



# City of Ansonia

253 Main Street  
Ansonia, Connecticut 06401

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*Madeline M. Bottone*

**ANSONIA RESCUE MEDICAL SERVICES COMMISSION** CITY CLERK  
ANSONIA, CONNECTICUT

September 10, 2012

## Regular Meeting

Present: Scott Nihill, Chairman  
Anthony Delucia  
Jerome Fainer – left the meeting at 6:25 p.m.  
Jared Heon  
Michael Hokanson  
Dave Geloso

Others Present: Joan Radin, 5<sup>th</sup> Ward Alderwoman

The Regular Meeting of the Ansonia Rescue Medical Services Commission was called to order by Chairman Nihill at 6:00 p.m.

All present rose and Pledged Allegiance to the Flag.

The secretary called the roll.

There was a quorum present.

### Public Session

Chairman Nihill asked three (3) times if there was anyone from the public who wished to address the commission.

There being no one, the public session was closed.

## Minutes

Mr. Fainer made a motion to accept as written and place on file the minutes of the August 6, 2012 Regular meeting. Mr. Hokanson seconded. All in favor, so carried.

## Bills

Chief Heon presented the following purchase requests/bills:

1. EMMS	July Collections	\$2099.15
2. Bethany Supply	Generator Paint	\$131.53
3. CAG	July collections	\$1753.85
4. Suburban Propane	Prend Generator Propane	\$54.90
5. Alexanders	Paint Supplies/Bolts	\$33.68
6. Global Connect	Messages	\$15.72
7. Valley Electric	Light Bulbs	\$7.43
8. Griffin Occ	Physical	\$295.94
9. Service Auto	Hitch/Misc Parts	\$62.34
10. Grainer	Hose for Amb	\$279.35
11. Dowling Ford	Car 9 Ebrake Lever	\$120.66
12. Tracys Garage	Car 9 Radiator	\$804.21
13. Stevens Ford	C1 Service	\$340.36
14. Stevens Ford	C8 service	\$155.06
15. Stevens Ford	C9 EGR	\$954.33
16. Stevens Ford	C9 Turbo/Cat Conv	\$2574.65
17. Aladtech	EMS Manager	\$1595.00
18. Personnel Concepts	2012 Postings	\$219.99
19. Clark-Son	Fuel Additive	\$192.00
20. Stevens Ford	C8 Brakes	\$1197.70
21. Stevens Ford	C8 Service	\$252.53
22. Stevens Ford	C7 Service	\$602.06
23. Wheeled Coach	C9 Airhorn Trumpet	\$153.81
24. Dowling Ford	C7 Batteries & 2 spare batteries	\$422.24
25. Tracy's Garage	Truck 6 Water pump	\$1294.95
26. Tracy's Garage	Truck 6 DOT and Service	\$200.00
27. Tracy's Garage	C8 Batteries	\$312.28
28. Tracy's Garage	C1 Starter & Tow	\$155.00
29. Seymour Amb	Refresher	\$175.00
30. Air Gas East	July Oxygen	\$256.47
31. Northeast Comm	Pager Repair	\$120.00
32. Alexanders Hardware	Supplies	\$85.68

Chief Heon explained the invoices listed above. He said there is a huge amount of money for repairs. All of the ambulances went for their annual service. He explained the repairs that were done on the cars listed above.

Mr. Geloso said Car 9, the emergency brake level was 10 years old and the radiator had to be replaced because it had a crack. It was discovered that the hood had a loose screw and every time the hood was slammed down it hit the radiator and cracked it. They put locking nuts and bolts on it and this fixed it. The EGR valve went and Ford recommended that we put an additive in the fuel. We have been putting Standadyne in the fuel and it seems to be helping.

Chairman Nihill asked if CAG was current.

Chief Heon said that ARMS bills out and CAG collects and ARMS receives the check. The checks go to EMMS and they are deposited in the ARMS account.

Chairman Nihill asked if there were any questions on the bills.

Chief Heon said all of the bills have been submitted to Finance.

Mr. Fainer made a motion to pay all bills if found to be correct. Chief Heon seconded. All in favor, so carried.

### **Correspondence**

Chief Heon said he has no correspondence this evening.

Mr. Fainer submitted a memo that he received from the Fire Commission.

Chairman Nihill read the memo from the Fire Commission that was just received.

A copy of the memo is attached.

Mr. Geloso and Mr. Hokanson said that was not the discussion at the meeting they attended.

Mr. Fainer said he was at the meeting and he said all rescue equipment.

Chairman Nihill said he wasn't at the meeting.

