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Ansonia Rescue and Medical Services Commission
Meeting Minutes April 6, 2015

TOWN AND CITY CLERK
ANSONIA, CONNECTICUT

The Ansonia Rescue and Medical Services Commission was called to order by Alderman Joan Radin at 7:10 p.m. Monday, April 6, 2015 at ARMS Headquarters on West Main Street, Ansonia. All those present pledged allegiance to the flag of the United States of America.

Roll Call

Alderman David Blackwell, Chairman - absent
Alderman Joan Radin - present
Alderman Anthony Delucia - absent
Chief Jared Heon - present
Assistant Chief David "Doc" Geloso - present
Assistant Chief Michael Hokanson - present

Public Session

There were no members of the public present.

Approval of Minutes

Mr. Hokanson MOVED to approve the minutes of the March 2, 2015 meeting; SECONDED by Mr. Heon. A voice vote was taken and the MOTION PASSED 4-0.

Approval of Bills & Purchases

The Commission reviewed the attached list of bills. Mr. Heon noted that the amount on line 7 for DiGennaro Service should be changed from \$990.28 to \$190.00.

Mr. Heon reviewed a purchase request for a new, network-connected color multifunction laser printer from American Copy. He noted that the quote falls under State contract pricing at a cost of \$1,950.

The vendor stated that because the office equipment at ARMS is kept in such excellent condition, and the new printer is not a high-yield high-use machine, a service contract is not recommended. The toner is purchased through American Copy under State contract pricing.

Mr. Hokanson MOVED to pay all bills; and further, if funding is available, purchase the new color multifunction laser printer from American Copy in the amount of \$1,950; SECONDED by Mr. Heon. A voice vote was taken and the MOTION PASSED 4-0.

Correspondence

ARMS was asked to assist the Police and Fire Departments for the DUI mock car crash scene at the High School this year. They will participate with Derby and Seymour as well, and they may participate with us.

Reports

The monthly report for March 2015 is attached. It was a busy month with 249 responses. ARMS passed two second calls; both on the overnights. ARMS passed a third call on a Saturday evening – there were four calls at once and three were covered. There are some out of area hospital transports there because Griffin was on diversion a lot during March.

Billing revenue was \$61,702. ARMS didn't submit anything to hard collections last month.

Mr. Hokanson noted that under the call type "Fall Victims" there were 40 calls. That far exceeds any other category due to the ice storm and the snow.

Mr. Heon noted that there were five cardiac arrests plus one or two more that turned into cardiac arrests. There were some really significant types of critical care calls over the last month. The crews did an exceptional job on it. He believes ARMS should start some type of formal recognition program for the responders, police officers, family members and bystanders.

Mr. Geloso ordered another siren - both sides are in bad shape due to the road salt. Car 9 has an electrical issue either with one of the sensors, or the injector pump. We are waiting for computer results to narrow it down. Each sensor costs about \$275. They will all be going in for normal service within the next week. The on-spot chains will be coming off as well.

New Business

Category of "Per Diem" Employee

Mr. Heon met with Corporation Counsel Marini and Mr. Tymniak the Personnel Director to discuss implementing the job category of "per diem employee." There are a couple of people on paid staff that left for other full-time paid

employment such as New Haven Fire, New Haven Police Department, Westport Fire, etc. and are usually placed on a rotating schedule by these agencies. When they're not working, they want to be able to cover shifts here. The "per diem" category would not be for new employees but for those that have worked for us for a number of years. This would allow part-time members in good standing to go to per diem. They would have their uniforms already. It would decrease our large number of part-time employees while still utilizing our good certified people. Also college students would be able to come back during the summer. There would be two separate lists – a part-time list on seniority and a per diem list on seniority. The part-time would be posted first, and then we would allow the per diem to pick up the remaining. A policy will be written to go along with it; right now it will be part of the paid staff guidelines.

Mr. Hokanson MOVED to create the category of "per diem" employee and further, authorize Mr. Heon to draft the policy; SECONDED by Mr. Geloso. A voice vote was taken and the MOTION PASSED 4-0.

Connecticut EMS Expo

Mr. Hokanson noted that the Connecticut EMS Expo is a great opportunity for the staff. ARMS has sent the chiefs and the officers in the past, and he would like to send the available people to the Expo with our education money. It is a great learning opportunity and they've expanded on it this year.

Mr. Heon agreed to meet and decide who wants to go, noting that because of the harsh winter nobody attended the Baltimore conference this year. It would be appropriate for some people to attend.

Mr. Heon MOVED that the chiefs and supervisors get together and formulate a plan to attend the Connecticut EMS Expo; SECONDED by Mr. Hokanson. A voice vote was taken and the MOTION PASSED 4-0.

Electronic Patient Care Reporting

Mr. Heon explained that our current EPCR company is still in business and is no longer in danger of closing. We need to weigh the options as to whether we stay or switch. He recommended sending someone to their April 30-May 1 user conference in Pittsburg to see what they're all about, or if someone from the Valley is going they can bring back the information. We are changing all of our data from 2009 over.

Unfinished Business

Inventory

Mr. Heon reported that the inventory is nearing completion. Doc has sent responses to inventory programs we've found. Tom is putting it in as a draft inventory and when the weather breaks we can pull the trucks apart and see what's in them. It's nearing completion and has not been an easy task.

Meeting with Corporation Counsel

Mr. Hokanson explained, back in October we talked about pay per call for the volunteers. Chairman Blackwell was going to discuss it with Attorney Marini. We're into April and haven't met on it. Mr. Heon added that it's not in the budget for next year either.

