

Board of Apportionment & Taxation City of Ansonia

The Board of Apportionment & Taxation of the City of Ansonia held their regular meeting on Monday, April 18, 2011 at 7:00 p.m. in the Aldermanic Chambers of Ansonia City Hall. The purpose of the meeting was to consider requests for transfers of monies of all departments and/or new appropriations where funds are available to various departments. And any other business to come before said Board.

Members Present

Banks
Commune
Confinante
Kohut
Norman
Strumello (Arrived 7:08)
Veillette
Williams
Sturges

Members Absent

Boran
Kennedy
Smerznak

Chairman Sturges called the meeting to order. The Board rose for the Pledge of Allegiance. The record shows 8 members present.

Mr. Norman made a motion to accept the call of the meeting. Mr. Commune seconded the motion. The motion was approved. (8 yes)

Public Session

The meeting was opened to the public anyone wishing to address the Board may do so at this time. No one wished to speak the public session was closed at 7:05 p.m.

Minutes March 21, 2011

Mr. Kohut made a motion to accept and place on file the minutes from the Board of Apportionment & Taxation regular meeting of March 21, 2011 if found to correct. Mr. Veillette seconded the motion. The motion was approved. (8 yes)

Other Informational Communications

Mr. Norman made a motion to accept and place on file all informational communications presented to the Board, and take any action if necessary. Mr. Williams seconded the motion. The motion was approved. (8 yes)

Communication #1 Cat Facility

Mr. Norman made a motion to transfer from 0200-17-880-0003 Other Department Expenses into 0850-11-800-0143 Cat Facility the amount of \$430.87. Mr. Confinante seconded the motion. The motion was approved. (8 yes)

Mr. Strumello arrived 7:08 p.m.

Communication #2 City Treasurer’s Report of Income

Mr. Norman made a motion to accept and place on file the City Treasurer’s Report of Income for March 2011. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Communication #3 Connecticut Fair Plan \$500

Mr. Commune made a motion to increase both the revenue line item # 2-001-0305-17-010-0169 and expense line item # 1-001-0850-11-800-0169 by \$500 for the award received from Connecticut Fair Plan. The funds will be used to purchase a Digital Camera for the Fair Marshal. Mr. Norman seconded the motion. The motion was approved. (9 yes)

Communication #4 City Government \$3,215

Mr. Miller advised the Board that there were some changes at the State level requiring more funding at the City level for Probate Court. The current balance in BOAT Contingency is \$15,500.00

Mr. Williams made a motion to approve an additional appropriation in the amount of \$3,215 from Boat Contingency into 0201-11-460-0001 Probate Court. Mr. Commune seconded the motion. The motion was approved. (9 yes)

Communication #5 Building Inspector \$12,000

The Building Inspector has received several quotes and is looking to purchase a scanner and printer for scanning maps and documents. The part-time Secretary will not be filled until the next fiscal year allowing those funds to be transferred if the Board see fit.

Mr. Commune made a motion to approve the request to transfer \$12,000 as follows:

Line Item #	Transfer In	Transfer Out
001-0212-11-111-0006 Part-time Secretary		\$11,000
001-0212-11-250-0001 Blight Officer Auto Expense		300
001-0212-11-620-0001 Dues & Subscriptions		700
001-0212-11-461-0001 Office Equipment	\$12,000	

Mr. Confinante seconded the motion. The motion was approved. (9 yes)

Communication #6 LEEF Program \$22,393.49

The City of Ansonia has been awarded from the Connecticut DEP a Lawn Equipment Exchange Fund Grant in the amount of \$22,393.49 which represents 80% of the total funds needed to purchase between 13-14 pieces of equipment. The 20% City share of this grant can be transferred from Streets & Bridges. The grant can roll over into next fiscal year, however all paperwork must be completed by March 2012.

Mr. Norman made a motion to approve increasing the revenue and expense line items as follows:

- 1-001-0850-11-800-1134 DEP LEEF \$22,393.49
- 2-001-0305-17-010-1134 DEP LEEF \$22,393.49

Mr. Veillette seconded the motion. The motion was approved. (9 yes)

Communication #7 ARMS

Mr. Sturges requested that ARMS prepare their requests in the future on the appropriate form.

