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Ansonia Library Board of Directors
Regular Monthly Meeting
September 8, 2014

Board Members Present
Karen Phipps, V.C.
Viola O'Donnell, Tres.
Sue Behun

Absent
Joanne Czczot
Eileen Ehman
Robert Martino
Margaret Sullivan, C.P.
Tamara Chisefsky
Marcia Dobrowski

Others Present
Mary Ann Capone, Asst. Dir.
Randolph Carroll
Sue Olmsted, FOTAL

Call to Order:

K. Phipps called the Ansonia Library Board of Directors' meeting to order at 6:30 p.m. at the Ansonia Library. All stood to pledge the flag. The recording clerk took roll call attendance, 6 present, a quorum was declared.

Consideration of Previous Minutes:

K. Phipps asked for a consideration of the June 2, 2014 minutes. There were no corrections. J. Czczot made a motion to accept the minutes. The motion was seconded by R. Martino; all in favor, the motion passed.

Public Session:

K. Phipps called the public session to order asking if there was anyone from the public that wished to speak. R. Carroll the former chairperson of the Ansonia Historical Commission spoke. R. Carroll presented the Library Board with a check for \$3,530.67 from the recently disbanded Friends of the Ansonia Historical Commission. The money is to fund the restoration of the mosaic tile floor in the main entrance to the library. The restoration work is to be completed by John Cavaliere. The library board must raise the balance of \$1,570.67 by the end of April, 2015 or the \$3,530.67 must be returned to R. Carroll. The library board accepted the check with the commitment to raise the balance for the project. The board is going to research if it would be possible to apply for a grant for the balance.

S. Behun expressed what a tremendous loss Mr. Carroll's resignation is to the city. His past volunteering for the city is to be commended.

R. Carroll also stated that he would like to acquire a display case with his own funds to create a continuous display for the Tom Thumb clothes that the library is in possession of.

R. Carroll also stated that the main entrance doors to the library are solid oak doors, and if the finish were to be stripped and refinished the doors would be solid oak and not black which they are at present.

K. Phipps asked if there was anyone else from the public that wanted to speak and S. Olmsted replied.

S. Olmsted shared that in June she and M. Gibson met with Mayor Cassetti to address the dangerous drainage area along the North side of the building. The public uses it as a walkway, and since it is so damaged it is dangerous. They were told that the Mayor and the Director of Public Works would look it over. There has not been any contact from either regarding the result of their examination of the drainage area.

K. Phipps once again asked if there was anyone else from the public that wished to speak, she then asked again, and after asking a third time, E. Ehman made a motion to close the public session. The motion was seconded by J. Czczot; all were in favor, so carried.

Communications:

There were no communications.

Reports:

Treasurer's Report:

Checking account balance as of September 8, 2014	\$3,204.19
Trust Fund balance as of September 4, 2014	\$579,447.60
Disbursement from Trust Fund as of 10/01/2013	\$20,743.13 (See attached for full report)

The treasurer also stated that requests from the library director for additional monies be requested by March 2015 at the latest.

Librarian's Report: Assistant Director M. Capone submitted the Director's Report. (See Attached for the full report)

M. Capone requested the library board's permission to possibly close an area of the library for the quick and safe completion of the lighting project at the time the lightening is being updated.

The tutoring policy was discussed and accepted.

FOTAL: See the Librarian's Report for an email S. Olmsted sent the director updating her on the activities of FOTAL.

S. Behun made a motion to accept all reports and addendum as presented and placed on file. The motion was seconded by R. Martino; all were in favor, so carried.

Late Communications: There were no late communications.

Unfinished Business: The board is requiring the director to notify them a month in advance of the public's use of the library for meetings, etc.

R. Martino stated that it is the director's responsibility that she MUST have any group requesting the use of the library complete the policy form and list the group(s) in the monthly report to the board. The form must be kept on file for further reference.

New Business: R. Martino made a motion to transfer \$14,297.21 of Trust Fund Interest as of June 30, 2014 to the Ansonia Library Checking Account. \$8,429.40 is restricted to be used for books only. \$5,867.81 is unrestricted.

J. Czczot made a motion to amend #2 of the tutoring policy outlining the use of the library during tutoring sessions. The motion was seconded by E. Ehman; all were in favor, so carried.

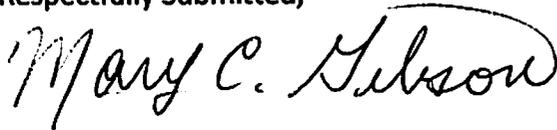
The board discussed wanting to meet with D. Novak, Director of Public Works, to discuss responsibilities regarding the maintenance of the library.

The board will hold the next meeting on Monday, October 6, 2014 at 6:30 p.m. at the Ansonia Library.

Adjournment:

E. Ehman made the motion to adjourn the meeting at 7:50 p.m. The motion was seconded by J. Czczot; all were in favor, so carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary C. Gibson". The signature is written in black ink and is positioned below the typed name.

Mary C. Gibson, Recording Clerk of
Ansonia Library Board of Directors

Enclosures: Treasurer's Report
Librarian's Report