

**Board of Apportionment & Taxation  
City of Ansonia**

The Board of Apportionment & Taxation of the City of Ansonia held their Organizational Meeting on Monday, December 17, 2012 at 6:45 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to:

1. Elect a Chairman and Vice Chairman
2. Hire and set the salary of the stenographer
3. Adopt rules of order for conducting a meeting

**Members Present**

Banks  
Boran  
Commune  
Norman  
Smerznak  
Strumello  
Veillette  
Williams  
Sturges

**Members Absent**

Confinante  
Kennedy  
Kohut

The meeting was opened by Ms. Duclos the Board rose for the Pledge of Allegiance. The record shows 9 members present.

Mr. Sturges made a motion to accept the call of the meeting. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Mr. Sturges made a motion to nominate Mr. Commune as Temporary Chairman for the Board of Apportionment and Taxation. Ms. Banks seconded the motion. The motion was approved. (9 yes)

Mr. Commune opened the floor for nominations for Chairman of the Board of Apportionment & Taxation. Mr. Williams made a motion to appoint Mr. Sturges as Chairman to the Board of Apportionment and Taxation. Ms. Banks seconded the motion.

There were no other nominations, the nominations were closed and Mr. Williams made a motion to have the secretary cast one ballot for Mr. Sturges for Chairman. The motion was seconded by Ms. Banks. The motion was approved. (9 yes)

Ms. Banks made a motion to appoint Mr. Norman as Vice-Chairman to the Board of Apportionment and Taxation. Mr. Williams seconded the motion.

There were no other nominations, the nominations were closed and Ms. Banks made a motion to have the secretary cast one ballot for Mr. Norman for Vice-Chairman. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Mr. Sturges made a motion to hire Donna Duclos as Secretary for the Board of Apportionment & Taxation for 2013 at the prevailing rate. Mr. Veillette seconded the motion. The motion was approved (9 yes)

Mr. Williams made a motion to adopt the updated versions of Roberts Rules of Order for conducting their meeting. Mr. Veillette seconded the motion. The motion was approved. (9 yes)

With no other business for the Organizational Meeting Mr. Norman made a motion to adjourn the meeting. Mr. Veillette seconded the motion. The motion was approved. (9 yes)

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Donna Duclos  
Secretary Board of Apportionment & Taxation