



City of Ansonia

253 Main Street
Ansonia, Connecticut 06401

RECEIVED FOR FILE

12 JUL 10 PM 4:11

Madelaine A. Battone

TOWN AND CITY CLERK
ANSONIA, CONNECTICUT

ANSONIA RESCUE MEDICAL SERVICES COMMISSION

July 2, 2012

Regular Meeting

Present: Scott Nihill, Chairman
Jerome Fainer, Vice-Chairman
Jared Heon
Michael Hokanson
Dave Geloso

Absent: Edward Adamowski

Others Present: Robert Copperwithe

The Regular Meeting of the Ansonia Rescue Medical Services Commission was called to order at 6:02 p.m.

There was a quorum present.

All present rose and Pledged Allegiance to the Flag.

Public Session

Chairman Nihill asked three (3) times if there was anyone from the public who wished to address the commission.

There being no one, the public session was closed.

Minutes

Chief Heon made a motion to accept as written and place on file the minutes of the May 7, 2012 Regular meeting. Mr. Geloso seconded. All in favor, so carried.

Bills

Chief Heon presented the following bills:

Invoices submitted for payment:

1. Advanced Security Technologies	Network Controller	\$4648.00
2. Advanced Security Technologies	Door Strikes/Key Fobs	\$4,978.23
3. Advanced Security Technologies	Additional Doors	\$1,865.35
4. Bethany Supply	Tents for MCI Truck	\$1,231.00
5. Bethany Supply	Generator (Blue Trailer)	\$1,269.00
6. Boundtree Medical	Ambulance Supplies	\$1,572.31
7. CDW	Expression Studio 4	\$161.36
8. Fleet Auto Supply	Car 8 Scene Lighting	\$1,187.40
9. Fleet Auto Supply	Fly Car/R4 Repairs	\$3,000.00
10. Fleet Auto Supply	Car 9 Repl Lighting	\$4,364.30
11. Fleet Auto Supply	Car 9 Light bar/Into Lights	\$3,861.00
12. Inventory Trading Co	Jackets	\$906.00
13. Mantz Automotive	Car Wash Supplies	\$256.00
14. Michael Hokanson	Reimb- CPR	\$60.00
15. Motorola Solutions	Voter/Equip	\$5,873.60
16. Northeastern Comm	Federal Signal Informer	\$615.00
	Bogen Amp	\$545.00
	Car 9 Front Radio Repair	\$325.00
	CMED Radio	\$2,280.00
	Astro Tac Receiver/Ant	\$4,321.46
	Rerack/Grnd Prend Sch	\$2,705.00
17. Service Auto	Misc Parts	\$373.00
18. The Finishing Touch by Dan	Car 9 Lettering	\$3,880.58
19. Transportation Safety Apparel	Vests	\$750.00
20. Transportation Safety Apparel	Vests Jr Corp	\$393.88
21. Tristate Emb	Polos, Job Shirts, Tees	\$3,860.89
22. Twin Lights	Car 9 Body Work	\$800.00
23. USPS	Stamps	\$22.50
24. Webster Procurement	Training Monitors/Chairs	\$1,226.76
25. Webster Procurement	Office Supplies	\$968.67
26. WJ Electric	Wiring- Doors	\$1,316.87
	Wiring Cameras	\$838.55

Chief Heon explained the bills for payment to the commission members. He said that the above invoices presented the product has been received or the work has been done. These have P.O.'s and have been given to Finance A/P for payment because it is the end of the fiscal year.

Mr. Fainer made a motion to pay all bills if found to be correct. Mr. Hokanson seconded. All in favor, so carried.

Purchase Requests:

Chief Heon explained because it is the end of the fiscal year he has P.O.'s for all of the bills below however they have not been paid as yet. They will be given to A/P as soon as the work is completed or the item is received. There is nothing outstanding from last year.

