



City of Ansonia

253 Main Street
Ansonia, Connecticut 06401

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Elizabeth Lynch
TOWN AND CITY CLERK
ANSONIA, CONNECTICUT

ANSONIA RESCUE MEDICAL SERVICES COMMISSION

April 4, 2012

Regular Meeting

Present: Scott Nihill, Chairman
Jared Heon
Michael Hokanson

Absent: Edward Adamowski
Jerome Fainer

Others Present: Dave Geloso

The Regular Meeting of the Ansonia Rescue Medical Services Commission was called to order at 6:18 p.m.

There was a quorum present.

All present rose and Pledged Allegiance to the Flag.

Public Session

Chairman Nihill asked if there was anyone from the public who wished to address the commission.

There being no one, the public session was closed.

Minutes

Chief Heon made a motion to accept as written and place on file the minutes of the March 5, 2012 Regular meeting and Organizational meeting. Mr. Hokanson seconded. All in favor, so carried.

Bills

Chief Heon presented the following bills:

Purchase Requests:

CAG	Feb Collection	\$4,669.06
Northeastern	Speaker Mics/Gang Charger	\$751.00
Telrepc	Memory Upgrade (2Units)	\$110.00
Grainger	Batteries, Gloves, Squeegees, Jack	\$511.84
Kussmaul	Auto Eject Units (2)	\$500.80
W.B. Mason	Office Supplies	\$337.87
Auto Repairs Unlimited	Bravo 5 Oil Change	\$34.54
Stevens Ford	Bravo 8 Service	\$282.86
Stevens Ford	Bravo 9 Service, Rear Brakes	
	Shift Lever, Alternators	\$1,215.62
Stevens Ford	Car 7 Service, Air Filter, Trans Service	
	Coolant Leak	\$624.79
Dave Geloso	Reimb for Shipping	\$10.27

Chief Heon explained the purchase requests and bills for payment to the commission members.

Mr. Hokanson made a motion to pay all bills if found to be correct. Chief Heon seconded. All in favor, so carried.

Correspondence

Chairman Nihill said there is no correspondence.

Reports

Chief Heon presented his reports to the commission.

1. Mike Hokanson, Asst. Chief Report for March 2012

Chief Heon made a motion to accept and place on file Mr. Hokanson's report. Mr. Hokanson seconded. All in favor, so carried.

2. Robert Reichelt, ARMS Jr. Corp Report for March 2012

Chief Heon made a motion to accept and place on file Mr. Reichelt's report. Mr. Hokanson seconded. All in favor, so carried.

3. Report of the Chief dated April 2, 2012

Chief Heon discussed his report with the commission members. He stated he is waiting on the Salary Committee to meet to resolve the EMT positions. He has updated the job descriptions for the EMT's. Personnel and Corp. Counsel have a copy of the job description.

Chairman Nihill said he will check with Personnel on the status of the job descriptions and the meeting.

Chief Heon said there has been no progress for the microwave link with New Haven. There are no updates being done.

Chief Heon reported that Public Works hasn't been back to ARMS to finish the work that needs to be done. The washer is still not installed.

Chief Heon said the Jr. Corp event went well. There are pictures on the bulletin board. He said VEMS will host an open house in May. Valley COG has ordered an audit of everything in VEMS.

Chairman Nihill asked how the wiring was coming.

Chief Heon said he will check with Rich Bshara to get an electronic key fab done. It would be the same as the Police Dept., Fountain Hose, HillTop Hose and Griffin Hospital. They all have the same system.

Chief Heon discussed OEMS as outlined in his report. There were some conflicts with DMV and the State of CT/OEMS. The cars need to be renewed by the end of the month and Liz Johnson will be available on Tuesday 4/3/12 to inspect them. All three vehicles will be done by the State Inspector on Tuesday so we can register them.

Mr. Geloso said ARMS has never had a car fail so far.

Chief Heon said he is trying to keep up on the cars. He checks everyday. He said Mr. Geloso attended the Valley Community Foundation meeting. There was a BOAT workshop on the budget on March 19, 2012 that he attended. They went through the budget line by line and there are some mandated things that he has to follow up on. He will provide BOAT with a letter on the information that they requested.

Chief Heon said the new ambulance is in the budget for next year. It is in the preliminary stages at this time. He would like to form a committee to get the bid and specs out. He said he wants to do this correctly. The vendors are aware Ansonia will be going out to bid for an ambulance. The market is very competitive and we should get a good bid.

Chief Heon said with regard to the EOC he is working on updating the Emergency Operations Plan. Capitol improvements stayed the same in the budget.

