City of Ansonia
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ANSONIA RESCUE MEDICAL SERVICES COMMISSION

August 29, 2016

Special Meeting

Present: David Blackwell, Chairman - 7th Ward Alderman
David Geloso
Jared Heon, Chief
Michael Hokanson
Joan Radin, 5th Ward Alderman
Lorie Vaccaro, 2nd Ward Alderman

The Special Meeting of the Ansonia Rescue Medical Services Commission was called to order by Chairman Blackwell at 7:40 p.m.

All present rose and Pledged Allegiance to the Flag.

The secretary called the roll. There was a quorum present.

Public Session

Chairman Blackwell asked if there was anyone from the public who wished to address the commission. There being no one, he called for a motion to close the public session.

Mr. Geloso made a motion to close the public session. Mr. Hokanson seconded. All in favor, so carried.

Minutes

Chief Heon made a motion to approve the minutes of the July 18, 2016 meeting as written. Alderwoman Radin seconded.

Mr. Hokanson stated he has corrections to page 4 of the minutes as follows:

Page 4, 1st paragraph should read:
"Chief Heon discussed VEMS with the commissioners. He said **they need to be** part of the EMT Plan for the City of Ansonia **also**. He said the Ordinance Committee of the Board of Aldermen has to create an ARMS Department so **they** can become part of the EMT Plan for the City of Ansonia and they can be designated as the First Responder BLS transporting **agency** for the City of Ansonia."

Chief Heon amended his motion to include the corrections above. Alderwoman Radin seconded the amended motion. All in favor, so carried.

Bills

Chief Heon said he will have all of the bills ready for the September ARMS meeting.

Correspondence

1. First Baptist Church of Ansonia: Invitation to attend the 1st Annual Ansonia Law Enforcement Appreciation Day & fundraising Event for Lifesaving Protective Gear honoring the Ansonia Police Dept.

2. St. Joseph's Church: Invitation to attend the Annual Blessing of the Fire Trucks & Firefighters & EMS on September 18, 2016 at Warsaw Park, Ansonia 12:30 P.m.

3. Invitation to the 24th Annual Firefighters EMS Mass on October 15, 2016 at 5:00 p.m. at the Cathedral of St. Patrick, 213 Broadway, Norwich.

Mr. Hokanson made a motion to accept all correspondence and place on file. Mr. Vaccaro seconded. All in favor, so carried.

Reports:

Chief Heon said there are no reports this month. He gave them out at the Board of Alderman's meeting.

New Business

<u>Ambulance Bid</u>

Chief Heon discussed the ambulance bids with the commissioners. The low bid came from Specialty Hearst & Ambulance Sales, E. Farmingdale and was $306,418. The trade in on the 1999 vehicle was $6500 for a total cost of $299,918. He said they have a budget of $285,000.

There was discussion on having the new ambulance complete when delivered. They will have to go to BOAT for the extra $15,000 so that the ambulance will be delivered complete with all equipment. They reason they came up short is they figured the trade in value to be about $15,000 to $20,000. The trade in on the old ambulance was short.

Chief Heon made a motion to forward ARMS recommendation to the Board of Aldermen to award the bid for the new ambulance in the amount of $299,918 with the trade in of the 1999 ambulance and seek the remaining funds from BOAT to purchase the ambulance complete. Alderwoman Radin seconded. All in favor, so carried.

Job Description

Chief Heon discussed the new Job Description for the position of Deputy Chief of Operations. He said the job has changed since Tom Dempsey held the position. The salary range is $55,000 to $60,000. The VEMS supervisor is at $50,000 and ARMS is under everyone else's wages. He said he is not looking for any action on this he is asking the Commissioners to review it for discussion.

Discussion on the position continued. Chairman Blackwell said to proceed as an evolving salary position and work out the changes as needed. Chief Heon stated Mike Warhola is filling in and ARMS is down 40 hours. Jenn is out and they are down her 30 hours. The position was at $42,000 and the patrolmen start at $60,000. ARMS has to make the position attractive so people will stay long term and not use it as a stepping stone and leave for another position. It has to pay a decent salary. Chief Heon said he would like to be ready for the October Board of Aldermen's meeting with this position. He doesn't want to rush, he would like to have it done correctly.

ARMS Ordinance

Chief Heon gave everyone a copy of the proposed Ordinance to establish ARMS for the EMS Plan. He said the Ordinance will establish ARMS funds. He used the Town of Stratford's ordinance as a model. Stratford uses their revenue to supplement their budget. He asked the Commissioners to review the draft of the proposed Ordinance.

Discussion continued on the draft of the proposed Ordinance. The Commissioners discussed the revenue and unanticipated income and billing procedures. Chief Heon said this is a preliminary draft and items will be added. He said once the draft is completed he will call the Chairman of the Ordinance Committee to set up a meeting for October Board of Aldermen.

Chairman Blackwell asked about the other Municipalities and how they are handling their revenue.

Chief Heon said he is not asking for more funds. Everything will stay the same and the fund will set aside 10% for Capital Improvements.

Chief Heon said he is presenting this Ordinance to establish ARMS for the purpose of the State EMS Plan.

Unfinished Business

None

Any other business to come before the Commission

Chief Heon said ARMS participated in Rock the Valley at Nolan Field. Next year ARMS will set up a formal EMT Station and have more people covering the station. He said there were a lot of people attending this event. The other emergency departments had beefed up coverage and ARMS only had 2 EMT's.

Chief Heon said ARMS will cover the Harvest Festival this year. It will be held on September 24th. He sent the ARMS plan to Rich Dziekan who will forward it to Rich DeCarlo.

Chief Heon said that ARMS also covered the Italian Festival at Holy Rosary Church. They cover this event every year.

There was a lengthy discussion on the emergency departments being notified of events that are occurring in Ansonia. This is important so that they can properly staff their departments and be prepared to handle any emergency that may happen.

Mr. Hokanson noted that ARMS crew will be paid this year for covering the Rock the Valley event at Nolan Field.

Chief Heon said that Mr. Dziekan will put together a report for all City services (Police, Public Works, ARMS, Fire) that worked the event and send it to the Cultural Commission.

The ARMS Commission was given a demo on the new EMS Bike that will be used for ARMS. He explained the equipment that is has and that that there are two bikes available for use by ARMS personnel at events or emergencies. There is a Safety Course that the ARMS personnel can attend however Amity Bike Shop will send someone to ARMS for training.

September Meeting

The September meeting will be held on Monday, September 12, 2016 at 7:00 p.m. in the ARMS Headquarters.

Adjourn

Mr. Geloso made a motion to adjourn the meeting at 8:40 p.m. Mr. Hokanson seconded. All in favor, so carried.

Respectfully submitted,

Jo-Lynn Flaherty
Secretary