1. ACDRA	Reimb for Memorial Day	\$121.69
2. Awalt, Jon	Radio/Alert	\$500.00
3. Battery Zone	Portable Batteries/Charger	\$848.85
4. Boundtree	Medical Supplies	\$3,400.68
5. CAG	ANR0612	\$3,104.29
6. DMV	Siren Permit	\$20.00
7. Ever Ready Press	Business Cards	\$104.00
8. EMS Charts	Billing Software Training	\$500.00
9. Galls	Uniform Shirts	\$175.93
10. Geloso, David	Reimb R4 Knobs	\$30.00
11. Griffin Hosp	Physical	\$295.94
12. Heon, Jared	Reimb EMS Conf/Supplies	\$981.60
13. Heon, Jared	Reimb Cables	\$131.95
14. Little River Power Equip	Parts	\$23.45
15. New England Comp Forensics	Background Checks	\$250.00
16. Northeastern Communications	Repairs 2 Port/ 1 Pager/ 1 Mob	\$799.25
17. Northeastern Communications	FCC License Renewal WPVV806	\$335.00
18. Startlogic	Website/Email	\$543.85
19. Superior Spring	Car 7 alignment	\$95.00
20. Superior Spring	Car 8 alignment	\$95.00
21. Superior Spring	R4 Suspension	\$658.20
22. Tracy's Garage	B7 Oil Leak/Tow	\$472.64
	R4/R2 Tires	\$125.00
	B7 AC Repair	\$533.81
23. Twin Lights	B9 Step Replacement	\$697.95
24. Valley Electric	Light Trailer wiring	\$99.68

The members discussed the bills and purchase requests with Chief Heon. Chairman Nihill asked about the key fabs. Chief Heon said that Mr. Bshara would not approve the P.O. until he knew

the amount of money he had to spend. The State of CT came in and each department has fiber optic. They conducted a complete site walk and took over one room in ARMS. It is the "Fiber Optic Room". It will contain the high speed data transport system.

There was discussion on Car 9 and the repairs made to it. Chief Heon said that ARMS can remount the box on the cab chassis and the City will not need a new ambulance just a replacement cab.

Chairman Nihill asked about the vests.

Chief Heon said there are three vests on every rig. There was \$750 left in protective gear line and the Jr. Corp has been using old vests. They now have new vests for the Jr. Corp.

Chief Heon said there is a new generator on the blue light trailer. The old one is 25 years old. He said that the Board of Ed borrowed their tents for an event.

Chairman Nihill asked if the batteries are all good.

Chief Heon said no, the monitors are issued only for those who have personally issued portables.

Mr. Fainer made a motion to pay all purchase requests and bills if found to be correct. Mr. Hokanson seconded. All in favor, so carried.

Correspondence

1. Thank you from the Bshara Family for Build a Bear sent to their Grandson
2. Chief of the Oxford Fire Dept. requested use of our trailers.

Chief Heon said he approved the request and they borrowed them last weekend. Oxford had their own generators.

Reports

Chief Heon presented his reports to the commission.

1. ARMS Monthly Run Stats Report – 2012
2. Proposed ARMS Jr. Corps Training Schedule
3. Chief's Report

Chief Heon reviewed and explained his Chief's Report:

Staffing:

1. Salary Committee approval on Chief, Supervisor and EMT positions.

Chief Heon said they are still working on this. The Salary Committee still has to meet.

2. SOG updating continues. Goal of Jan 1, 2013 for final product.

Chief Heon said they are working on this. There will be a change in the format and they will bring it to the Commission in December for January implementation.

3. Dave Geloso was appointed Assistant Chief Special Operations.

Vehicles:

1. All vehicles in service. Chief Heon said that all vehicles will go for a full service at Ford one time a year along with a safety check. This will be done every July every year.
2. Surplus R2 and Pump Trailer.

Radios/Computers:

1. Microwave link to CMED too expensive, look into using CMED Microwave system.
2. Quote received for ARMS Comparator and voter.
3. Jarvis Electric has been contracted to do Ethernet/Phone/Camera and Security Wiring.
4. Renewed license for Special Ops frequency, including narrow banding.
5. New Station Alerting equipment ordered.

Chief Heon discussed the above at length with the commission members. He said ARMS has changed their radios and the radios are now in ARMS name and ARMS carries the license. C-MED is the control station. In July ARMS will change the Medical Channel. He said these radios are expensive. Mr. Jarvis is coming in to do the electric work.

Building Maintenance:

1. Downspouts need to be repaired.
2. Bathrooms and Day Room need painting.
3. Washer still needs to be installed.
4. AC has been repaired.
5. Ants by sink area. PW notified.
6. Garage doors on bay 3 and rear bay need new gaskets on bottom of door.
7. Need weed control around building.