Chief Heon said there has been mutual aid to Derby – he doesn't have the numbers at this time but Derby has been busy and they appreciated the mutual aid from us.

Mr. Hokanson made a motion to accept Chief Heon's report. Chief Heon seconded. All in favor, so carried.

4. ARMS Monthly Report – March 2012
5. ARMS Collection Report – March 2012
6. ARMS Monthly Run Stats – March 2012

Mr. Hokanson made a motion to accept the ARMS monthly report for March, the ARMS collection report for March and the ARMS monthly run stats report for March. Chief Heon seconded. All in favor, so carried.

New Business

Chief Heon discussed the recent bid for billing and collection. He said six firms took the bids and two responded with a bid. EMMS from Beacon Falls and Comstar whom is out of state. He discussed the bids with those present. He said EMMS met ARMS requirements and performance standards. ARMS would be paying less than they did with CAG.

Chief Heon made a motion to send a letter to the Board of Aldermen recommending EMMS be awarded the bid for Ambulance Collection and Recovery Service. There were two bids received and only one met ARMS requirements. Mr. Hokanson seconded. All in favor, so carried.

Chief Heon said EMMS will do bundle billing with the Fire Dept. and ARMS. This will streamline our services.

Unfinished Business

Chairman Nihill asked if the lights have been taken care of because he brought it up at the last Board of Aldermen meeting. Mayor Della Volpe assured him that this would be taken care of.

There was discussion on the lights in the municipal parking lot that were scheduled for repair.

Chairman Nihill said he will check on it at the next Board of Aldermen meeting.

Any other business to come before the Commission

There is none.

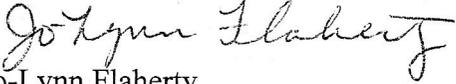
Executive Session

None

Adjourn

Chief Heon made a motion to adjourn the meeting at 6:50 p.m. Mr. Hokanson seconded. All in favor, so carried.

Respectfully submitted,


Jo-Lynn Flaherty
Secretary



Ansonia Rescue Medical Services

Employee Status Report

Employee Information		
Employee Name:	<u>Michael Hokanson</u>	Employee ID: <u>Car 2</u>
Department:	<u>Assistant Chief - EMS</u>	Manager: <u>Chief Jared Heon</u>
Report Start Date:	<u>3/1/12</u>	Report End Date: <u>3/31/12</u>
Short-Term Action Items	Due Date	Status
Community CPR		Dates 4/21 (9-1), 4/15 (2-6) 5/5 (9-1)
Volunteer Employee files	4/30	Comply with City HR Department Personnel file format
Men Who Cook Event	4/14	Ambulance Coverage and Team to compete.
Grants	Ongoing	Secure funding for ongoing needs
Mock Crash – Emmet O'Brien Technical School	Unknown	Upcoming event
EMS Week	5/20 – 5/26	Open House/Memorial Dedication
Recruitment	Ongoing	Working with area EMS classes to recruit volunteers
Long-Term Goals	Due Date	Progress
Rework SOG's and DOG's into 1 File updating information	3/31/12	
Junior Corps – Report from Robert Reichelt (Jr Corps Director)		
<p>On Wednesday night, March 14, we had four Jr Corps members and four Advisors practice under the direction of Training Officer Richard "Zeke" Zdrowski had an EMS "round robin" skills session.</p> <p>On Wednesday night, March 28, we had four Jr Corps members and three Advisors learned about the air & light truck (Truck 4) and some of the generators ARMS has from Dave Geloso, past ARMS Chief.</p> <p><i>*2 members of the Jr Corps are moving out of town lowering the membership to approximately 10 members Due to other circumstances attendance was down for the month.</i></p>		
Scheduling		
<p>Volunteers covering Monday, Tuesday, partial Wednesday, Thursday and Partial Saturday 1 member is still in precepting phase of training. New members have not responded to contact attempts 1 member resigned 1 probationary member was not accepted into membership and asked to turn in his ARMS equipment</p>		
Discussion Items		
<p>With the opening of the Ansonia River Walk, a joint training with Derby, Seymour and Ansonia needs to take place regarding accessing and removing a patient.</p> <p>A Grant needs to be secured to update our apparatus to deal with the growing popularity of these limited access areas (River Walk, Nature Center Paths, etc.)</p>		



JARED P. HEON, CHIEF

CITY OF ANSONIA ANSONIA RESCUE & MEDICAL SERVICES

P.O. Box 149, Ansonia CT 06401-0149
Headquarters 203 735-6891 Chief's Office 203 734-1294



04/02/12

Report of the Chief:

Staffing:

1. Waiting for Salary Comm approval on Chief, Supervisor and EMT positions.
2. Chief, Officers and Supervisors met and are working to update all Training Manuals, Policy Books and SOG's into one complete document.
3. Need to fill the following volunteer positions, once created: Assistant Chief of Special Operations, Captain of Special Operations, Lieutenant of Special Operations.

