

Board of Apportionment & Taxation City of Ansonia

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday April 15, 2013 at 7:00 p.m. in Ansonia City Hall. To consider requests for transfers of monies of all departments and/or new appropriations where funds are available to various departments. And any other business to come before said Board, and executive session if necessary.

Members Present

Banks
Confinante
Norman
Smerznak
Strumello
Veillette
Williams
Sturges

Members Absent

Boran
Commune
Kennedy
Kohut

Chairman Sturges called the meeting to order. The Board rose for the Pledge of Allegiance. The record shows 8 members present.

The Board remained standing for a moment of silence to honor those effected by the tragedy in Boston this afternoon.

Mr. Norman made a motion to accept the call of the meeting. Mr. Williams seconded the motion. The motion was approved. (8 yes)

Public Session

The meeting was opened to the public anyone wishing to address the Board may do so at this time.

Alderman Sharkey advised the Board that the Library Director would not be in attendance this evening to discuss her request #1, he would like to speak on the Library's behalf.

No one wished to speak the public session was closed at 7:05 P.M.

Minutes

Mr. Norman made a motion to accept and place on file the minutes from March 18, 2013 and April 10, 2012 if found to be correct. Ms. Banks seconded the motion. The motion was approved. (8 yes)

Ms. Banks inquired if Mr. Bshara received the answers he was looking for from the Housing Authority. Mr. Bshara advised the Board he had been in contact with Mr. Miller and should have all the answers to his questions by Wednesday of this week.

Informational Communications

Mr. Norman made a motion to accept and place on file all informational communications and act on them as the Board feels necessary. Mr. Williams seconded the motion. The motion was approved. (8 yes)

Communication #1 Library

Mr. Sharkey advised the Board that Ms. Ceccarelli has received three bids to repair the chiller at the Library the lowest being JP Salmini for \$5,723.00. A picture of the unit was passed around for Board members to view. It is important to have the Library’s A/C unit up and running by June 1st the City does not want a mold condition to be created.

The Board questions the balances in both the HVAC Maintenance and the Grant account. They would rather approve the transfers at this time then an additional appropriation. If Ms. Ceccarelli needs the funding she can always come before the Board next month.

Mr. Williams made a motion to approve a transfer in the amount of \$2,610 from 1-001-0601-17-430-0001 Building \$557 and 1-001-0850-11-800-0168 Grant \$2,053.00 into 1-001-0601-17-412-0002 HVAC Maintenance \$2,610. Mr. Smerznak seconded the motion. The motion was approved. (8 yes)

Communication #2 Police \$15,000

Chief Hale advised the Board of several expensive vehicle repairs, front headlights and a transmission among other items. Some of the repairs were done to vehicles which will be traded in after July 1st. The Chief does believe this should carry his department until the end of the fiscal year.

Mr. Veillette made the motion to approve the transfers as follows:

Transfer From:

1-001-0301-12-241-0002 Police Schools	\$3,500
1-001-0301-12-246-0001 Buy Back Sick Days	5,000
1-001-0301-12-311-0001 Police Physicals	500
1-001-0301-12-440-0008 TV Camera	5,000
1-001-0301-12-570-0002 Dare	1,000

Transfer Into:

1-001-0301-12-434-0001 Police Car Repairs	\$15,000
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Mr. Williams seconded the motion. The motion was approved. (8 yes)

Mr. Norman wished to commend the job being done by the Chief and Grant Writer in securing some of the grant funding the City has received.

Communication #3 Economic Development \$1,000

The Board question why the shortfall in the Secretary Line Item, Mr. Bshara advised they may have had an extra meeting or two but he was sure there was an expensive transcription bill paid out of that line item. The Board also wondered if the website was complete and was advised to date it has not been. Mr. Norman is concerned with the \$50,000 grant the City gave the Commission last year. He would like to have someone come before the Board at their next meeting and advise what has been done with the funding. Mr. Norman made a motion to send a letter to the commission requesting their presence at the next Board of Apportionment & Taxation meeting. Mr. Williams seconded the motion. The motion was approved. (8 yes)

Mr. Confinante made a motion to approve the request to transfer \$1,000 from 001-0405-18-613-0001 Marketing Materials into 001-0405-18-130-0001 Economic Development Secretary. Ms. Banks seconded the motion. The motion was approved. (8 yes)

Communication #4 Ansonia Youth Service Bureau

Ms. Krugel wished to withdraw this request at the current time. Mr. Bshara advised there were some questions of possible duplication. The Finance Department would like to review this prior to approval.

Mr. Norman made a motion to table the request. Mr. Williams seconded the motion. The motion was approved. (8 yes) The request was tabled.

Communication #5 Public Works

Mr. Schryver advised the Board that the Refuse Haulaway Account is in good standing with only 56% used at the 76% of the fiscal year.

Mr. Norman made a motion to approve the request to rescind \$53,000 from 0602-15-423-0001 Refuse Haulaway into 0200-11-812-0001 BOAT Contingency. Mr. Smerznak seconded the motion. The motion was approved. (8 yes)

Mr. Schryver advised the Board of a large repair expense to the John Deer Back Hoe, other expenses were minor needs such as mulch, lime, clay and field paint.

Mr. Norman made a motion to approve an additional appropriation from BOAT Contingency 0200-11-812-0001 in the amount of \$53,000 into:

0502-13-120-0001 Overtime	\$23,000
0502-13-430-0002 Vehicle Repair	20,000
0502-13-611-0001 Street Supplies	5,000
0502-13-611-0002 Park Supplies	5,000

Mr. Smerznak seconded the motion. The motion was approved. (8 yes)

Mr. Williams made a motion to approve the request to transfer \$24,750 from 0602-15-423-0001 Refuse Haulaway into:

0602-13-120-0001 Overtime	\$11,700
0602-13-111-0001 Nolan Attend	2,200
0602-13-246-0001 Buy Back Sick	850
0602-13-436-0003 City Hall Repairs	3,000
0602-13-436-0001 Police Dept Repair	7,000

Mr. Veillette seconded the motion. The motion was approved. (8 yes)

Communication #6 JAG Funds \$33,762

Ms. Krugel explained that this grant is funded 50% can be drawn and the balance is paid upon completion of the project.

Mr. Norman made a motion to approve the revenue and expense line items in the amount of \$33,762 as follows:

- 1-001-0850-11-800-0194 Police Video Equip Jag Funds
- 2-001-0305-17-010-0194 Police Video Equip Jag Funds

Ms. Banks seconded the motion. The motion was approved. (8 yes)

Other Business

Late Communication #1 Line Item Correction

Mr. Norman made a motion to amend the minutes from the February 25, 2013 meeting to read as follows:

Communication #2 Tax Department Tax Bill Printing should be 1-001-0420-11-613-0001 \$2,150 rather than the Office Supplies 1-001-0420-11-611-0001. Ms. Banks seconded the motion. The motion was approved. (8 yes)

In other business Mr. Bshara will analyze all the payroll line items for next month and bring before the Board any adjustments that need to be made.

Also the Workmens Compensation account is currently \$28,000 short, the account cost is estimated at \$70,000 to \$90,000 a month. Mr. Bshara will be before the Board next month to handle this account.

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Ms. Banks seconded the motion. The motion was approved. (8 yes)

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Donna Duclos
Secretary Board of Apportionment & Taxation