Chief Heon discussed the building maintenance requests above. He said that the downspouts have not been repaired as yet. The bathrooms and day room have not been painted. He is receiving a quote from Mr. Jarvis to install the washer.

Chief Heon said the air conditioning unit has been replaced and they are still in need of another unit. He has spoken with Supt. Schryver regarding the ants and the weed control. The garage doors leak when it rains and they need new gaskets. They get flooded from the parking lot next door. This area in the lot was never repaired.

Chairman Nihill said that a letter should be sent to Supt. Schryver on the list of building maintenance issues. He said numerous requests have been made for these repairs and the lack of repairing the problems will lead to more damage to the building.

Chief Heon said he will send a letter. He said when he goes to Supt. Schryver he is usually pretty good about fixing things.

Junior Corp:

Chief Heon said he has given everyone a copy of the Jr. Corp. Report.

VEMS:

1. VCOG review currently underway.
2. Fourth medic added Mon-Sat 9am-5pm.

Chief Heon said he had a meeting with the attorney who is currently handling the VCOG review.

There was discussion on why Ansonia is only funding \$20,000 and not \$30,000 to VEMS. It was noted that VEMS would like to use the ARMS building.

Chairman Nihill said that is not an ARMS issue but a City of Ansonia issue and there should be a meeting between the Mayor and VEMS Board to discuss it.

State OEMS:

1. Certification for 4th Ambulance has been approved.
2. Rate Application currently in process of completing.

Chief Heon gave a brief explanation of the rates and policy on payment that is set by VCOG.

He said that the new billing company has started and it is working out great. Their support and interaction is phenomenal and they respond immediately.

Grants:

1. Matthies grant submitted for ATV.
2. Fire Act Grant for Oxygen Generation System will be submitted this week.
3. Members looking into grants or donation to start EMS Bike Team.

Budget/Financing:

1. Final Budget for FY 12-13 set.
2. Transfers approved in June Meeting.

Chief Heon said that the final budget for fiscal year 2012-2013 has been set. All of the transfers submitted to BOAT for their June meeting have been approved.

Security Systems:

1. P.O.'s are in for Jarvis Electric to wire building for Cameras and Access System.
2. P.O.'s are in for installation of Access System.

New Ambulance Committee:

1. Committee: Jared Heon, Dave Geloso, Mark Nimons
2. Working on Specs.
3. Factory visit to Wheeled Coach and Medtech set for mid July.

Chief Heon said the committee is working on the specifications for the new ambulance. They will have them prepared by August 2012 for the commission review. He said he will look at Wheel Coach vehicles this week. He said the committee will go to Wheel Coach for a tour this July.

Chairman Nihill suggested the committee speak with other towns that plan to purchase an ambulance for their input.

Chief Heon said that Oxford and Derby didn't receive funding.

Mr. Fainer said Bill Nimons has retired from the Bank however the paperwork has been filled out for the funding.

Open House / 20 Year Anniversary:

1. Committee forming: Jess Mitola, Chris Hope
2. Sunday November 4, 2013.

Chief Heon gave a brief summary of the plans for the ARMS Open House scheduled for November 4, 2013.

Emergency Management (CERT):

1. CERT Application ready.
2. Applications accepted over the summer, training in fall.
3. Chief Heon working with Chief Hale on Emergency Operations Plan as it pertains to EMS.

4. Chief Heon also working with Chief Hale on City-wide Emergency Communications issues.
5. Request for a VTD Bus has been submitted. Approximate arrival date of September.

Chief Heon said that he has been working with all city personnel with regard to the emergency operations plan and the homeland security plan as outlined above.

Chief Heon said that C-Med contacted ARMS regarding Stamford Hospital when they needed our vehicles and staff for an emergency power outage at the hospital. ARMS was prepared to go and staffed all vehicles and emergency vehicles should they call. Thankfully Stamford Hospital got their power back and the emergency call was cancelled. He said it was good "drill" for ARMS should an emergency arise.

Capital Improvements:

1. One Year Goal:
 - Purchase of New Ambulance to backline 1999 Ford F350 currently has 100,300 miles.
 - Purchase Chief's Vehicle.
2. Two Year Goal:
 - Replace Generator and Manual light set up on Truck 4 with Light Tower.
3. Three Year Goal:
 - Purchase of Pick-up Truck Vehicle and Trailer to replace MCI 6.

