City of Ansonia
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Ansonia, Connecticut 06401

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ANSONIA RESCUE MEDICAL SERVICES COMMISSION

March 3, 2014

Regular Meeting

Present: David Blackwell, Chairman
Anthony DeLucia
David Geloso
Jared Heon
Michael Hokanson
Joan Radin

The Regular Meeting of the Ansonia Rescue Medical Services Commission was called to order by Chairman Blackwell at 7:00 p.m.

All present rose and Pledged Allegiance to the Flag.

The secretary called the roll.

There was a quorum present.

Public Session

Chairman Blackwell asked if there was anyone from the public who wished to address the commission. There being no one, he closed the public session.

Minutes

Mr. Hokanson made a motion to approve the minutes of the January meeting with the following correction. Mr. Heon seconded. All in favor, so carried.

Page 3: spelling of Michael Hokanson's name. Correct from "Hokinson" to "Hokanson".

Bills

Chief Heon presented the following bills. He said these bills are from 1/3/2014 through 3/3/2014.

Bills:

1. Global Connect	Home Alert	$	2.07
2. AirGas East	Oxygen	$	447.78
3. EMMS	Jan Billing	$	3521.20
4. Finishing Touch	Lettering	$	1400.00
5. Tessco	Antennas	$	310.11
6. Grainger	Batteries/Custodial Supply/Squeegees	$	437.10
7. NEFEA	Rear Dump Repair	$	282.50
8. Boundtree	Adult BVM	$	514.10
9. Allstate Fire Equip	Fire Ext Testing for Vehicles	$	147.00
10. Northeastern Comm.	Heavy Duty Mics for Med Radios	$	489.00
11. Stevens Ford	Car 8 & 10 Service	$	235.47
12. Stevens Ford	Car 8 Front Brakes	$	598.24
13. Boundtree	Neonate BVMs	$	191.88
	Tourniquets	$	718.04
	Supplies Jan0Feb15	$	2115.09
	O2 Supplies	$	614.03
	Decon Supplies/Cold Packs	$	218.69
	Button Down Shirts	$	3040.62
	Job Shirts	$	620.90
	Polo Shirts	$	519.48
14. New England Cap Co	Jackets/Caps/Knit Caps	$	827.00
15. W.B. Mason	Shredder	$	300.00
	Toner	$	491.96
16. Higgins Corp	Printer Ribbon,Cards,ProximityCards	$	915.50

Chief Heon discussed the bills listed above. They have fully expended the uniform budget and they now have one shirt for everyone.

There was discussion on the supplies that are needed to outfit the ambulances. ARMS hasn't purchased supplies in a long time. The heavy duty mic is for the ambulances curbside. The BVM and tourniquets are required by the State.

Mr. DeLucia asked about the purchase of the uniforms and who received them.

Chief Heon said only the new employees will receive all of the equipment. There is one shirt for everyone here at ARMS – 55 shirts. The button down shirts were purchased at the request of the Mayor. He wanted all of the EMT's to wear the button down shirt.

Mr. Hokanson said the cost is $57 a shirt complete with the badges, etc.

Chairman Blackwell asked if there is an opportunity for them to purchase their own shirts.

Chief Heon said they want everyone to look alike. There is one short sleeve button down shirt for everyone and everyone is receiving one shirt. The job shirts are for the new people and those who haven't received anything. He said they have 50 people to buy for and $6000 doesn't go too far. The last time ARMS purchased patches was in 1998.

Mr. Geloso made a motion to pay the bills as read. Mr. Hokanson seconded. All in favor, so carried.

Correspondence

There was no correspondence.

Chairman Blackwell said he didn't receive any written communications however there was something on social media with pictures on plowing the street (Hodge Ave. & Burke St.) to get a patient out. A neighbor came out and plowed the street so the ambulance could get in. He said ARMS asked for a truck with a plow and they were denied.

There was discussion on the above incident. The PWD was called and they were on the way to clear out the street. Chairman Blackwell said that if ARMS had a vehicle they could have avoided the situation with the neighbor plowing them out, they would have been able to do it themselves. Chief Heon said that PWD was on the way and the patient was not in serious condition.

Reports

ARMS Chief - Report

Chief Heon said they are struggling with the vehicles to keep them going. There are issues with the used ambulance which has been out of service and is now back in service. The new ambulance has an issue with the floor on the right side in the back. The floor is not attached.

The problem appears to be structurally on the floor. There are also lighting issues. Mr. Geloso and Chief Heon have been in contact with the company every day and they are working diligently to get everything solved.

Mr. Geloso explained the problem with the floor stating there was a squeak and when the crew was taking a patient out of the ambulance the wall linoleum was pulled off the side wall which means the floor is moving. The Sales Representative was called and they will check into it to see what is happening. They may have to take it back to the factory facility for further investigation.

