

Board of Apportionment & Taxation City of Ansonia

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday, September 16, 2013 at 7:00 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for transfers of monies of all departments and/or new appropriations where funds are available to various departments. And any other business to come before said Board.

Members Present

Banks
Confinante
Kennedy
Norman
Smerznak
Strumello
Veillette
Williams
Sturges

Members Absent

Boran
Kohut

Chairman Sturges called the meeting to order. The Board rose for the Pledge of Allegiance. The record shows 9 members present.

Mr. Norman made a motion to accept the call of the meeting. Ms. Banks seconded the motion. The motion was approved. (9 yes)

The meeting was opened to the public for comment, no one wished to address the Board the Public Session was closed 7:05 p.m.

Minutes August 19 and September 3 2013

Mr. Kennedy made a motion to approve the minutes from August 19 and place them on file as well as the September 3, 2013 minutes with the following corrections:

Mr. Sturges noted that there were conversations that the City may continue **to may** BAN (Bond Anticipation Notes)

Should read:

Mr. Sturges noted that there were conversations that the City may continue **to use** BAN (Bond Anticipation Notes)

Also:

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Should read:

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Mr. Williams seconded the motion. The motion was approved. (8 yes)

Mr. Smerznak seconded the minutes. The motion was approved. (9 yes)

Informational Communications

Mr. Norman made a motion to accept and place on file all informational items and act on them as necessary. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Communication #1 Insurance Damage Police Vehicles \$6,010.00

Mr. Veillette made a motion to accept the transfer of \$6,010.00 from Other Department Expenses 1-001-0200-17-880-0003 into Vehicle Accident Account 1-001-0301-12-433-0001. Mr. Confinante seconded the motion. The motion was approved. (9 yes)

It was noted the only time the \$1,000 deductible is a factor for the City is if the accident is the fault of the City's.

Communication #2 Insurance Damage Police Vehicle \$718.00

Mr. Williams made a motion to accept the request to transfer \$718.00 from Other Department Expenses 1-001-0200-17-880-0003 into Vehicle Accident Account 1-001-0301-12-433-0001. Ms. Banks seconded the motion. The motion was approved. (9 yes)

Communication #4 Anti-Blight Ordinance 13-51

Mr. Tanner addressed the Board regarding the new ordinance 13-51 and the collection of fines related to the Anti-Blight Ordinance. Mr. Tanner would like to see a start up cost placed into an expense account to allow the City to conduct the work necessary either through the Public Works Department or a private contractor. Any work expenses would be charged back to the property owners. The notice of violation sent to the property owner the City will handle the enforcing of the violation if the bill is not paid a lien would be placed on the property. The Board expects there to be a cap on the account and both the Blight Officer and the Corporation Counsel do not see this as revenue driven, the whole purpose is to clean up the City. The fines will be uses to move on to the next project which needs to be done.

Mr. Norman made a motion to establish a new line item Blight Remediation Account 1-001-0212-11-241-0002, any funds placed into this account are not transferable. Mr. Smerznak seconded the motion. The motion was approved. (9 yes)

Mr. Norman made a motion to increase the revenue Blight Fine Fees 2-001-0306-11-010-0006 by \$50,000 and the expense Blight Remediation Account 1-001-0212-11-241-0002 by \$50,000. Mr. Veillette seconded the motion. The motion was approved. (9 yes)

Communication #4 Youth Service Bureau \$6,308.00

Ms. Banks made a motion to approve the request to increase the revenue line item #2-001-0305-17-010-0015 Youth Service Bureau by \$6,308.00 and the expense line item 1-001-0850-11-800-0015 Youth Service Bureau by \$6,308.00. Mr. Confinante seconded the motion. The motion was approved. (9 yes)

Communication #5 ARMS UTV Vehicle

It is noted that the funding expected for the purchase of the ARMS-UTV Vehicle will come in both grant and donation funding. The estimated cost of the vehicle is \$18,000, these funds will be accumulated in this account until it is sufficient to purchase.

Mr. Kennedy made a motion to approve the establishment of the following revenue and expense line items at zero dollars:

- 1-001-0875-12-461-0035 ARMS-UTV Vehicle
- 2-001-0307-11-010-0029 ARMS-UTV Vehicle

Mr. Williams seconded the motion. The motion was approved. (9 yes)

Communication #6 Police Department HVAC System

Board of Aldermen President Gene Sharkey addressed the Board regarding the HVAC System at the Police Department. Although the City has this project on the Bond Referendum it is a project which will be done one way or another, and the project can not wait for the outcome of the referendum. There was a mandatory walk through for all contractors; ten were present only two submitted bids. The lowest was \$588,300 the City then conducted value engineering with the contractor and reduced the bid down to \$488,030. This does not include the estimated \$10,000 to ventilate all the restroom or an 10% contingency.

Mr. Norman asked about the windows and if they were going to be addressed. They are part of the Bonding Referendum so if it doesn't past it would have to be rethought. The new HVAC System has been estimated to save the City between \$50,000-\$60,000 per year. It system will have the capabilities for expansion down the road if the Police Station is renovated.

Mr. Norman made a motion to approve \$550,000 to come from the reserve fund balance as income 310-11-010-0014 into Police Department HVAC 1-001-0875-12-461-0036 \$550,000.

Mr. Williams seconded the motion. The motion was approved. (9 yes)

Other Business

Mr. Bshara advised the Board that \$74,540.67 has been received by the City for the ARMS roof. The balance of \$120,000 is on the Bond Referendum. If approved both funds would be combined to complete the project.

Mr. Bshara also brought to the Board's attention the communication #17 from the June 17, 2013 meeting regarding the accrued Sick Time and Medical Cost. Based on the recommendation from the Auditors they would like to that motion amended to specific reserve accounts.

Mr. Kennedy made a motion to approve the change from the accrue basis to the reserve accounts as recommended by the auditors as:

001-0253-00-002-0002 Designated Fund Balance for Sick Time

001-0253-00-002-0003 Designated Fund Balance for Medical Costs

Mr. Veillette seconded the motion. The motion was approved. (9 yes)

The new salary resolution will be presented to this Board at their next meeting.

The Economic Development Director has been hired and has hit the ground running.

There will be a meeting scheduled for the Pension of Non-Union Employees invited will be this Board, the Board of Aldermen, the Board of Education, the Retirement Board and the Mayor.

Mr. Williams question the status of the ARMS and the trailer/generator. Mr. Bshara will look into that situation.

Mr. Sturges went over some of the Board of Education Grants with Ms. Ehman. It appears the opening balances on the report are not correct. Ms. Ehman will revise and supply BOAT with the correct report.

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Ms. Banks seconded the motion. The motion was approved. (9 yes)

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Donna Duclos
Secretary, Board of Apportionment & Taxation