-0013 LOCIP		278,592.00
2-001-0303-11-010-0005 Public Non Public Transportation	166,001.00	
2-001-0303-19-010-0002 Adult Education		1,203.00
2-001-0303-19-010-0026 Grants Municipal Projects	80,336.00	
Net Increase Revenue	7,522.00	

Line Item #	Expense Appro Add	Expense Appro Subtract
1-001-0200-11-812-0001		
BOAT Contingency	\$206,436.00	
1-001-0850-13-435-0026		
Grants Municipal Projects	80,336.00	
1-001-0850-13-435-0001		
Town Road Aid		658.00
1-001-0850-13-515-0001		
LOCIP		278,592.00
Net Decrease Expense		7,522.00

Mr. Smerznak seconded the motion. The motion was approved. (10 yes)

Chairman King handed out the Budget Workshop Schedule, he realizes everyone will not be able to attend all the workshops but hopes everyone will make an effort to attend as many as they possibly can.

With no other business to come before the Board Mr. Veillette made a motion to adjourn the meeting. Ms. Waugh seconded the motion. The motion was approved. (10 yes)

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

*Donna Duclos*  
Donna Duclos (if)

Secretary Board of Apportionment & Taxation