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Ansonia Library Board of Directors

Regular Monthly Meeting

December 7, 2015

Board Members Present

Karen Phipps, V.C.
Violet O'Donnell, Tres.
Sue Behun Joanne Czczot
Marcia Dobrowski Eileen Ehman

Board Members Absent

Ex. Margaret Sullivan, C.P.
Ex. Tamara Chisefsky
Ex. Robert Martino

Others Present

MaryAnn Capone, Dir.
Alderman Lorie Vaccaro
Alderman Randy Carroll

Call to Order:

Mrs. Phipps called the Ansonia Library Board of Directors' meeting to order at 6:35 p.m. at the Ansonia Library. All stood to pledge the flag. The recording clerk took roll call attendance, 6 present, 3 excused absences, a quorum was declared.

Public Session:

Mrs. Phipps called the public session to order asking if there was anyone from the public that wished to speak. Aldermen Vaccaro and Carroll addressed the board with a proposal to replace the Library's lawn sign with a new Berry Granite sign. Both Aldermen offered to work closely with the board in completing the project. Mrs. Phipps once again asked twice if there was anyone else from the public that wished to speak. As there wasn't anyone else wishing to speak, the public session was closed. Mrs. Ehman made a motion to close the public session, Mrs. Czczot 2nd the motion. All in favor, motion passed.

Consideration of Previous Minutes:

Mrs. Phipps asked for a consideration of the November 2, 2015 minutes.
Mrs. Behun made a motion to accept the minutes with corrections, Mrs. O'Donnell 2nd the motion. All in favor, the motion passed.

Corrections: Corrections were:

Under Corrections: TOTAL should be FOTAL
In the FOTAL report: There will not be a December 2015 meeting.
Mrs. Olmsted spoke about recruiting new members.

Communications: None

Reports:

Treasurer's Report:

| | |
|---|---------------|
| Checking account balance as of December 7, 2015 | \$ 22,622.54 |
| Trust Fund balance as of December 7, 2015 | \$ 522,284.81 |
| Disbursement from Trust Fund as of 6/30/2015 | \$ 22,339.58 |

Librarian's Report:

Director Capone thanked Board Member Robert Martino for building the shelves for the Reference Room to hold the audio books that have been moved to that room. In her report, Mrs. Capone stated that Connie Yeager has decided to retire. The Board requested the job description for the Library Technician position which Mrs. Yeager holds for their review. Mrs. Capone agreed to make it available for their review.

(See Attached for the full director's report)

Mrs. Dobrowski made a motion to accept the reports and place them on file as submitted, Mrs. Behun 2nd the motion. All in favor, the motion passed.

UNFINISHED BUSINESS: The Berry Granite sign was discussed. The sign's possible measurements could be 5' long with 4" lettering and granite legs. Seccombe Monuments submitted an estimate of \$3,350 for a 4 ½' length and 3 ½" lettering on one side only. To letter both sides would change the price. The Board is interested in how much a sign 6' or 8' would cost.

Mrs. O'Donnell made a motion to move forward looking into the design, and for funding/fund raising for a Berry Granite sign for the front lawn of the Ansonia Library. Mrs. Ehman 2nd the motion. All in favor, the motion passed.

Late Communications: None

New Business: Mrs. Czczot made a motion to meet the first Monday of every month, excluding July and August, at 6:30 p.m. at the Ansonia Library for the 2016 year. Mrs. Dobrowski 2nd the motion. All in favor, motion passed.

Mrs. Czczot made a motion that a nominating committee of Mrs. Dobrowski and Mrs. Behun present the slate of officers for the two year term from January 2016-2018. The nomination and vote will take place at the January 4, 2016 meeting. Mrs. Dobrowski 2nd the motion. All in favor, motion passed.

Mrs. O'Donnell made the motion to close new business Mrs. Ehman 2nd the motion. All in favor, the motion passed.

DATE OF NEXT MEETING

The board's next meeting on Monday January 4, 2016 at 6:35 p.m. at the Ansonia Library.

Adjournment:

Mrs. Behun made the motion to adjourn the meeting. Mrs. O'Donnell 2nd the motion. All in favor, motion passed. The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,



Mary C. Gibson, Recording Clerk of Ansonia Library Board of Directors

Enclosures: Treasurer's Report, Director's Report