Chief Heon said that there is a grave difference in the quality between 2011 and 2013. They are working to resolve the issues and they have to work out all of the bugs in the vehicles and it is taking a little bit longer. If it is not resolved, he said he will forward it to our Corporation Counsel. ARMS is receiving responses and calls from them.

Chief Heon presented his February 2014 monthly report to the members as follows:

There were 229 responses dispatched to.

There were 166 patients transported Total ALS & BLS patients.

ALS Medic: 68 patients transported with ALS on board.

He said mutual aid from Ansonia: 10 Derby and 3 Shelton

He said mutual aid to Ansonia is: 0 first calls, 1 second calls, 1 third calls

Below is a listing of the Hospitals:

Hospitals:

# of Patients	Receiving Hospital	# of Patients	Receiving Hospital
136	Griffin	2	Saint Vincent's
6	Yale	0	Milford
9	Yale-Pediatrics	1	Waterbury
6	Yale-St Raphael's Campus	0	Saint Mary's
5	Bridgeport	1	VA- West Haven

Chief Heon said he just received the information on the financials, that is the reason the figures are not on the report. He will provide them next month.

Report – Michael Hokanson

Mr. Hokanson presented the 2014 Monthly Run Stats to the commission members.

Report - Dave Geloso

Mr. Geloso gave his report stating everything is OK. Steven's Ford services the other cars. Car 7 has to go shortly for service and it needs tires. 1 Bravo 1 is out of service. It is making a grinding sound and it went to Sardo's. It has 192,000 miles.

Chairman Blackwell discussed the Run Stats that Mr. Hokanson presented.

Mr. Hokanson said the total is year to date.

New Business

Chief Heon discussed the BOAT meeting that he attended. He said there was a concern over the way the UTV was purchased. He explained to them that there was a donation and that the remainder due was paid from another line. The ARMS Dept. was audited. ARMS is a City Department and Finance does the P.O.'s. He said he explained the entire situation to BOAT regarding ARMS line items and expenses. BOAT has set up a revenue line item and an expense line item for donations to ARMS.

Ms. Radin said that the donation was given to ARMS in November 2013. There are other donations that were given to ARMS and they should be put into the new line item.

There was discussion on what happened at the BOAT meeting with the donations and the expenses incurred by ARMS during the month. The Asst. Comptroller said there was a protocol in the past and they are currently trying to put something together. Chairman Blackwell said BOAT is overstepping its boundary. Ms. Radin said the Cost Cutting Committee meeting will be held Thursday March 6, 2014 at 5:45 p.m. She said that all aldermen should receive a copy of the meeting notices.

Chief Heon said there was a problem getting the lot plowed out and removing the snow that is falling off the roof. He said he asked for Public Works Dept. to purchase snow blower to be kept at ARMS. They responded that the cost for a new one is $2300 from Little River Power Equipment in Oxford.

Discussion followed among the commissioners on the purchase of a snow blower and the plowing of the lot for the Mayor's meeting on Tuesday evening. Chief Heon said he will call Supt. Novak on clearing the lot for tomorrow's Mayor's meeting. The need for a snow blower for ARMS would be so that they could remove the snow from their sidewalks and pathways and

the parking lot. Also it could be taken on a call in the winter just to have in case the area/house has to have snow cleared to get the patient out.

Unfinished Business

Chief Heon said the City of Ansonia has hired Attorney Joseph Coppola to write the bid for the roof repair. He said he has given all of the paper work to Mike Schryver, Administrator of Bonds. Attorney Coppola is pressing to get the bid notice out this week. He said the attorney is not qualified to write the technical portions of the bid specifications so the City may hire an engineer to do this work.

Chairman Blackwell said the attorney will write the actual language.

Chief Heon said yes, I gave them all of the information when they did the energy management. B&L Industries did the initial quote and he will come down and finalize it. His company will prepare the RFP – this project was built into the bond.

Chairman Blackwell asked who told Chief Heon to deal with Attorney Coppola.

There was discussion on the hiring of an attorney for this bid process.

Mr. Geloso said the radios are cut over.

Chief Heon said the microwave will be done tomorrow and they are operating on the new tower. The Police Dept. and Fire Dept. will be on backup for a short time. ARMS is stand alone and we eliminated two phone lines. The radios work at Warsaw Park.

Any other business to come before the Commission

None

Executive Session

None

Adjourn

Mr. Hokanson made a motion to adjourn the meeting at 8:05 p.m. Mr. Geloso seconded. All in favor, so carried.

Respectfully submitted,

Jo-Lynn Flaherty
Secretary