

Regular Meeting
Commission for Elderly Services
January 15, 2014

Commissioners Present

Chairman James Hubbard
Vice Chairman Grace Forbes
Comm. Sue E. Behun
Comm. Rene Caisse
Comm. Marcia J. Dobrowski
Comm. Pauline Sampieri
Comm. Diane Stroman

Commissioners Absent

Comm. Louis Bartolotta
Comm. Elizabeth Wojciechowski

Others Present

Mary Deptula, Director

Call to Order:

Chairman Hubbard called the Commission for Elderly Services Meeting to order at 4:30 p.m. at the Doyle Senior Center, Ansonia, CT. All rose and recited the Pledge of Allegiance to the Flag. The clerk took a roll call attendance with seven present and two absent and a quorum was declared.

Public Session:

Chairman Hubbard asked if there was anyone from the public that wished to speak. As no one was present, he called for a close to the public session. All in favor, public session closed.

Consideration of Previous Minutes:

Chairman Hubbard asked for a motion to accept the Minutes of November 20, 2013. Mr. Caisse made a motion to accept the Previous Minutes with corrections. Ms. Sampieri 2nd the motion.

All in favor, motion carried.

Corrections:

Under Public Session: “was wondering when Mary will get an assistant.”

Under Unfinished Business: it should read Mr. Schryver.

Should read Veterans'

Commissioner Stroman said that she will report back to the council

Chairman Hubbard asked that the corrections be accepted. All in favor, motion carried.

Reports:

Secretary/Treasurer:

No Secretary/Treasurer report due to her absence.

Director's Report:

Ms. Deptula, Director of the Doyle Senior Center submitted her monthly report and financial report to the commission. She also submitted a budget expense document for the 2014-2015 year that she submitted to the Ansonia Board of Alderman budget workshop. There was a brief discussion as to how Ms. Deptula was able to cut the budget by a 4% decrease from this years' budget as per Mayor Cassetti's request. She was able to cut the transportation line item from \$5,040.00 to \$300.00.

She wants to investigate replacement costs for items such as: replacing front window blinds, having a formal Welcome sign, replace the donated furniture in all areas of the center as the furniture is 20 years old- stained and smelly, also to include end tables which are peeling, folding card tables (as the legs are buckling and could pose a danger if they collapse), kitchen cooking and serving equipment, and folding chairs. Once a spread sheet with replacement costs is established, she hopes to ask the Board of Apportionment for a line item transfer of monies from the line item of the assistant's salary as there wasn't an assistant from 7/1/13 to 10/31/13 to be moved to cover the expense of these upgrades in the 2013-2014 budget.

Assistant Director Mr. Kolakowski will cater lunches on Thursdays for \$3.00. Participants will sign up to eat lunch at the center, or take out the lunch. It will be at noon with free coffee/tea.

She is looking for a Zumba instructor to conduct classes at the center. The former instructor has left due to other employment.

Ms. Deptula has met with the new grant writer for a grant to purchase new exercise equipment for the center. Mrs. Stroman said, "Grant awarders will question whose responsibility it is – the municipality vs. grant money."

The financial report for Dec. 2013-January is tabled at this time.

See attached for Director's Report and Budget Expense 2014-2015 Report.

Chairman Hubbard thanked Ms. Depula for her report and asked for a motion to accept the Reports. Mr. Caisse made the motion to accept the Director's Report and Table the Financial Report until the February 2014 meeting. Ms. Forbes 2nd the motion. All in favor, motion carried.

Communications:

There weren't any.

New Business:

Three commissioners will be re-commissioned at the February Board of Alderman meeting by Mayor Cassetti. At that time an updated list will be submitted to each commission member as well to the web site manager.

Chairman Hubbard asked that the 2014 Calendar be established as follows:

January 15, 2014	July no meeting
February 19, 2014	August no meeting
March 19, 2014	September 17, 2014
April 16, 2014	October 15, 2014
May 21, 2014	November 19, 2014
June 18, 2014	December 17, 2014

Mr. Caisse questioned why there isn't an active activities committee for the Center. Once established the activities committee could attempt to raise money for the center. Ms. Deptula responded that there needs to be an election for the membership to be elected to the committee. Ms. Deptula will speak with Corporate Council Mr. Marini regarding the center raising funds for its use.

It was questioned if the Center/Chorus members have received an acknowledgement as to the collection of monies for the troops. As of date, there hasn't been an acknowledgement.

Mrs. Gibson will send a thank you note to Norwoods Athletic Club Maple Street, Ansonia, CT 06401 for their donation of a television to the center.

Chairman Hubbard asked for a motion to accept New Business. Mr. Caisse made the motion to accept new business. Ms. Forbes 2nd the motion. All in favor, motion carried.

Executive Session:

None needed

Unfinished Business:

The back wall has been repaired.

Date of Next Meeting:

The commission will meet on **February 19, 2014 at 4:30 p.m.**, at the Doyle Senior Center.

Adjournment:

Chairman Hubbard asked for a motion to adjourn at 5:30 p.m... Mr. Cassis made the motion to adjourn and 2nd by Ms. Sampieri. All in favor, motion carried.

Chairman Hubbard thanked everyone for coming.

Respectfully submitted,

Mary C. Gibson, Recording Clerk

Commission for Elderly Services

CC: Reports

