

Ansonia Library Board of Directors

Regular Monthly Meeting

April 7, 2014

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Ansonia Library Board of Directors  
ANSONIA CONNECTICUT

Board Members Present

Margaret Sullivan, C.P.  
Karen Phipps, V.C.  
Violet O'Donnell, Treasurer  
Sue Behun  
Tamara Chisefsky

Absent

Joanne Czczot  
Marcia Dobrowski  
Eileen Ehman  
Robert Martino

Others Present

Mary Ann Capone  
Sue Olmstead

Call to Order:

Mrs. Sullivan called the Ansonia Library Board of Directors' meeting to order at 6:30 p.m. at the Ansonia Library. All stood to pledge the flag. The recording clerk took roll call attendance, 9 present, a quorum was declared.

Consideration of Previous Minutes:

Mrs. Sullivan asked for a consideration of the March 3, 2014 minutes.

Corrections:

A correction to page 2 was made. Mrs. Czczot should not have been quoted as having made a statement; it was a discussion of the directors with an agreement that it was too late to change this year's proposed budget for the year 2014-2015, but in the fall of 2014 when discussion should begin for the 2015-2016 that there should be an open discussion between the library director and the board to include everyone's input into the budget to the city's approval. Mrs. Ehman made a motion to accept the minutes with the one correction, Mrs. Behun seconded the motion. All in favor, the motion passed.

Public Session:

Mrs. Sullivan called the public session to order asking three times if there was anyone that wished to speak. As there wasn't anyone present, the public session closed. Mrs. Czczot made a motion to close the public session, Mrs. Phipps seconded the motion. Motion passed.

Communications:

There were no communications.

Reports:

Treasurer's Report:

Checking account balance as of April 7, 2014	\$11,800.17
Trust Fund balance as of April 3, 2014	\$569,888.57
Disbursement from Trust Fund as of 10/10/2013	\$20,743.13

Doyle Senior Center  
Report to the Commission  
December 2013 & January 2014

On Friday, December 6<sup>th</sup> the annual Christmas Party was held at Molto Bene. For the first time in many years we hosted had a record crowd. The food was great and entertainment was very festive.

We held our annual Holiday Open House on Friday, December 13<sup>th</sup> from 1-3pm. Our event featured the chorus performing upbeat holiday/seasonal favorites and various desserts. Mayor Cassetti came to wish all a Merry Christmas and we all indulged on great tasting sweets and stuffed breads.

With the new year brings the renewal of membership. The membership dues will remain the same as in past years. Ansonia residents are asked to pay \$5 and all out of town members are asked to pay \$6. Any member over 80 years of age and having membership for 10 continuous years will not be required to pay. Once again, we do ask all members regardless of age check all emergency information and make sure updates are noted on their registration cards.

Upcoming activities:

The center will begin has offering lunches on Thursdays-menu will vary month-month. Lunch will be served at 12noon and the cost is \$3.

We hope to incorporate various activities such as women's pool league, card tournaments, shuffle board and the ladder game. Any other suggestions would be greatly appreciated.

-Budget submission update

*Mary E. Deptula*

Respectfully submitted,  
Mary E. Deptula

**Librarian's Report:**

It was reported that a paranormal group that had requested the use of The Jean Whalen Community Room was going to hold its last meeting on April 8, 2014.

The Mayor's Government Liaison has made suggestions to the director to close the library's Saturday hours one month early (the end of April rather than the end of May) to compensate for the understaffing due to illnesses. The board had a concern regarding the suggestion since this would mean closing the children's room a month early on Saturday. There was also a concern with school still in session for eight more weeks from the end of April with final reports, exams, etc to the end of school. The board did not want to reestablish its Saturday closing policy. Mrs. O'Donnell made a motion to not change the Saturday closing policy, Mrs. Dobrowski seconded the motion. The motion passed.

There was another suggestion to have volunteers step in during the absences; not to replace the current employees but to cover during the understaffing.

Mrs. Capone explained that there will be continuing discussion as to how to compensate for the shortage due to the absentee of staff. The board requested Mrs. Capone to have the clerk send an email with the decision regarding coverage due to understaffing of the library due to illnesses.

Ms. Fitol submitted a report of the use of the children's room. Board members were very pleased with how busy the children's room is.

**FOTAL:**

Mrs. Olmstead reported that FOTAL is there to help in anyway it can with the functioning of the library. FOTAL fundraising is going well. Emmitt O'Brien donated all for the building of the shelves in the Jean Whalen Community Room; therefore, there isn't a fee.

Mr. Martino made a motion to accept the reports as submitted with Ms. Chisefsky seconding the motion. The motion passed.

**Late Communications:**

None

**New Business:**

Mrs. Phipps attended a meeting regarding FOI laws, etc. She received a packet that will be forwarded to each board member.

**Unfinished Business:**

Reviewed the policies and, finalize the age of unattended child to twelve and under from nine years old, and unattended after ten minutes from five minutes in the Code of Conduct and Unattended Child Policy.

The Tutoring Policy and Guidelines has been left as is.

Discussion to the Community Room Policy and Regulations: to change the name to The Jean Whalen Community Room. There was further discussion to changing of wording in the policy to be finalized at a later date.

A suggestion was made to have a form for organizations to complete before approval of the room's or the library's use.

Mrs. Capone should have all of the policies finalized for final board's approval in May. The completed policies once approved will be sent to each board member, and posted in various places within the library.

The board will hold the next meeting on Monday, May 5, 2014 at 6:30 p.m. at the Ansonia Library.

A motion was made by Ms. Chisefsky and seconded by Mrs. O'Donnell to close unfinished business. Motion passed.

**Adjournment:**

Mr. Martino made the motion to adjourn with Mrs. Ehman seconded the motion. The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary C. Gibson".

Mary C. Gibson, Recording Clerk of  
Ansonia Library Board of Directors

Enclosures: Treasurer's Report  
Librarian's Report