Two of the three Ambulances needed extension repairs causing the Maintenance Line Item to have a shortfall. ARMS uses Certified Mechanics to remove any liability from the City.

Mr. Commune made a motion to approve an additional appropriation in the amount of \$5,000 from BOAT Contingency into 0801-12-440-0005 Ambulance Maintenance. Ms. Banks seconded the request. The motion was approved. (8 yes, 1 abstain Mr. Norman)

Mr. Commune made a motion to approve the request to transfer \$4,500 as follows:

Line Item #	Transfer In	Transfer Out
001-0801-12-241-0002 EMT Course		\$3,500
001-0801-12-617-0001 Ambulance Supplies	3,500	
001-0801-12-241-0003 Training		1,000
001-0801-12-243-0001 Uniforms	1,000	

Mr. Confinante seconded the motion. The motion was approved. (9 yes)

Mr. Commune made a motion to increase the Revenue Line Item 0307-17-840-0013 in the amount of \$3,720 and the Expense Line item 001-0801-12-461-0003 Ambulance Equipment in that same amount to reflect receipts from Katherine Matthies and Valley Community Foundation. Mr. Confinante seconded the motion. The motion was approved. (9 yes)

Late Communications #1 & 2

Mr. Commune made a motion to accept late communications #1 & #2 for consideration. Mr. Williams seconded the motion. The motion was approved. (9 yes)

A Public Session was offered for anyone wishing to speak regarding the two late communications. No one wished to speak the public session was closed.

Late Communication #1 Streets & Bridges \$6,000

The request to transfer \$6,000 from Tree Trimming into DEP LEEF Grant would cover the remaining 20% required by the State of Connecticut.

Mr. Commune made a motion to approve the request to transfer \$6,000 from 0502-13-440-001 Tree Trimming into 0850-11-800-1134 DEP LEEF Grant. Mr. Confinante seconded the motion. The motion was approved. (9 yes)

Mr. Norman did voice his concern that transfer \$6,000 from tree trimming will eliminate any hopes in see the trees up kept this season. Mr. Schryver explained that the funds is usually used to hire specialist however the City hasn't needed to do that this season.

Late Communication #2 Interest Accounts

Mr. Miller is requesting the Board consider opening two revenue accounts to record interest earned as follows:

0310-11-010-0019 Webster Bank

0310-11-010-0018 Naugatuck Savings Bank

Mr. Norman made a motion to approve the request to establish the two revenue accounts as noted and transfer from 0310-11-010-007 \$16,361.82 into:

0310-11-010-0019 Webster Bank 8,015.11

0310-11-010-0018 Naugatuck Savings 8,346.71

Mr. Commune seconded the motion. The motion was approved. (9 yes)

Other Business

Mr. Norman made a motion to remove from the table Communication #1 from March's Meeting regarding funds available from the LoCIP Project. Mr. Commune seconded the motion. The motion was approved. (9 yes)

Ms. Krugel has contacted Sandra Huber from the State of Connecticut to confirm the LoCIP Project. In April 2010 the City was allocated \$167,621 however a balance of \$157,958.68 was available in February 2010, leaving those funds to be allocated to the City when they saw fit.

Mr. Commune made a motion to increase the revenue line item # 0304-13-010-0013 \$157,959 and the expense line item # 0850-13-515-0001 \$157,959. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Mr. Norman made a motion to remove from the table communication #4 from March regarding the 10% fee for sale of land to be used for open space. Mr. Williams seconded the motion. The motion was approved. (9 yes)

Mr. Bshara had spoken with the City Auditors and they recommend the City set up a separate account to record the 10% fee into. The Board was concerned with how the balance would be traced from year to year as well as additional funds deposited. Mr. Bshara will discuss at greater length with the Auditors and report back.

Mr. Norman made a motion to retable the communication until more information is gathered. Mr. Veillette seconded the motion. The motion was approved. (9 yes)

Mr. Miller suggested the Board consider changing the June meeting from the 20th to the 27th to discuss the Police Pension Fund. The Board suggested just calling a special meeting on June 27th.

With no other business to come before the Board Mr. Norman made a motion to adjourn the meeting. Mr. Commune seconded the motion. The motion was approved. (9 yes)

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Donna Duclos

Secretary Board of Apportionment & Taxation

BOAT041811