

**Board of Apportionment & Taxation
City of Ansonia**

The Board of Apportionment & Taxation of the City of Ansonia held their Organizational Meeting on Monday, December 19, 2011 at 6:45 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to:

1. Elect a Chairman and Vice Chairman
2. Hire and set the salary of the stenographer
3. Adopt rules of order for conducting a meeting

Members Present

Banks
Boran
Confinante
Commune
Kohut
Norman
Smerznak
Strumello
Veillette
Williams
Sturges

Members Absent

Kennedy

The meeting was opened by Mr. Jaskilka the Board rose for the Pledge of Allegiance. The record shows 10 members present.

Mr. Commune made a motion to accept the call of the meeting. Mr. Williams seconded the motion. The motion was approved. (10 yes)

Mr. Jaskilka opened the nominations for Chairman for the Board of Apportionment and Taxation.

Mr. Norman made a motion to appoint Mr. Sturges as Chairman to the Board of Apportionment and Taxation. Mr. Kohut seconded the motion.

There were no other nominations, the nominations were closed and Mr. Norman made a motion to have the secretary cast one ballot for Mr. Sturges for Chairman. The motion was seconded by Mr. Commune. The motion was approved. (10 yes)

Mr. Commune made a motion to appoint Mr. Norman as Vice-Chairman to the Board of Apportionment and Taxation. Mr. Williams seconded the motion.

There were no other nominations, the nominations were closed and Mr. Smerznak made a motion to have the secretary cast one ballot for Mr. Norman for Vice-Chairman. Mr. Veillette seconded the motion. The motion was approved. (10 yes)

Mr. Commune made a motion to hire Donna Duclos as Secretary for the Board of Apportionment & Taxation for 2012. Mr. Norman seconded the motion. The motion was approved (9 yes, 1 abstain)

Mr. Norman made a motion to adopt the updated versions of Roberts Rules of Order for conducting their meeting. Mr. Commune seconded the motion. The motion was approved. (10 yes)

Mr. Strumello arrived 7:00 p.m.

Mr. Norman made a motion to approve the revised 2012 Meeting Schedule (see attached) meeting on the third Monday of each month unless otherwise noted. Mrs. Banks seconded the motion. The motion was approved. (11 yes)

With no other business for the Organizational Meeting Mr. Norman made a motion to adjourn the meeting. Mrs. Banks seconded the motion. The motion was approved. (11 yes)

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Donna Duclos
Secretary Board of Apportionment & Taxation

**Board of Apportionment & Taxation
City of Ansonia
2012 Meeting Schedule**

January 23, 2012*	Regular Meeting
February 14, 2012	Accept Board of Aldermen Budget immediately following the Board of Aldermen meeting
	Regular Monthly Meeting
March 19, 2012	Regular
April 16, 2012	Regular
May 14, 2012	Budget Hearing/Tentative Budget
May 21, 2012*	Final Budget/Regular Meeting
June 18, 2012	Regular
July 16, 2012	Regular
August 20, 2012	Regular
September 17, 2012	Regular
October 15, 2012	Regular
November 19, 2012	Regular
December 17, 2012	Organization Meeting 6:45 Regular Meeting 7:00

All meetings are to be held in the Aldermanic Chambers of Ansonia City Hall at 7:00 pm.

*Note the regular meeting is held on the fourth Monday due to the holiday of the third Monday.