Chief Heon said he was there and they agreed to anything ARMS is not using. We put a list together and we put the equipment together for AFD to pick up. He said ARMS pays for repair of the trucks, etc. because Mr. Sharkey didn't want to pay from the Fire budget.

Mr. Delucia said are you talking about the Special Meeting. This memo says regular meeting.

Chief Heon said you were at the Special Meeting. This is different from that meeting.

Mr. Delucia said trucks weren't brought up at the Special Meeting.

Mr. Hokanson said ARMS was keeping their ladders.

Mr. Delucia said this memo supersedes the Special Meeting.

Chairman Nihill said ARMS should have a Special Meeting on this memo.

Mr. Fainer said you said you needed a letter to in order for the AFD to come and get the equipment.

Chairman Nihill said my statement was if you want the equipment please do it in writing to ARMS. This should be done in a joint meeting.

Chief Heon said the trucks say ARMS on them. ARMS purchased the trucks and equipment.

Mr. Geloso said this was decided in a Special Meeting.

Mr. Delucia said it was an open meeting and you could have gone. I'm new at this. You are just an ambulance service. They are trying to end this; we don't want to drag it on another month.

Chairman Nihill said the Fire Commission had a Special Meeting and Jerome are you saying they made a request for the rescue equipment and you are saying give it to them.

Chairman Nihill said ARMS was to keep a set of Hearst Tools.

Mr. Fainer said you keep one and they keep the battery operated one.

Chief Heon said he responded back. There was a special called meeting that was noticed and we would have attended that meeting. The meeting was cancelled. Then I stumbled on the Special Meeting notice in the Town Clerk's office. ARMS was not notified of this Special Meeting but we attended.

He said ARMS was supposed to serve in a support role to the Fire Dept. We were to keep the tool and put a list together of equipment for the Fire Dept. to pick up.

Chairman Nihill said the Fire Commission and ARMS needs to sit down and discuss this.

Discussion continued on the above. Mr. Delucia said if the equipment is ready he will take it this evening. He said ARMS is an ambulance service not rescue. Chairman Nihill said they are still rescue.

Chairman Nihill said there has to be a joint meeting with the Fire Commission and ARMS. He said that whatever equipment leaves ARMS has to be signed off on - if ARMS doesn't need it then it goes to Fire Dept.

Chief Heon said he has no problem transferring the equipment but they have to keep one basic set of equipment to keep their members trained. He said this is not good for the citizens of Ansonia. He said ARMS is not sending people out because they are not called. If they are needed they have the equipment. He said he doesn't understand ARMS was to support them. Fire Dept. was primary. He said he is not willing to transfer anything other than what was agreed on at the Special Meeting.

Mr. Hokanson made a motion to transfer the agreed upon equipment from ARMS to the Fire Dept. through the Chiefs contingent on the Mayor's approval. Mr. Geloso seconded. All in favor, so carried.

The commissioners discussed sitting down with the Fire Dept. to straighten out the equipment transfer. ARMS has given everything that was requested – Rescue 2 has nothing on it – no supplies or equipment. It was discussed to give the Fire Dept. Rescue 2.

Chairman Nihill suggested sending a letter to Fire Commission based on the correspondence ARMS received this evening in reference to the rescue equipment.

Chief Heon said it is not necessary. They had meetings and everything is being reversed and misinterpreted.

Mr. Geloso said whatever equipment we have, we have. Give the Fire Dept. what we agreed upon at the special meeting. It's our equipment we paid for it and we maintain it and we will continue to do so.

Mr. Geloso moved that it is not necessary to hold a joint meeting with the ARMS and the Fire Dept. Mr. Hokanson seconded.

No: Anthony Delucia  
Scott Nihill

Yes: Dave Geloso  
Mike Hokanson  
Jared Heon

Absent: Jerome Fainer

The motion failed: 2 no, 3 yes, 1 absent.

## **Reports**

Chief Heon presented his report to the commission.

### 1. Chief's Report

Chief Heon reviewed and explained his Chief's Report:

Copy of Chief's report is attached.

Chief Heon said the Monthly Report for August 2012 is attached. There were 283 responses, they transported 204 patients and 95 transports with Medics. Mutual aid from Ansonia – 30 to Derby and 1 to Seymour. 4 Second calls passed and 2 third calls passed.

**Staffing:**

1. Salary Committee is still pending EMT/Driver and Ambulance Supervisor Job Description.
2. SOG updating continues. Goal of January 1, 2013 for final product.