Vehicles:

1. See Chief Drivers Report
2. Chief Heon working on replacing old strobe, halogen and rotator lights on our vehicles with LED lighting on recommendation of Ford.

Radios/Computers:

1. Working on Microwave link to CMED.
2. Working on Comparator and VHF Freq. Received VHF Channel working on equipment quote. Received a quote of \$6,500 for new comparator, installation and receiver.
3. Jarvis Electric has been contracted to do Ethernet/Phone/Camera and Security Wiring.
4. Obtained prices to replace Med Radios on Bravo 7, Bravo 8 and Bravo 9 to meet State Requirements. Received a memo today stating beginning Aug 1, 2012 CMEDs will be moving over to the new set up. May have to do the replacement sooner than expected.
5. New Portable Radio Charger is in dispatch.

Building Maintenance:

1. Working on roof leak/repair proposal. Downspouts need replacement.
2. Locks on doors need to be changed.
3. Bathrooms and Day Room need painting.
4. Washer still needs to be installed.

Junior Corp:

1. See report.

VEMS:

1. Open House being planned for May.
2. Awaiting VCOG audit report.

State OEMS:

1. Shelter Policy.
2. Griffin Protocol Changes.
3. Apply for 4th Ambulance License.
4. South Central CT EMS Council meetings are now monthly.



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Grants:

1. Dave Geloso attended Valley Community Foundation meeting.

Budget/Financing:

1. BOAT Budget Workshop went well. All adjustments were substantiated.

Security Systems:

1. Need Key Fab System.
2. Need to finish installation of Camera System.

New Ambulance Committee:

1. Need to set committee.
2. Begin working on Specs.

Emergency Management (CERT):

1. Attended EOC meeting and have been given the go ahead to investigate coordinating a CERT at ARMS.
2. Dave Geloso working on the coordination of this with the State.
3. Chief Heon working with Chief Hale on Emergency Operations Plan as it pertains to EMS.
4. Chief Heon also working with Chief Hale on City-wide Emergency Communications issues.

Capital Improvements:

1. **One Year Goal:**
 - Purchase of New Ambulance to backline 1999 Ford F350 currently has 100,300 miles.
 - Purchase Chief's Vehicle.
2. **Two Year Goal:**
 - Replace Generator and Manual light set up on Truck 4 with Light Tower.
3. **Three Year Goal:**
 - Purchase of Pick-up Truck Vehicle and Trailer to replace MCI 6.

Respectfully Submitted,

Jared P. Heon



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ARMS Monthly Report March 2012

Dispatched to: NEED CMED REPORT calls

Transported: 155 patients

With MEDIC: 72 transports

Mutual Aid: From Ansonia:
NEED CMED REPORT to Derby
NEED CMED REPORT to Shelton

To Ansonia:
NEED CMED REPORT
First Calls Passed
Second Call Passed
Third Call Passed

Hospitals:

# of Patients	Receiving Hospital	# of Patients	Receiving Hospital
126	Griffin	3	Saint Vincent's
14	Yale	1	Milford
10	Yale-Pediatrics	1	Waterbury
2	Saint Raphael's	1	Saint Mary's
3	Bridgeport	1	VA- West Haven



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ARMS Monthly Report March 2012

Collected: \$56,623.61

2011-2012	Charges	Allowance	Payments	
July	\$119,033.05	\$20,052.00	\$52,537.00	
August	\$110,268.07	\$44,414.51	\$65,344.46	291 Calls
September	\$84,426.85	\$42,135.91	\$75,028.78	146 Calls
October	\$80,135.26	\$22,317.22	\$33,632.00	137 Calls
November	\$101,594.25	\$17,276.66	\$31,067.77	174 Calls
December	\$107,540.75	\$39,567.00	\$59,152.64	184 Calls
January	\$95,402.86	\$24,076.05	\$30,798.76	161 Calls
February	\$105,022.98	\$43,635.01	\$49,395.11	176 Calls
March	\$108,638.42	\$39,774.28	\$56,623.61	180 Calls
April				
May				
June				
				Percent Recovery
Total	\$912,062.49	\$293,248.64	\$453,580.13	73%

