



# City of Ansonia

253 Main Street  
Ansonia, Connecticut 06401

RECEIVED FOR FILE

16 JAN -7 AM 11:43

*Janet Victoria Waugh*  
TOWN AND CITY CLERK  
ANSONIA, CONNECTICUT

## ANSONIA RESCUE MEDICAL SERVICES COMMISSION

January 4, 2016

Regular Meeting

Present: David Blackwell, Chairman  
David Geloso  
Jared Heon  
Michael Hokanson  
Joan Radin

The Regular Meeting of the Ansonia Rescue Medical Services Commission was called to order by Chairman Blackwell at 7:12 p.m.

All present rose and Pledged Allegiance to the Flag.

The secretary called the roll. There was a quorum present.

### Public Session

Chairman Blackwell asked if there was anyone from the public who wished to address the commission. There being no one, he closed the public session.

### Minutes

Mr. Hokanson made a motion to approve the minutes of the December 7, 2015 regular meeting as written. Alderwoman Radin seconded. All in favor, so carried.

## **Bills**

Chief Heon reviewed the bills with the commissioners.

1. Griffin Hospital:	2 new employee physicals	\$645.94
2. Magna Kleen:	December mat services	\$ 50.00
3. DMV	D. Geloso Siren Renewal	\$ 20.00
4. Webster Procurement	Christmas Holiday reimb	\$165.87
5. Clark-son	Fuse Holder	\$ 35.00
6. D. Geloso	Fuse Holder	\$ 19.63
7. Boundtree	November supplies	\$803.86
8. Stryker	PM Contract	\$4500.00
9. Home Depot	Bins	\$114.48
10. Northeastern Comm.	Radio installation in Fly Car	\$803.72
11. DeGennaro's	Bravo 9 Chains/service	\$829.05
12. W.B. Mason	address labels	\$ 36.99

Chief Heon explained that a button went on the stretcher and he called service to have it repaired. They informed him that the service contract expired and was up for renewal. The newest stretcher (Car 10) two year bumper to bumper is also up for renewal so he added one year and the Power Load expires 9/19/16 so he added 3 months to this contract so that all of the contracts will be due at the same time.

Chief Heon said that ARMS is still paying for the mats. He said PWD was supposed to assume this cost. The Webster Procurement was for food for the crew that worked the Holidays. They usually cook their own food so the cost is reasonable. The Fuse Holder for Bravo 10 was a big mega fuse that had to be replaced. He has a P.O. for this replacement. The fuse on Bravo 8 burned up on Sunday and Doc went to Advanced Auto to purchase a new one so that the car would be back in service. He said Bravo 9 had to have the chain case repaired and while it was there it was serviced.

Alderwoman Radin made a motion to pay all bills if found to be correct. Mr. Hokanson seconded. All in favor, so carried.

## **Correspondence**

1. Birmingham Health Care: re Mental Health Awareness training session at Shelton Police Dept. if anyone from ARMS wishes to attend.

2. Christmas Cards

Alderwoman Radin made a motion to accept all correspondence and place on file. Mr. Hokanson seconded. All in favor, so carried.

## Reports

### ARMS Chief – December 2015 Report

Chief Heon said he hasn't received the billing report yet.

He said the 4 mutual aid calls were second calls overnight. He said he doesn't have the annual reports done yet but there are at least 200 more calls over last year's numbers.

Alderwoman Radin said that the calls have gone up at least 50 calls a month from last year.

Chief Heon said he will get the final numbers for the annual report and compare the increase in calls.

Chief Heon said he has submitted the budget to Finance. He asked for everything the same as last year. He requested the full amount for wages because it was cut last year and he didn't feel this was fair. The budget was submitted as ARMS is running today.

There was discussion on the budget and the wages for the crew employees.

There were 288 responses.

Below is a listing of the Hospitals:

#### Hospitals:

# of Patients	Receiving Hospital	# of Patients	Receiving Hospital
167	Griffin	2	Saint Vincent's
14	Yale	0	Milford
4	Yale-Pediatrics	0	Waterbury
4	Yale-St Raphael's Campus	1	Saint Mary's
5	Bridgeport	2	VA- West Haven

Chief Heon said he hasn't received the revenue as yet.

#### Report – Michael Hokanson

Mr. Hokanson gave everyone a copy of the Run Stats for the month.

Mr. Hokanson said the top 10 paid staff and top 10 volunteer staff are highlighted.

Chairman Blackwell asked how many volunteers live in Ansonia.

Mr. Hokanson said out of the 18 volunteers there are 6 volunteers that live in Ansonia.