**Vehicles:**

1. Bravo 9 has problems.

Chief Heon there have been a lot problems with the Vehicles resulting in the budget going down to \$3,000 from \$12,000.

Chief Heon discussed that he went to BOAT to take the box off Car 9 and put it on a new chassis. The ambulance will be 10 years old and they recommend replacement after 10 years. He said ARMS will save money if they redo the car.

He said they will be going out to bid the first week of October for the new ambulance. Corp. Counsel has to review the bid.

2. All vehicles have been serviced.

**Radios/Computers:**

1. Renewed license for Special Ops frequency including narrow banding.

Chief Heon said he is waiting on the radios. He sent a letter to BOAT in June but they didn't raise the budget. He said he doesn't want to purchase the radios without the funding in place. He will go back to BOAT. He said C-Med is cutting over to narrow band.

**Building Maintenance:**

1. Downspouts need to be repaired.
2. Bathrooms and Day Room need painting.
3. Washer still needs to be installed. (electrical is in)
4. Bug Busters has sprayed the building for ants/water bugs.

5. Garage doors on bay 3 and rear bay need new gaskets on bottom of door.
6. Need weed control around building.

Chief Heon said that the building needs to be cleaned it is not getting cleaned. There are no cleaning supplies and he has sent Supt. Schryver memos requesting cleaning supplies and equipment. He said the ARMS personnel will clean the building themselves but they need brooms, etc. and supplies.

#### **State OEMS:**

1. Rate application and Certificate of operation is in process for renewal.

Chief Heon said OEMS has new officers.

#### **Grants:**

1. Matthies received grant for medical bed but not for the ATV.
2. Fire Act Grant for Oxygen Generation System was submitted.
3. Members looking into grants or donation to start EMS Bike Team.

#### **New Ambulance**

Chief Heon said he has updated everyone on the new ambulance. They are receiving new funding from Sen. Crisco in the amount of \$50,000. He said they will use this funding to power Prendergast School to be the back up.

Chief Heon said that Ms. Kolakowski advised him that Valley Transit District will not give ARMS the out of service bus.

Mr. Geloso made a motion to accept Chief Heon's report. Mr. Hokanson seconded. All in favor, so carried.

#### **Mike Hokanson, Asst. Chief Report for 2012**

Mr. Hokanson said the monthly report is in the package. The website is in process and he is looking into grants for the utility terrain vehicle

Mr. Geloso made a motion to accept Mr. Hokanson's report. Chief Heon seconded. All in favor, so carried.

**David Geloso - Assistant Chief Special Operations Report**

Mr. Geloso said he basically went over the maintenance of the vehicles.

Mr. Geloso said the CERT team is in progress. He said he and Jared Heon put together the application. Corporation Counsel has reviewed it and approved it.

Mr. Hokanson made a motion to accept Mr. Geloso's report. Chief Heon seconded. All in favor, so carried.

**New Business**

None

**Unfinished Business**

None

**Any other business to come before the Commission**

Mr. Geloso asked if Griffin Occ will be here at ARMS to administer the Flu vaccine because October is the time for the flu shot and all Medical personnel working at Griffin Hospital must be vaccinated with the Flu shot.

Chief Heon asked Mr. Geloso to schedule Griffin Occ to come on our next scheduled meeting night that way all of the volunteers will be at headquarters and can get their flu shot.

**Executive Session**

None

**Adjourn**

Mr. Hokanson made a motion to adjourn the meeting at 6:45 p.m. Mr. Geloso seconded. All in favor, so carried.

Respectfully submitted,



Jo-Lynn Flaherty  
Secretary

# Memo

**To:** ARMS Commission  
**From:** Ansonia Fire Commission  
**CC:**  
**Date:** September 10, 2012  
**Re:** Rescue Equipment Stored at ARMS

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The Ansonia Fire Commission at its August meetings has voted to request that all non-medical rescue equipment located at the Ansonia Rescue Medical Services (ARMS) complex be transferred to the Chief of the Ansonia Fire Department (AFD). An inventory should be completed and reviewed by the Chiefs of ARMS and AFD and the equipment turned over at that time.

The list of equipment should include but not be limited to the following items or types of items.

Air Packs, Thermal Cameras, Portable power sets, plasma cutters, cutting torches, hand pump spreader and cutters, Hurst Tool with power pack, hoses and tools, Hurst rams, Honda generators and power supplies, rescue equipment such as pickets, cribbing, air bags, sets of irons, hand tools and wrenches, K12 and chain saws, confined space rescue equipment, rescue ropes, Class D fire extinguishers and ladders.