Robert's Rules of Order

Mr. Hokanson also would like to obtain a copy of Robert's Rules of Order, amended version. We were supposed to get just the highlighted sections from the Mayor's Office.

ARMS Budget Submittal

Mr. Heon stated, the budget has been completed, submitted, and it appears that the recommended budget still has the cuts that the Board of A&T put into it. It does not appear to have been restored.

In addition, we submitted the five-year capital plan. None of our purchases are on the new year's fiscal budget – they are all included in the proposed referendum vote in November.

Mr. Heon noted that on Mr. Nimons' recommendation, he has submitted a letter of intent to serve on the Committee that selects the referendum items.

Any other business to come before the Commission

None presented.

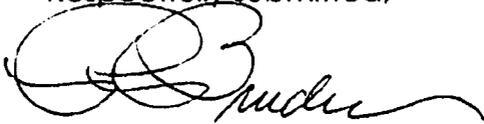
Executive Session (if needed)

No executive session was held.

Adjourn

Mr. Heon MOVED to adjourn; SECONDED by Mr. Hokanson. The meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patricia M. Bruder', with a large, stylized initial 'P' and 'B'.

Patricia M. Bruder
Temporary Secretary

ANSONIA RESCUE MEDICAL SERVICES

Bills				
Month / Year: March 2015				
Meeting Date: 4/6/15				
	Vendor	Purpose	Amount	Request/Bill
1	West Springfield Auto Parts	Washer fluid, Bulbs, Misc Parts	\$61.49	Bill
2	Channing Bete	CPR Instructor Kits, CPR Class Supplies	\$570.07	Bill
3	New England Cap Co	Embroidery (New Employee Numbers)	\$16.00	Bill
4	Magna Kleen	March Service (3/2, 3/13, 3/30/15)	\$75.00	Bill
5	Wheeled Coach	Door Latches and Siren Driver	\$441.87	Bill
6	Grainger	Calibration Gas for CO Meters	\$106.48	Bill
7	DiGennaro Service	Bravo 9 and Bravo 10 Inspections & Minor Repairs	7190.00 5990.28	Bill
8	Boundtree Medical	March Ambulance Supply Orders	\$1,695.66	Bill
9	CDW-G	Wall Plate for Smart Board	\$46.18	Bill
10	Siren Permit Renewals	Chief, Assistant Chief EMS, Bravo 1	\$60.00	Bill
11	EMMS	March Billing	\$4,013.26	Bill
12	WB Mason	Office Supplies, Mailbox for Dispatch Room	\$457.46	Bill
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JARED P. HEON, CHIEF

CITY OF ANSONIA ANSONIA RESCUE & MEDICAL SERVICES

P.O. Box 149, Ansonia CT 06401-0149
Headquarters 203 735-6891 Chief's Office 203 734-1294



ARMS Monthly Report March 2015

Call Report: 249 Responses

Outcome	Count
Cancelled Enroute	5
Cancelled On scene	5
Dead at Scene	3
No Patient Found	5
No Treatment Required	8
Patient Refused Care	51
Treated and Released	2
Treated, Transported	118
Treated, Transported BLS after medic eval	10
Treated, Transported with other medic	42
Total	249

Mutual Aid:

Mutual Aid FROM Ansonia TO:		Mutual Aid to Ansonia:	
Derby	9	1st Call	0
Seymour	8	2nd Call	2
Shelton	1	3rd Call	1
		4th Call	0
		5 th Call	0

Receiving Hospital Report:

Griffin Hospital	133
Yale - New Haven Hospital	16
Bridgeport Hospital	2
Saint Vincent's Medical Center	3
Yale - New Haven Children's Hospital	5
Yale - New Haven Hospital, Saint Raphael Campus	6
Milford Hospital	0
Veterans Administration- West Haven	0
Saint Mary's Hospital- Waterbury	6
Waterbury Hospital	1



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Call Type:

Chief Complaint:	Count
Abdominal Pain	16
Allergies	0
Altered Mental Status	7
Animal Bite	0
Assault	4
Back Pain	5
Breathing Problems	22
Burns	0
CO Poisoning / Hazmat	0
Cardiac Arrest	5
Chest Pain	6
Choking	0
Convulsions / Seizure	6
Diabetic Problem	3
ETOH Abuse	7
Electrocution	0
Eye Problem	0
Fall Victim	40
Headache	3
Heart Problem	0
Hemorrhage/Laceration	6
Ingestion/Poisoning	2
MCA	0
MVA - motor vehicle accident	14
Medical Alarm	0
Not Applicable	25
Pain	14
Pregnancy/Childbirth	2
Psychiatric Problems	23
Respiratory Arrest	0
Sick Person	20
Stabbing/Gunshot Wound	0
Stroke/CVA	0
Traffic Accident	1
Trauma, Arrest	0
Traumatic Injury	2
Unconscious / Fainting	9
Unknown Problems	7
Total	249



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Total Billing Revenue for Month: \$61,702.14

Total from Hard Collections: \$171.52

Volunteer Update: (from Assistant Chief Hokanson)

February & March

For the month of February, ARMS volunteers have covered 46 shifts equaling 276 hours of coverage. This coverage equates to \$4,446.36 of salary that is being saved over traditional part time staffing.

For the month of March, ARMS volunteers have covered 55 shifts equaling 330 hours of coverage. This coverage equates to \$5,316.30 of salary that is being saved over traditional part time staffing.

Fiscal Year to Date, the volunteers have contributed time of 2,850 or \$45,913.50 worth of volunteer hours to the citizens of Ansonia.