There was discussion on making sure the volunteers and paid staff that go out on calls have the calls registered on the run stats.

### **Report - Dave Geloso**

Mr. Geloso said that Bravo 8 was at DeGennaro's for the chain case repair. The car was serviced while it was there. Bravo 10 went to DeGennaro's because they have to order parts to repair the car. The Mass Casualty Truck had the battery replaced. Car 8 needed two batteries just before Christmas. He said he had to use two of the spare batteries that were downstairs. Mr. Geloso said he used the spare batteries and he has to replace them.

Discussion on the batteries and on the service that Stevens Ford has given to ARMS. Chief Heon said that it has been great to work with them.

Alderwoman Radin made a motion to accept all the reports as given. Mr. Hokanson seconded. All in favor, so carried.

### **New Business**

Chief Heon gave a staffing update to the commissioners. He said there is an EMT who works 30 hours a week and will be deployed January 10, 2016. He will be gone for 16 to 17 months. There is another employee that is on FMLA. He said he spoke to Mr. Marini requesting that they post the two positions. Mr. Marini said he will post them.

Chief Heon said he requested another full time supervisor because they have one for the day and one for the evening. This extra position was not filled. He said he spoke to Mr. Marini and he will let Chief Heon fill the gap on the weekends with a part time supervisor. This will be posted internally and it will be part time. The cost will be \$2 extra and they will be working on the ambulance. He said he budgeted for the supervisors this year.

Mr. Hokanson made a motion to accept the new business as presented. Alderwoman Radin seconded. All in favor, so carried.

### **Unfinished Business**

Chief Heon discussed the Project that was to repair the ARMS building. He said in September \$150,000 more was allocated to this project to do everything that had to be done in the building. There was moisture coming in because we had the wrong units when the building was built. We needed to replace everything and add heat and air conditioning. At the Sept. Board of Aldermen

meeting it was approved and they moved \$150,000 to complete the project. At a November meeting they discussed swapping out items - i.e.-keep the old heater and not replacing the heater with the gas leak. He said he asked why they were doing that it's only \$50,000 to do the work and we have \$100,000 left. They said the \$100,000 is gone – used for something else.

Chief Heon said he received a letter from Oatley outlining the work. Chief Heon sent a follow up letter to Supt. Novak. A response to this letter was received from Mr. Smith, Project Engineer regarding the work and who would be responsible for completing the project items.

There was discussion on the work that must be done to finish the project and who would be responsible for completion. Chief Heon also noted that there was a change from Trane to American Standard for equipment. He questioned who approved the change. Ms. O'Malley stated she did not authorize any changes. He said that ARMS did not approve any changes to the specifications and was not aware of any changes. The project was bid and this equipment was part of the bid specifications.

The discussion continued on the items that are not completed and who would be responsible for completion – Oatley or the City. ARMS' concern is project oversight. There is \$150,000 to finish the work and complete everything so the ARMS building would be complete. Mr. Geloso noted that as-builds should be provided for the new work being done.

Chief Heon stated the kitchen counter-top purchased from Lowes has been returned and Lowes sent a credit for this purchase. Lowes called PWD asking that they take delivery of the counter top and they sent it back and asked for a credit. PWD was supposed to build a base for the counter top and the base was never built – when the counter top came for installation they could not install it because there was no base and it was sent back. Lowes has called numerous times asking when they could take delivery and they were told to return it for a credit. Chief Heon said he didn't take delivery because he did not want the countertop (granite) to get broken if it wasn't installed. Mr. Geloso asked where the credit was given.

There was discussion on the air conditioning units and the heaters in the rooms that are not completed (the rooms upstairs, hallway, etc.). Chairman Blackwell noted that this building is staffed 24 hours, 7 days a week and this work has to be completed.

Chairman Blackwell asked if the computer remote access and back up has been done yet. Chief Heon said that Chris Tymniak said he would get this done but it hasn't been done yet.

Chief Heon said the roof repair went fairly well and Dave Lombard (PWD) was at ARMS building and had a log, took pictures and made sure everything was done.

Mr. Hokanson made a motion to approve the Unfinished Business. Mr. Geloso seconded. All in favor, so carried.

**Any other business to come before the Commission**

None

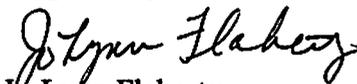
**Executive Session**

None

**Adjourn**

Mr. Geloso made a motion to adjourn the meeting at 8:15 p.m. Mr. Hokanson seconded. All in favor, so carried.

Respectfully submitted,

  
Jo-Lynn Flaherty  
Secretary