Also, included in this list is the rescue truck, light and air truck and Haz Mat trailer.

please advise when Chief Heon and Chief Burgess can meet to finalize this task.



JARED P. HEON, CHIEF

# CITY OF ANSONIA ANSONIA RESCUE & MEDICAL SERVICES

P.O. Box 149, Ansonia CT 06401-0149  
Headquarters 203 735-6891 Chief's Office 203 734-1294



## ARMS Monthly Report August 2012

Dispatched to: 283 responses

Transported: 204 patients

With MEDIC: 95 transports

Mutual Aid: From Ansonia:  
30 to Derby  
1 to Seymour

To Ansonia:  
0 First Calls Passed  
4 Second Call Passed  
2 Third Call Passed  
\*(3<sup>rd</sup> Amb was OOS on 1 call)

### Hospitals:

# of Patients	Receiving Hospital	# of Patients	Receiving Hospital
167	Griffin	4	Saint Vincent's
17	Yale	1	Milford
6	Yale-Pediatrics	0	Waterbury
0	Saint Raphael's	0	Saint Mary's
8	Bridgeport	0	VA- West Haven



# Ansonia Rescue Medical Services

## Employee Status Report

Employee Information		
Employee Name: <u>Michael Hokanson</u>	Employee ID: <u>Car 2</u>	
Department: <u>Assistant Chief - EMS</u>	Manager: <u>Chief Jared Heon</u>	
Report Start Date: <u>8/1/12</u>	Report End Date: <u>9/10/12</u>	
Short-Term Action Items	Due Date	Status
Community CPR		Completed 4 in house classes. Looking for additional instructors/dates for September & October
Website	10/1/12	Website Build IN progress
Grant Opportunities	Ongoing	With the partial award of the Matthies Grant, we are seeking additional funds to complete the purchase of the Utility Terrain Vehicle.
Upcoming Events/Fundraisers	9/15/12 9/23/12 10/6/12 10/20/12	Play and Learn Fair at Warsaw Park Hoptober Fest – Fundraising Event Harvest Festival Mohegan Sun Trip – Fundraising Event
Recruitment	Ongoing	Working with area EMS classes to recruit volunteers
Long-Term Goals	Due Date	Progress
Rework SOG's and DOG's into 1 File updating information	Behind Schedule	IN Progress – incorporating staff suggestions to final document. Staff meetings to discuss sections needing to be changed and responsibility assignment
Junior Corps – Report from Robert Reichelt (Jr Corps Director)		
It's time to get the Jr Corps members back into training & activities.		
This coming Wednesday night we'll start our fall meetings. The proposed topic is "Basic Vehicle Rescue" presented by Richard "Zeke" Zdrowski.		
Scheduling/Membership		
Volunteers covering Monday, Tuesday, Wednesday, Thursday and ½ Friday Nights and Saturday mornings.		
With the recent addition of an EMT Student, we are shifting our schedule(s) to cover more nights.		
Discussion Items		
None		
Concerns		
None		



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09/10/12

## Report of the Chief:

### Staffing:

1. Salary Comm still pending EMT/Driver and Ambulance Supervisor Job Descriptions.
2. SOG updating continues. Goal of Jan 1, 2013 for final product.

### Vehicles:

1. Bravo 9 problems.
2. All Vehicles serviced.

### Radios/Computers:

1. Renewed license for Special Ops frequency, including narrow banding.
2. New Station Alerting equipment installed.

### Building Maintenance:

1. Downspouts need to be repaired.
2. Bathrooms and Day Room need painting.
3. Washer still needs to be installed. (electrical is in)
4. Bug Busters has sprayed the building for ants/water bugs.
5. Garage doors on bay 3 and rear bay need new gaskets on bottom of door.
6. Need weed control around building.

### VEMS:

### State OEMS:

1. Rate Application and Certificate of Operation sent to the State.

### Grants:

1. Matthies received grant for med bed but not for ATV.
2. Fire Act Grant for Oxygen Generation System was submitted.
3. Members looking into grants or donation to start EMS Bike Team.

### Budget/Financing:

1. Vehicle maintenance is low.
2. Need funding for communication equipment install.

### Security Systems:

1. Wiring in the process. Advanced Security to install right after wiring is done.

### New Ambulance Committee:

1. Committee: Jared Heon, Dave Geloso, Mark Nimons
2. PL Custom was here and we are working on a revised spec.
3. Looking to remount Car 9.