Jared Heon

From: Robert Reichelt <rreichelt@shwinc.com>
Sent: Thursday, March 29, 2012 11:29 AM
To: mhokanson@ansonarescue.com
Cc: bialekrobert@att.net; t.godfrey@ymail.com; ERPRESS@aol.com; lhmr07@yahoo.com; jheon@ansonarescue.com
Subject: ARMS Jr Corps Monthly Report (March 2012)
Attachments: ARMS Jr Corps (1204HY) EMS Practical (03-15-12).jpg; ARMS Jr Corps (1204YY) EMS Practical (03-15-12).jpg; ARMS Jr Corps (1205FY) Generators & Light Truck (03-28-12).jpg; ARMS Jr Corps (1205OY) Generators & Light Truck (03-28-12).jpg; ARMS Jr Corps (1205YY) Generators & Light Truck (03-28-12).jpg

Mike:

March 2012 monthly ARMS Junior Corps activity report:

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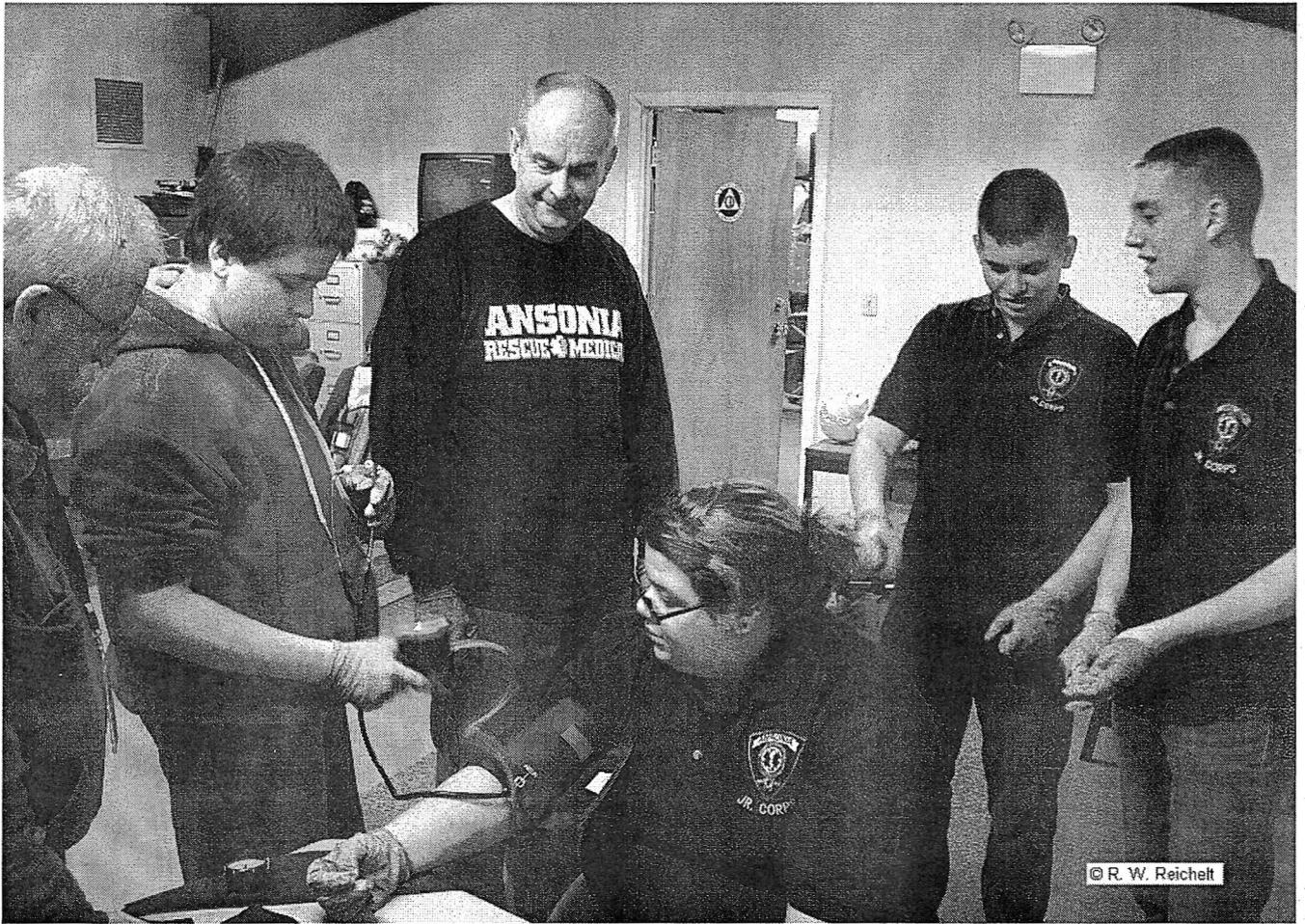
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Bob





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