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ANSONIA, CONNECTICUT

*Elizabeth J. Lynch*  
JOHN AND CITY CLERK

**Ansonia Library Board of Directors**

**Regular Monthly Meeting**

**December 1, 2014**

**Board Members Present**

Karen Phipps, V.C.    Marcia Dobrowski  
Sue Behun            Eileen Ehman  
Joanne Czczot        Robert Martino

**Absent**

Margaret Sullivan, C.P.  
Violet O'Donnell, Tres.  
Tamara Chisefsky

**Others Present**

MaryAnn Capone, Asst. Director

**Call to Order:**

Mrs. Phipps called the Ansonia Library Board of Directors' meeting to order at 6:34 p.m., at the Ansonia Library. All stood to pledge the flag. The recording clerk took roll call attendance; 6 present, 3 absent, a quorum was declared.

**Consideration of Previous Minutes:**

Mrs. Phipps asked for a consideration of the November 3, 2014 minutes. Mrs. Czczot made the motion to accept the minutes with the corrections listed below. Mr. Martino 2<sup>nd</sup> the motion, all in favor, the motion passed.

**Corrections:**

Page two, paragraph one should read: The current Director's report was submitted without a signature and date as requested at the previous meeting.

**Public Session:**

Mrs. Phipps called the public session to order asking three times if there was anyone that wanted to speak. With no one from the public wishing to speak, Mrs. Ehman made the motion to close the public session, Mrs. Dobrowski 2<sup>nd</sup> the motion, all in favor, motion passed. Public session closed.

**Communications:**

None

**Reports:**

**Treasurer's Report:** Mrs. O'Donnell had submitted her report with the following balances as of December 1, 2014:

Checking balance \$12,152.46

Trust Fund balance \$559,057.80

Disbursement from Trust Fund as of 09/26/2014 \$14,297.21

**Librarian's Report:** Prepared by Joyce Ceccarelli, Director; presented by MaryAnn Capone. See attached. There was a discussion that due to a staff member out on extended medical leave,

Ms. Ceccarelli, and Mrs. Capone will take on her duties. There are also two temporary employees currently working at the library to help staff the library.

**FOTAL REPORT:** Mrs. Ehman reported on a policy that had been sent to her by Sue Olmsted, President of FOTAL. The policy has been drawn up to secure the items displayed in the display case. The owner of the collection for display will complete a form listing the items on display and will attach a photo of the case once the items are in place. Both the owner of the items displayed and a staff member will sign the form. The form and photo will be placed on file. The title of the form is "Ansonia Library Display Case Policy"

Mrs. Behun made a motion to accept the Reports, Mrs. Czczot 2<sup>nd</sup> the motion. All in favor, the motion passed.

Mrs. Behun made the motioned to adopt 2015 calendar, Mrs. Dobrowski 2<sup>nd</sup> the motion. Motion carried. The calendar has been filed at the Town and City Clerk's office.

**Late Communication:**

There weren't any late communications.

**New Business:**

Mrs. Behun made the motion to adopt 2015 calendar, Mrs. Dobrowski 2<sup>nd</sup> the motion. Motion carried. The calendar has been filed at the Town and City Clerk's office.

Mr. Martino made the motion to adopt the Ansonia Library Display Case Policy with suggested items. Mrs. Ehman 2<sup>nd</sup> the motion, all in favor, the motion passed.

**Unfinished Business:**

None

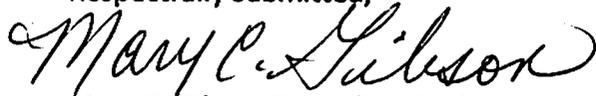
**Date of Next Meeting:**

The board will hold the next meeting on Monday, January 5, 2015 at 6:30 p.m. at the Ansonia Library.

**Adjournment:**

A motion was made by Mrs. Dobrowski to adjourn, and 2nd by Mrs. Behun. The Ansonia Library Board of Directors' Meeting concluded at 6:58 p.m. All in favor, motion carried.

Respectfully submitted,



Mary C. Gibson Recording Clerk  
Ansonia Library Board of Directors

Enclosures: Treasurer's Report  
Librarian's Report