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## Ansonia Rescue Medical Services 2012 Monthly Run Stats

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Rank
<i>Paid Staff</i>														
Iwalt, Dionne	11	6	4	1	5	0	12	11					50	31
Jarbeau, Derek	15	5	8	8	23	19	16	0					94	17
Jrowning, Dalton	11	6	11	13	0	14	6	16					77	21
Kellan, Peter	5	3	11	7	0	0	2	3					31	36
Kohen, Matt	5	4	0	3	4	0	0	2					18	39
Koy, Doug	21	12	8	16	5	13	8	17					100	14
Kempsey, Thomas	30	24	20	20	20	34	28	26					202	2
Krost, Jonathan	4	14	8	12	17	16	10	3					84	19
Katon, Chris	21	11	4	8	14	1	19	19					97	16
Koff, Andy	3	3	10	26	16	18	14	20					110	13
Kraulich, Tyler	7	13	11	6	9	9	3	2					60	28
Kenriques, Maggie	5	2	4	1	0	7	9	9					37	33
Kleon, Jared	5	9	10	12	14	7	8	2					67	22
Klope, Chris	32	16	17	22	33	30	27	36					213	1
Klope, Thomas	3	4	11	3	23	6	4	13					67	22
Kurlburt, Clark	33	18	17	17	27	23	31	26					192	4
Kahyaoglu, John	16	12	17	13	18	23	17	17					133	8
Kibbe, Brian	12	12	8	3	9	7	8	7					66	27
Krofssik, Justin	6	18	12	28	23	16	14	15					132	9
Klitwin, Ryan	0	0	6	11	12	6	2	0					37	33
Kiancini, Anthony	26	24	12	16	20	23	18	23					162	6
Kiarchitto, Edward	4	9	14	13	5	17	18	13					93	18
Karganski, Michael	6	0	4	0	5	5	0	4					24	38
KcDaniel, Shannon	5	5	8	1	5	7	8	17					56	30
Kmeyer, Frank	8	8	13	17	25	24	14	15					124	12
Kmezzapelle, Brian	6	15	16	18	18	24	16	15					128	10
Kmitola, Jessica	27	24	25	13	23	29	19	41					201	3
Kmorgan, William	1	14	4	7	11	10	13	7					67	22
Knimons, Mark M	25	24	20	13	21	18	8	14					143	7
Knimons, Mark	8	8	13	8	3	5	5	9					59	29
Koliwa, Jennifer	19	15	0	0	0	11	20	35					100	14
Kperrotti, Joseph	23	14	11	21	20	26	29	25					169	5

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	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Rank
Pisani, Ronald	9	11	7	6	8	6	11	9					67	22
Rinkewith, Jonathan	11	6	3	5	6	6	4	8					49	32
Sjogren, Robert	0	4	6	4	4	11	0	0					29	37
Smith, Carl, Jr	18	9	10	12	27	20	16	14					126	11
Topazio, Kate	8	12	6	4	13	11	9	4					67	22
Vagasky, Katherine	10	11	16	9	6	8	12	10					82	20
Woodfield, Justin	6	4	2	8	0	5	2	6					33	35
<b><u>Volunteers</u></b>														
AWALT, JOHNATHAN	0	1	1	0	0	0	0	0					2	13
Blaskewicz, James	9	4	6	10	4	5	4	4					46	4
Copperthite, Robert	11	11	15	17	16	13	15	17					115	1
Furfaro, Tom	1	0	0	1	0	0	4	1					7	10
Geloso, Dave	0	0	0	0	0	0	0	1					1	14
Godfrey, Theresa	0	0	0	0	0	0	0	0					0	19
Halpin, Andrew	0	0	3	0	0	0	0	1					4	12
Herrera, Byron	0	0	8	9	7	12	6	6					48	3
Hokanson, Michael	11	1	1	6	8	4	1	10					42	5
Kenny, Jeffrey	0	0	0	0	0	0	0	0					0	19
Lewis, Keyvin	0	0	1	3	1	0	0	0					5	11
Lombard, David	0	1	0	0	0	0	0	0					1	14
Mish, Michael	6	1	5	2	4	1	2	1					22	8
Ryan, Bryan	0	1	3	2	2	0	0	0					8	9
Sanchez, Enrique	1	0	0	0	0	0	0	0					1	14
Scanlon, Jack	0	0	6	5	8	8	4	6					37	6
Silva, Danyelle	12	11	9	8	10	12	12	8					82	2
Skurja, Scott	0	0	0	0	0	0	0	1					1	14
Wapner, Joseph	0	0	4	6	2	7	4	4					27	7
Zdrowski, Richard	0	0	1	0	0	0	0	0					1	14
Totals	516	440	450	474	554	577	512	573	0	0	0	0		