Mr. Fainer made a motion to accept Chief Heon's report. Mr. Geloso seconded. All in favor, so carried.

Mike Hokanson, Asst. Chief Report for 2012

Mr. Hokanson reviewed his ARMS Report with the members. He said they are researching the possibility of a grant for an EMS Bike Team. They could participate in the Harvest Festival, the YMCA Road Race, quick access to the River Walk and other such events. He said he has ordered software which should be arriving and he is in the progress of recruiting new volunteers.

Mr. Hokanson said the Jr. Corp under the direction of Robert Reichelt have been meeting regularly however they will take the summer months off due to vacation schedules.

Chief Heon said that one member of the Corp is currently enrolled in the Seymour EMT class.

Mr. Hokanson said the run stats are attached to his report.

Mr. Fainer made a motion to accept Mr. Hokanson's report. Chief Heon seconded. All in favor, so carried.

David Geloso - Assistant Chief Special Operations Report

Mr. Geloso explained the maintenance that was done on the ARMS vehicles. He said the oil has been changed regularly on the vehicles.

Mr. Geloso said CAR 9 – the step motor failed to work. He said Twin Lights checked it and the step was loose and worn. There was a decision not to put a new motor on the car but to replace it with a new step.

He said CAR 8 – the step failed to work and was bent somehow. The step was removed and straightened out.

He said CAR 7 – the air conditioner failed. This car just had a new compressor put in the unit. There was one day left on the warrantee and Tracy covered the unit under the warrantee.

He said CAR 9 – sprung a leak and the radiator had a crack in it. This was recently replaced and should not have cracked. Tracy's found the reason why it cracked – the unit was not sitting level. He readjusted the hood and repaired the unit so it stopped leaking and leveled it and bolted it in place so it wasn't loose.

Chief Heon said that Mr. Geloso does a great job keeping up with the maintenance for all of the vehicles. He fixes a lot of things himself.

Mr. Fainer made a motion to accept Mr. Geloso's report. Chief Heon seconded. All in favor, so carried.

New Business

None

Unfinished Business

Chairman Nihill asked if the grant was ever received.

Chief Heon said that he has been in contact with Ms. Krugel. They said there is a six month wait.

Chief Heon said that ARMS responded to 276 calls last month. 28 were to Derby. Car 7 responded to 374 calls, Car 8 responded to 568 calls and Car 9 responded to 495 calls for a total of 1443 calls for a half year.

Chairman Nihill said that there was a discussion with Rich Bshara regarding money collected and setting up a sinking fund.

Chief Heon said that he approached BOAT and they will not do it.

Chairman Nihill asked about the Mead School and Prendergast School generators and antennas and if they are up and working.

Chief Heon said the radio room and tower are OK but we are putting money into our system to do it the right way. They have to move some radio equipment. The utility committee should go through ARMS first because it is a lot of money to bring the system up to date.

Chairman Nihill said the tower is owned by ARMS. He asked about the radio room.

Chief Heon said the radio room is controlled by ARMS.

Mr. Fainer said if they are going to do anything ARMS should be notified of what they are upgrading or changing.

Mr. Geloso said if anyone needs to put anything in that Radio Room they should come to ARMS first. Should someone put in a radio that interferes with the original signal it may cost a life. He said they should have their Vendor do the work.

Chairman Nihill said if anyone or any department utilizes the antenna or radio room up there they should request the use through ARMS. We have to consult with our radio vendor for conflicts.

Chief Heon said Bob Evans, Board of Ed will work with NorthEast who will be doing the wiring. Mr. Evans will be overseeing the wiring.

Mr. Geloso said there should be one vendor for all departments for service to the radios. If there are too many people involved with service it will create confusion. One vendor should be responsible for servicing the radios this way service will be constant and consistent.

Any other business to come before the Commission

None

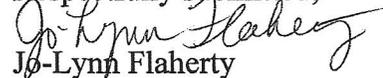
Executive Session

None

Adjourn

Mr. Fainer made a motion to adjourn the meeting at 7:20 p.m. Mr. Hokanson seconded. All in favor, so carried.

Respectfully submitted,



Jo-Lynn Flaherty

Secretary